

**BIG LAKE CITY COUNCIL
WORKSHOP MINUTES
FEBRUARY 27, 2019**

1. CALL TO ORDER

Mayor Wallen called the meeting to order at 5:00 p.m.

2. ROLL CALL

Council Members present: Dick Backlund, Seth Hansen, Rose Johnson, Paul Knier, and Mike Wallen. Also present: City Administrator Clay Wilfahrt, Finance Director Deb Wegeleben, City Clerk Gina Wolbeck, Police Chief Joel Scharf, Public Works Director Mike Goebel, Community Development Director Hanna Klimmek, City Engineer Layne Otteson, City Planner Michael Healy, and Liquor Store Manager Greg Zurbey.

3. PROPOSED AGENDA

Council Member Hansen motioned to adopt the proposed agenda as presented. Seconded by Council Member Knier, unanimous ayes, agenda adopted.

4. BUSINESS

4A. 2020 Street Rehabilitation Project Discussion

Layne Otteson reviewed proposed street reconstruction for 2020 that has been identified in the Pavement Management Plan and the Capital Improvement Plan. Otteson reviewed discussions between Council and staff regarding deterioration of the existing pavement and water quality impacts. Otteson noted that many streets throughout the City have drainage challenges, high maintenance costs and segments turning to gravel. Otteson reviewed the typical life cycle of a street, the proposed design process, budget needs, financing and special assessments, proposed streets slated for construction in 2020, and provided a tentative schedule. Proposed improvements for 2020 are located on the west side of Big Lake from Highway 10 to Manitou Avenue, but would not include Lakeshore Drive. Deb Wegeleben reviewed financing for this street project including information on MSA, bond structure and term, potential levy increases, and tax rate implications.

Council Member Knier discussed the option of micro surfacing to increase the lifespan of our streets. Otteson reviewed when that process can be used, and when it shouldn't be used, noting that sealcoating can trap moisture which can lead to the advancement of deterioration over time. Otteson noted that he is in favor of saw cutting streets and sealcoating. Council Member Knier also asked what our road improvement schedule has been in the past. Clay Wilfahrt reviewed the City's road improvement schedule, stressing that the goal would be to get caught up so that improvements are a mill/overlay instead of a complete reconstruct.

Council Member Hansen explained that the City chose to hold off on street improvements during the recession years, and has been trying to get back on schedule.

4B. Council Meet n' Greet Events Discussion

Gina Wolbeck reviewed the possibility of Council holding Meet and Greet events twice a year. These events would replace the monthly Coffee with the Mayor events that former Mayor Raeanne Danielowski held.

Mayor Wallen discussed including the full Council and staff to attend the bi-annual events which could be held in coordination with other City events so that we can go out and meet with citizens where they are already gathering.

Council discussed holding two events per year, once during a Movie in the Park event and once during a Farmer's Market event. Council directed staff to move forward with scheduling a Council Meet and Greet event during the June 14, 2019 Movie in the Park event, and to look at a fall/winter date at a later time.

4C. New Ideas Discussion

Mayor Wallen opened up the workshop for any further Council comments or questions.

Council Member Johnson discussed that she would like to look at our building codes and accessory structure rules. Johnson encouraged Council to look at allowing senior/disability housing as a 2nd structure that could be used as mother/father-in-law structure, or housing for a disabled relative. Johnson discussed the possibility of restricting the use of these types of structures to relatives of the property owner. Council discussed that allowing these types of structure would offer independence to elderly and disabled citizens. Council directed staff to start looking at potential code language and to bring back to a future Council Workshop for further discussion.

5. OTHER

Clay Wilfahrt discussed the need to establish a taskforce to review the City's snow and ice removal policy. Council Members Johnson and Wallen volunteered to sit on the taskforce.

6. ADJOURN

Council Member Knier motioned to adjourn at 5:51 p.m. Seconded by Council Member Hansen, unanimous ayes, motion carried.

Gina Wolbeck
City Clerk

03/13/19
Date Approved By Council