

**PARKS ADVISORY COMMITTEE  
MEETING MINUTES  
APRIL 8, 2019**

1. CALL TO ORDER

Chair Denise McDowall-Seyko opened the meeting at 6:32 p.m. Committee Members Present: Denise McDowall-Seyko, Doug Peterson, Shane Fisher, Laura Talvitie, Planning Commission Liaison Scott Marotz and City Council Liaison Dick Backlund. Those Absent: Chrysii Skrypec. Also Present: Public Works Director Michael Goebel, Recreation Coordinator Corrie Scott and Clara with Sustainability Task Force.

2. APPROVAL OF MINUTES

Committee Member Peterson made a motion to approve the March 11, 2019 Meeting Minutes. Seconded by Committee Member Fisher, unanimous ayes, motion carried.

*Order of discussion was changed- Chair moved 3C to the top of discussion*

3. OLD BUSINESS

3C. DISCUSS HIGHWAY 10 BANNERS

Recreation Coordinator Scott invited Clara from the Sustainability Task Force to attend the Parks Committee Meeting. Clara has graphic design experience and shared some banner examples for Highway 10 with the Committee. The Committee discussed sample banners and decided on two winter and two summer designs. The Committee requested a few additions and changes that will be completed by Clara. Once the changes have been made Recreation Coordinator Scott will email the final designs to all the Committee Members for their response. After the Committee approves the design work Recreation Coordinator Scott will present the banners to City Council.

3A. DISCUSS SANFORD SELECT PLAYGROUND EQUIPMENT

Public Works Director Goebel stated there haven't been any updates on the playground equipment delivery for Sanford Select Park. Committee Member Fisher will check if the City of Elk River Parks Employees are willing to volunteer their time with installation, this would give them hands on experience and training.

3B. FINAL SURVEY ANALYSIS FROM ST. THOMAS STUDENTS

Recreation Coordinator Scott discussed the survey done by St. Thomas students, why it was done and some of the results. The Committee discussed some future surveys and projects that St. Thomas students could work on. Items that were mentioned by the Committee Members were; a survey referencing how much parks play in regards to people staying or leaving the City of Big Lake, a survey that would ask the question about how do residents value parks, a survey that would address the empty building along Highway 10 and its appearance and a survey on what other Cities are doing in their parks.

4. OTHER BUSINESS

Recreation Coordinator Scott went over some events that will be taking place in the City; 2019 Recycling Day, Big Lake Gardening 101 Series, Spring Clean-Up Day and ECFE Programs.

5. STAFF UPDATE

The Park Advisory Committee discussed the status of Board Member Chrysii Skrypec. Public Works Director Goebel will call Board Member Chrysii Skrypec.

6. NEW BUSINESS

6A. APPLICATION FROM TERESA MASON-TIERNEY FOR PARK BOARD

Applicant Teresa Mason-Tierney was invited to attend the April Park Advisory Committee Meeting. The applicant did not show up for the meeting nor has there been any communication from her.

6B. CONCEPT PLAN REVIEW OF NEW 40-ACRE INDUSTRIAL SUBDIVISION

The Parks Advisory Committee reviewed a 40 Acre Concept Plan located in Big Lake Marketplace Ninth Addition. The Board discussed the pros and cons in requiring park dedication in land or money. Planning Commission Liaison Marotz made a motion to accept cash for the park dedication, seconded by Committee Member Fisher, unanimous ayes, motion carried.

7. ADJOURN

Committee Member Talvitie motioned to adjourn at 7:17p.m. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.