

**BIG LAKE CITY COUNCIL
WORKSHOP MINUTES**

APRIL 8, 2020

1. CALL TO ORDER

Mayor Wallen called the meeting to order at 5:00 p.m.

2. ROLL CALL

Council Members present: Seth Hansen, Rose Johnson, Paul Knier, Mike Wallen, and Scott Zettervall. Also present: City Administrator Clay Wilfahrt, Finance Director Deb Wegeleben, Community Development Director Hanna Klimmek, City Engineer Layne Otteson, Deputy Police Chief Matt Hayden, City Clerk Gina Wolbeck, and Liquor Store Manager Greg Zurbey.

3. PROPOSED AGENDA

Council Member Knier motioned to adopt the proposed Agenda as presented. Seconded by Council Member Zettervall, unanimous ayes, Agenda adopted.

4. BUSINESS

4A. Lake Mitchell Boat Landing Access Control Discussion

Layne Otteson reviewed the proposed gate/sticker requirement for launching boats at the Lake Mitchell Boat launch. Council discussion in 2019 resulted in continuing the use of the I-LIDS Monitoring Program and to have a physical lock/key for the gate added in 2020. The gate would have a chain with a padlock on it and City residents who desire to use the launch can purchase a key for \$20 at City Hall. Key holders will also be required to place a sticker on their boat which will allow the I-LIDS system to monitor that a boat is registered with the City, and any boat that gets launched without a sticker will be fined for unauthorized entry. Otteson noted that the access plan will be reviewed during the summer season to ensure that the plan is working.

Council discussed the need to re-evaluate how the launch policy is working, and reviewed methods for providing information on the program to residents. The consensus of the Council was to move forward with the Lake Mitchell Boat Landing program and re-evaluate the program once it is up and running.

4B. 2020 Street and Utility Improvement Project No. ST2020-1 Bid Opening Review

Layne Otteson reviewed the bid opening for the 2020 Street and Utility Improvement Project that was held on April 7th. Five bids were submitted with bid amounts ranging from \$3M to \$3.9M.

Otteson also noted that two alternate bids are also under consideration. Otteson reviewed that the projected estimates are slightly less than the lowest bid amount, noting that some items were bid at 10% higher than expected. Otteson discussed that bid prices aren't the best overall, but appear to be in favor of the residents who will be assessed.

Council discussed that the City has up to 60 days to approve or deny the bid award. The Consensus of the Council was to wait until we have a clearer picture of how the economy will look and directed Staff to come back to the next Workshop with an update.

4C. New Ideas Discussion

Council Member Johnson asked what the plan is for AIS monitoring at the Lakeside Park boat Launch for the 2020 season. Otteson has been reviewing staffing needs at Lakeside Park to monitor the landing with seasonal and part-time workers. Otteson indicated that we need to have an absolute minimum of 6 part-time employees to perform a minimum level of service at the Lakeside Park landing. Otteson also informed Council that the Sherburne Soil and Water Conservation District has suspended AIS monitoring training due to the COVID-19 pandemic. Council stressed that protecting the access should remain a priority.

Council Member Knier questioned if we are expected to have overcrowding at Lakeside Park this summer with the planned closing of beaches and parks in the metro area. Clay Wilfahrt indicated that Staff will look at operation strategies at Lakeside Park, including parking options and potential revenue impacts.

5. **OTHER** – No other.

6. ADJOURN

Council Member Knier motioned to adjourn at 5:24 p.m. Seconded by Council Member Zettervall, unanimous ayes, motion carried.

Gina Wolbeck
City Clerk

04/22/20
Date Approved By Council