

**2015 FEE SCHEDULE**  
**Adopted: December 11, 2014 (effective Jan. 1, 2015)**  
**Amendment Dates: 02/11/15, 03/11/15, and 06/23/15**

CODE	APPLICATION	AMOUNT
140.07	Administrative Citations	\$75.00 1st Offense
		\$150.00 2nd Offense w/in 12 months of most recent similar offense
		\$300.00 3rd Offense w/in 12 months of most recent similar offense
310.01	Traveling Shows	\$25.00
320.03	Peddler/Transient Merchant Permits (No fee is required for Solicitor Registrations)	\$25.00 BCA fee at application \$10.00 / day
325	Alarm Systems - False Alarm Fee	waived - 1 <sup>st</sup> violation w/in calendar yr. waived - 2 <sup>nd</sup> violation w/in calendar yr. waived - 3 <sup>rd</sup> violation w/in calendar yr. \$50.00 - 4 <sup>th</sup> violation w/in calendar yr. \$100.00 - 5 <sup>th</sup> violation w/in calendar yr. \$200.00 - further violations w/in calendar yr.
330.06	Taxi Operator License	\$25/year - Operator License \$25/year - DL & Criminal Background Checks per taxi driver listed on application
340.02	Special Use Permit - Junked Autos One-time 3-month extension	\$75.00 - 6 month \$125.00
350.03	Tobacco License	\$100.00 / year
370.05	Investigation Fee - Lawful Gambling	\$100.00 / application or license renewal
380	Adult Use / Principle Adult Use / Accessory	\$1,000 / year \$250.00 / year
380.02	Dog License	\$10.00 / lifetime
390	Therapeutic Massage License	\$100.00 / application & 1 <sup>st</sup> year \$75.00 / year (after 1 <sup>st</sup> year)
391	Dangerous Dog Registration	\$300.00
396	Fireworks Permit Application Fee	\$25.00
400.04	Liquor License Wine License Sunday License Brewpub License Brewpub Off-Sale License Temporary License	\$4,000.00 / year \$500.00 / year \$200.00 / year \$500 / year \$100 / year \$25.00 / event
420.01	Beer License (3.2) Taproom License Small Brewer Off-Sale License	\$75.00 / year \$500 / year \$100 / year
400.04	Investigation Fee - New Liquor License Applications Liquor License	\$1,000.00
400.04	Brewpub, Taproom, Small Brewer License	\$500.00
400.04	Wine License	\$500.00
420.05	3.2 percent Malt Liquor License	\$100.00
560.03	Dock Site License	\$350.00 / year
620.12	Parking Fines Improper Parking Prohibited Parking Fire Lane Snow Removal Fire Hydrant No Parking (12:01 to 8:00 am, 11/01 to 04/15) Handicapped Parking	\$25.00 \$25.00 \$25.00 \$50.00 \$50.00 \$50.00 \$200.00

CODE	APPLICATION	AMOUNT
	Compost Facility User Fee	No Charge - Sherburne County Residential Users \$50.00 Annually - Non-Sherburne County Residential Users \$200.00 Annually - All Commercial Users
710.01	Street Excavation Permit	\$223.00 Plus Escrow
800.07	Water Inspection New Hook-Up Repair	\$75.00 \$35.00
800.18	Water Late Charges	\$10% or \$5.00, whichever is greater
	Delinquent Account Certification Fee	\$20.00
	Collection Recovery Service Fee	\$20.00
800.2	Water Shut Off Charge - at owners request Water Turn On Charge - at owners request Water Shut Off Charge - delinquency Water Turn On Charge - delinquency	\$25.00 \$25.00 \$60.00 \$60.00
800.21	Water Rates	<u>Residential:</u> 0-15,000 gallons monthly usage - \$3.36/per 1,000 gal (No Min) 15,000-30,000 gallons monthly usage -\$4.20/per 1,000 gal over 30,000 gallons monthly usage -\$6.30/per 1,000 gal \$11.00/ per month fixed fee - Residential <u>Commercial:</u> \$3.35/per 1,000 gal (No Min) \$22.00/ per month fixed fee - Commercial
	Water Access	See SAC Criteria **** \$3,485 per unit  \$2,100 per unit for multi-tenant buildings greater than 4 units
	Residential Water Meters	\$290.00
	Water Test Fee - State of MN	\$.53 per month
	Water Trunk Area Fee	\$1,650 per acre
800.27	Water Use Restrictions	waived - 1 <sup>st</sup> violation w/in calendar yr. \$25.00 - 2 <sup>nd</sup> violation w/in calendar yr. \$50.00 - 3 <sup>rd</sup> violation w/in calendar yr. \$100.00 - 4 <sup>th</sup> violation w/in calendar yr. \$250.00 - 5 <sup>th</sup> violation w/in calendar yr.
810.11	Sewer Inspection New Hook-Up Repair	\$75.00 \$35.00
810.17	Sewer Rates	\$7.27 per 1,000 gal (no min) \$14.00 per month fixed fee - Residential \$20.40 per month fixed fee - Commercial
810.19	Sewer Late Charges	\$10% or \$5.00, whichever is greater
	Sewer Access	See SAC Criteria **** \$5,225 per unit  \$3,135 per unit for multi-tenant buildings greater than 4 units
	Sanitary Sewer Trunk Area Fee	\$5,330 per acre
	Storm Sewer Trunk Area Fee	***** See Below*****

CODE	APPLICATION	AMOUNT
820	Storm Sewer Drainage Utility Fee	\$4.93/month – all properties < 1 acre \$4.93/month times zoning multiplier times parcel acreage – all properties > 1 acre
	Change of Ownership/Service Processing Fee	\$30.00
830	Street Light Utility System Fee	\$3.00/Month - Residential Unit \$.042/Front Foot/Month - Non-Residential
900.03	Building Permit Fees	2011 MN Statute 326B.153 Fee Schedule
	Admin Fee - Permit Refund	\$25.00
	Basement Refinish	\$150.00
	Building Permit	1997 UBC Fee Table
	Plan Review	65% Permit Fee
	Plan Review - Duplicate Plans	25% Permit Fee
	Plan Review - Accessory Structure	65% Permit Fee
	Plan Review Revisions	\$50.00/Hr
	Air Conditioner	\$50.00
	Deck Permit - Residential	\$150.00
	Demo	\$100.00
	Fence Permit > 6' (Zoning)	\$55.00
	Fence Permit < 6'	1997 UBC Fee Table
	Fireplace	\$100.00
	Fire Suppression	2% Job Value
	Fire Suppression Plan Review	65% Permit Fee
	Furnace Replacement	\$50.00
	After Hours / Weekend Inspection	\$63.25 /Hr (Min. 2 Hrs)
	Investigation Fee	Equal to Permit Fee
	Water heater Replacement	\$50.00
	Lawn Irrigation - Residential Permit	\$50.00
	Lawn Irrigation - Comm Permit	\$100.00
	Mechanical (New Residential)	\$150.00
	Mechanical (Remodel, Addition)	\$100.00
	Mechanical (New Commercial)	2% Job Value
	Mechanical (Remodel, Addition - Comm)	2% Job Value
	Mechanical Plan Check Fee	50% Permit Fee
	Moving Structure	\$100.00
	Moving Structure - Site Inspection	\$50.00
	Permit Card - Copy Replacement	\$5.00
	Plumbing Residential (New Homes)	\$200.00
	Plumbing Residential (Remodel, Addition)	\$100.00
	Plumbing Commercial (New)	2% Job Value
	Plumbing Commercial (Remodel, Addition)	1.25%
	Re-Inspection Fee	\$50.00
	Roofing (Residential)	\$100.00
	Roofing (Commercial)	1997 UBC Fee Table
	Sod Fee & Escrow	\$140 + \$1860 Escrow
	Siding - Residential	\$100.00
	Window Replacement - Residential	\$100.00
	Swimming Pool	\$150.00
	Water Softener	\$50.00
910.07	Rental Housing Registration - Single Family & Homesteaded duplex units - Multifamily building containing three or more dwelling units [plus \$13.00 per dwelling unit exceeding the first three (3)] - Re-Inspection Fees	\$50.00 / \$80.00 \$320.00  Staff Billing Rates
1300	Sign Fee (waived for non-profit and community events) Sign Escrow Annual Temporary Sign Fee Annual Temporary Sign Escrow Sign Code Violation – Per Offense	\$50.00 \$100.00 \$250.00 \$100.00 \$50.00
1400.1	Right of Way Permit Fee	\$150.00
	Assessment Searches / Utility Billing History Search	\$25.00 w/approved form

CODE	APPLICATION	AMOUNT
	Copies	.25¢ (8-½" x 11) \$1.00 (Plat Map – 11" x 14") \$10.00 (Area Map – 3' x 4') \$50.00 (City Code) \$50.00 (Comprehensive Plan) \$15.00 (Park Plan) \$5.00 (Downtown Design Standards)
	Meeting Room Use	Actual Cost (on a case-by-case basis)
	Parking Fees – Lakeside Park  Season Pass – Resident – Vehicle Only Resident – Vehicle & Trailer Non-Resident – Vehicle Only Non-Resident – Vehicle & Trailer  Daily Pass - Vehicle Only Vehicle & Trailer	  \$10.00 \$20.00 \$30.00 \$40.00  \$5.00 \$15.00
	Police Department Fees Police Reports/Copies  Traffic Safety Diversion Program Fee Police Squad Fingerprinting (free for adoptions) Photo CD DVD Gas Drive Off Fee Impound Release Fee	Non-Subject of Police Data: \$.25 per page (\$.50 two-sided copy) up to 100 pages. Over 100 pages must pay actual cost. No charge if data requested by crime victim/subject of data  \$75.00 \$25.00/hr \$10.00 \$15 - Copy of Photo CD \$15.00 – Copy of DVD \$30.00 \$30.00
	Revolving Loan Application Fee	1% of loan amount
	<u>Staff Billing Rates (includes time &amp; materials)</u> Clerical/Support Building & Inspections City Clerk Accounting Clerk Senior Planner Planner Police Department Police Investigator Police Lieutenant Police Officer Police Chief Reserve Officer Liquor Store Manager Public Works Maintenance Fleet Mechanic Foreman Director Economic Development Manager Finance Director City Administrator	  \$40.00 per hour \$60.00 Per hour \$50.00 per hour \$50.00 per hour \$60.00 per hour \$50.00 per hour  \$60.00 per hour \$70.00 per hour \$55.00 per hour \$85.00 per hour \$15.00 per hour \$75.00 per hour  \$40.00 per hour \$45.00 per hour \$55.00 per hour \$75.00 per hour \$60.00 per hour \$75.00 per hour \$90.00 per hour
	Administrative Fee for Developer-Requested Chapter 429 Improvement Bonding Projects	1.00%
335.02	Trash Hauler License	\$150 / year
	Returned Check Fee	\$30
	Late Payment Fee	1.5% / month
	Online/Telephone Credit Card Payment Convenience Fee	\$2.00/transaction

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	<u>Other Charges</u>		
	Air Compressor		\$36.00 per hour
	Chain Saw		\$29.50 per hour
	Garden Plot Fee		\$25.00
	Dump Truck		\$64.50 per hour
	Farmers Market Application Fee		\$75.00
	Hydrant Meter		\$47.50 per hour
	Jet Rodder		\$45.50 per hour
	Jet/Vac		\$211.00 per hour
	Lawn Mower		\$36.00 per hour
	Loader		\$120.50 per hour
	Park Shelter Rental Fee (per day)		\$30.00
	Pick-up		\$36.00 per hour
	Seasonal Connect		\$25.00
	Seasonal Disconnect		\$25.00
	Sign Rental		\$4.50 per day
	Skid Steer		\$65.00 per hour
	Small Tools, Miscellaneous		\$7.00 per hour
	Snow Removal Violation		\$163.00 per property
	Solid Waste Dumping Fee		Municipal Biosolids - \$.48/lb
			Portable Toilets - \$61.00 / 1000 gallons
			Septic - \$41.00 / 1000 gallons
	Street Sweeper		\$42.50 per hour
	Tandem Dump Truck		\$120.50 per hour
	Tapping Machine		\$66.00 per day plus \$28.00/tap
	Trailer		\$45.50 per hour
	Utility - Change of Ownership/Service Processing		\$30.00
	Utility - Meter Reading (owner requested)		\$30.00
	Utility - New Account		\$5.00
	Water Meter Siding Inspection		\$40.00
	Water Meter Certificate of Occupancy Inspection		\$40.00
	Weed/Grass Violation		\$196.00 + Cost
	Weed-Whip		\$29.00 per hour
	<u>Planning/Zoning Fees</u>	<u>Fee**</u>	<u>Escrow*</u>
	Amendments (Ordinance or Comprehensive Plan)	\$950	N/A
	Appeals	\$600	N/A
	Annexations:		
	Residential	\$1,000	N/A
	Commercial/Industrial	\$0	N/A
	Concept Plan	\$500	\$1,000
	Conditional Use Permits - Residential	\$350	\$1,000
	Conditional Use Permits - Commercial	\$950	\$1,000
	Conditional Use Permits - Commercial Signs	\$350	\$1,000
	Environmental Review (EAW/AUAR)	\$500	\$1,000
	Final Plat	\$500	\$1,000
	Home Occupation Permit	\$50	N/A
	Interim Use Permit	\$500	\$1,000
	Park and Trail Dedications***	10% land	N/A
	Parking Pad Administrative Permit	\$25	N/A
	Planned Unit Development	\$750	\$3,000
	Preliminary Plat	\$750	\$5,000
	Rezoning	\$950	N/A
	Site Plan Reviews	\$750	\$3,000
	Subdivisions		
	Administrative	\$600	N/A
	Simple	\$500	\$3,000
	Tax Abatement Districts	\$500	\$5,000
	Temporary Use Permits (waived for non-profit and community events)	\$50	N/A
	TIF Districts	\$500	\$10,000
	Vacations	\$500	\$1,000
	Variances		
	Residential	\$350	\$500
	Commercial/Industrial	\$750	\$1,000
	Wetland Application	\$500 plus cost	N/A

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\* Escrow for engineering/legal fees associated with the project/development. The City will pass through all engineering/legal costs associated with the project/development and maintain the

\*\* All fees must be paid at the time of application and shall be paid before issuance of a building permit.

\*\*\* All new subdivisions must satisfy park dedication requirements (land and/or cash) as determined by the City Council

\*\*\*\* Water/Sewer Access charges for commercial/industrial properties anticipated to use more than 25,000 gallons of water daily will be determined by the City Engineer.

\*\*\*\*\* Sewer Usage will be determined as follows for new accounts and non-winter residents:

New Owner - Existing Property: Jan/Feb/March average from pervious owner (If new owner's usage is significantly less that previous owners, adjustments can be made on a case by case basis)

New Owner - New Construction: Usage will be based on 4,000 gallons

Non-winter Residents: Usage will be based on 2,000 gallons

\*\*\*\*\* Storm Water Trunk Area Fees will be not be charged for developments where storm water is contained within the plat boundary.