

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 23, 2005**

1. CALL TO ORDER

Mayor Don Orrock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Chuck Heitz, Lori Kampa, Duane Langsdorf, Patricia May, and Don Orrock. Also present: City Administrator Patrick Wussow, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, Police Chief Sean Rifenberick, City Attorney Matthew Brokl of Campbell Knutson, and City Engineer Brad DeWolf and Jared Voге of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Orrock opened the Open Forum at 7:01p.m.

Sue Springer representing the Big Lake Ambassador Program addressed Council with a request for a donation for the 2004-2005 program and subsequent years thereafter. Mayor Orrock informed Ms. Springer that this request would be discussed during the Mayor and Council Report portion of the meeting.

Mayor Orrock closed the Open Forum at 7:04 p.m.

5. PROPOSED AGENDA

Council Member Langsdorf motioned to adopt the proposed Agenda. Seconded by Council Member Heitz, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Kampa motioned to approve the Consent Agenda with the removal of item 6H for further discussion. Seconded by Council Member May, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Meeting Minutes of February 9, 2005; 6B) Approve List of Claims; 6C) Approve Resolution #2005-22 Approving a Request by the Carouell Works for a Consumption and Display Permit 6D) Approve Park Advisory Committee Recommendations; 6E) Call for a Special Training Meeting on Monday, February 28, 2005 at 6:30 p.m. at the Sherburne County Commissioner's Room for Training on the Upcoming Board of Appeal and Equalization Meeting 6F) Call for a Workshop to be held on Wednesday, March 9, 2005 at 5:00 p.m. in the Big Lake City Council Chamber to discuss an Additional Waste Water Treatment Plant; 6G) Call for a Finance Workshop to be held on Wednesday, March 23, 2005 at 5:00 p.m. in the Big Lake City Council Chamber to discuss Finance Items, and 6I) Approve Resolution #2005-23 for a Donation to Big Lake Police Department.

6H) Approve Building Department New Handout and Revision to Survey Handout
Council Member Heitz motioned to approve the revisions to the building department Residential Survey Requirements hand out and to approve the Regulation for Construction Site Erosion and Sediment Control handout. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7. BUSINESS

7A. PUBLIC HEARING – Mount Curve Avenue Improvements

Brad DeWolf reviewed plans for the Mount Curve Avenue Improvements. The proposed improvements would consist of storm sewer, curb and gutter, watermain, sidewalk, and bituminous pavement, and the estimated cost of the improvements is \$293,400. Mr. DeWolf also discussed the City's Assessment Policy guidelines, and identified the proposed frontage foot cost of \$78.84. Mr. DeWolf stated that if Council approves this project, it would be combined with the Glenwood Avenue Improvement Project.

Mayor Orrock opened the public hearing at 7:14 p.m.

Sandra Haberman; 148 Mount Curve – Requested that Council consider reconstructing Mount Curve as a one-way street.

Theresa Klatt; 243 Mount Curve – Stated safety concerns with the type of rocks proposed to be used in the greenway area.

Council Member Langsdorf motioned to close the public hearing at 7:17 p.m. Seconded by Council Member Kampa, unanimous ayes, motioned carried.

Mr. DeWolf discussed State Aid road width requirements for one-way streets which would only decrease the road width by 2 feet from the original plans. Mayor Orrock clarified that it is a city street and that the work that is done needs to last. Council Member Heitz discussed road right-of-way regulations and expressed concerns that the one-way flow of traffic will not be followed which could cause traffic issues if this street were to be constructed as a one-way. Council Member Langsdorf stated that saving 2 feet of right-of-way would not be worth converting the road into a one-way. Council Members also directed staff to investigate alternative types of ground cover that could be used in the greenway area.

Council Member Heitz motioned to authorize the plans and specifications as discussed, and to receive bids for the Mount Curve Avenue Improvement project. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7B. Follow-up on Former Senior Center Site

Administrator Wussow discussed previous discussions held on the status of the former senior center site and asked for Council direction on how staff should proceed.

Council directed staff to seek bids for the demolition of the former Senior Center site and directed staff and BLEDA to review alternative uses for the site.

7C. Project Status Report – City Engineer

Jared Voge reviewed the February 16, 2005 Engineers Report.

7D. EDA Appointment

Jim Thares reviewed the two applications received for the vacant seat on the Big Lake Economic Development Authority. Mr. Thares indicated that Jim Dickinson and Doug Hayes are both very qualified to fill the vacant seat.

Council Member May stated that Mr. Hayes would be a good choice to appoint to the BLEDA Board. Council Member Kampa stated that having a Planning Commissioner Liaison on the EDA Board would provide better communications between the boards Mayor Orrock stated that Mr. Dickinson has a substantial financial background, would offer a full understanding of Economic Development, and has been a driving force on the EDA. Mayor Orrock also stated that Mr. Dickinson is probably the strongest member that we have had

on the board. Council Member Langsdorf stated that Mr. Hayes has been an important asset to the Planning Commission but does feel that Mr. Dickinson has more qualifications to fill the EDA vacancy. Council Member Heitz recognized Mr. Hayes' achievements but stated that he feels Mr. Dickinson is a more knowledgeable candidate in regard to Economic Development.

A roll call vote was taken Council Members Heitz, Langsdorf, and Mayor Orrock voting to appoint Jim Dickinson to the BLEDA, and Council Members Kampa, and May voting to appoint Doug Hayes to the BLEDA. With a vote of 3 votes for Mr. Jim Dickinson, he was appointed to the BLEDA Board.

Mr. Thares discussed offering Mr. Hayes an opportunity to serve on the BLEDA Board as a Planning Commissioner liaison member but did stress that he would not be a voting member of the BLEDA. The general consensus of the Council was to offer Mr. Hayes the opportunity to volunteer on the BLEDA Board as a Planning Commissioner liaison without voting authority.

7E. 2004 Fourth Quarter & Year End Police Department Report – Police Chief Sean Rifenberick

Chief of Police, Sean Rifenberick, presented the Police Departments 2004 fourth quarter and year end report.

7F. Township Commercial Growth Concerns

Administrator Wussow informed Council of a new proposed 14 lot industrial development projected to be built directly adjacent to the City limits on the northside of Highway 10.

Council Member Heitz questioned if adequate building standards would be met. Mayor Orrock questioned if the lot sizes would be adequate. Council directed staff to talk to the developer and to report back to Council with alternatives.

8. ADMINISTRATOR'S REPORT

Administrator Wussow discussed the recent article in the Star Tribune regarding approved funding for the Northstar Rail. Council directed staff to prepare a resolution stating the City's support of the project.

9. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Heitz: Discussed the EDA Meeting.

Jim Thares discussed an application request by IMR for bonding through the Industrial Development Bond project, and informed Council that a public hearing will be held at the next Council meeting for Council review and approval. Mr. Thares also discussed the MOA that they recently signed for a vacant lot in the Industrial Park.

Mayor Orrock: Council discussed financial constraints for approving donations that have not been budgeted for. Mayor Orrock stated that the Big Lake Ambassador representative should also contact the Big Lake Chamber of Commerce to seek support.

Council Member Kampa to approve a \$1,000 donation for their 2004 – 2005 year to be paid out of reserves. Seconded by Council Member May, unanimous aye, motion carried.

Corey Boyer did clarify the budgeting process timeframe and advised the Big Lake Ambassadors that they should be providing their request in writing prior to June of each year that they will be requesting a donation from the City.

10. OTHER

No other.

11. ADJOURN

Council Member Langsdorf motioned to adjourn at 8:16 p.m. Seconded by Council Member May, unanimous ayes, motion carried.

Gina M. Wolbeck
Clerk

Date Approved By Council _____ 03/09/05