

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
JANUARY 25, 2006**

1. CALL TO ORDER

Mayor Don Orrock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Chuck Heitz, Lori Kampa, Duane Langsdorf, Patricia May, and Don Orrock. Also present: Assistant City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, City Attorney Matthew Brokl of Campbell Knutson, City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc. and City Planner Nate Sparks of Northwest Associated Consultants, Inc. (NAC).

4. OPEN FORUM

Mayor Orrock opened the Open Forum at 7:01 p.m. No one came forward. Mayor Orrock closed the Open Forum at 7:02 p.m.

5. PROPOSED AGENDA

Council Member Heitz motioned to adopt the proposed Agenda with item 7A removed per the applicant's request. Seconded by Council Member Langsdorf, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Langsdorf motioned to approve the Consent Agenda with the removal of item 6C for separate consideration. Seconded by Council Member Kampa, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Meeting

Minutes of January 11, 2006; 6B) Approve List of Claims; 6D) Approve Volunteer Reserve Police Officer Resignation – James Gulbranson; 6E) Approve Reserve Police Officer Appointment – Rick Pocklington; 6F) Approve Alcoholic Beverages Ordinance #2006-02 and Summary Resolution #2006-10 and Fee Schedule Amendment #2005-20 and Summary Resolution #2006-11 Relating to Wine and Beer Licensing and Investigation Fees; 6G) Approve Interfund Loan Resolution #2006-12 for TIF District 2-4, and 6H) Approve Interfund Loan Resolution #2006-13 for TIF District 2-5.

6C) Approve AutoStop Payment

Council Member Heitz motioned to approve the Autostop payment in the amount of \$520.21 for Building Department Vehicle Maintenance. Motion seconded by Council Member Kampa, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Heitz, Kampa, May, and Orrock voting aye and Council Member Langsdorf abstaining. Motion carried.

7. BUSINESS

7A. Prairie Meadows 3rd Addition Preliminary Plat, CUP/PUD Applications

Item was removed from the Agenda to be discussed at a future meeting per a written request from the applicant.

7B. Berndt Pond Estates 3rd Addition Concept Review

Nate Sparks reviewed the changes made to the Berndt Pond Estates 3rd Addition item. Mr. Sparks reviewed that at their December 14, 2005 meeting, Council denied Mr. Berndt's application for the property located at the intersection of County Road 81 and 206th Avenue. The applicant has revised the plat to address the key issues including moving the collector road from the northern property lines on the single family lots in Norland Park 1st Addition, increased the size of several single family lots, clustered the townhomes to alleviate all access issues, and added off-street parking to the townhome area. Mr. Sparks indicated that the applicant is seeking Council comments on the proposed changes and to allow them to redraw the concept as a Preliminary Plat for formal consideration at a later date.

Council provided discussion on transportation issues, lot sizes, the remaining cul-de-sac area, and identified that all accesses must meet the 300 foot requirement.

Linda Brown from Surveying & Engineering Professionals representing the applicant reviewed access points and the cul-de-sac area.

Brad DeWolf reviewed the cul-de-sac area and access requirements.

Matt Brokl clarified the procedure for Council consideration on Concept reviews and identified Comprehensive Plan Amendment voting requirements.

Jim Nielson, attorney representing the applicant identified that the applicant has met all conditions recommended by the Planning Commission and asked that the item be allowed to be reviewed by Council at their next meeting.

The general consensus of the Council was to allow the applicant to bring their item to Council rather than going back to the Planning Commission.

No action taken.

7C. Smile Center Parking Lot Concept Review

Nate Sparks reviewed the parking statistics provided by the Smile Center for their request for a joint parking facility. Mr. Sparks indicated that this item was denied by Council at their November 9, 2005 meeting and that the applicant has requested Council revisit this item as they feel they have demonstrated that this project will completely alleviate the parking concerns in the area. Mr. Sparks indicated that staff has reviewed the applicants parking analysis and has determined that with the additional 15 spaces, the Smile Center will be able to contain all their parking needs within their existing lot and the new joint parking space.

Council provided discussion on lighting requirements, snow removal, restricting all off-site parking and stated a concern with the possible future sale of the Police Department site.

Gary Deheilly representing the applicant discussed that the Police Department access could be improved by the applicant providing an easement in this area, and identified that snow would need to be hauled off site if the parking lot improvements are constructed.

No action taken.

7D. Mailbox Discussion for the 2006 Street & Utility Improvement Project

Brad DeWolf reviewed mailbox styles for the 2006 Street & Utility Improvements. Council discussed the different styles and identified Options C & A as their preferred choices.

7E. Esplanade Street Lighting Options

Brad DeWolf reviewed streetlight options for the Esplanade Improvement Project. Council identified Options A & E as their preferred styles of lighting. Council directed staff to provide cost and structural comparisons for the lighting styles.

F. Project Status Report – City Engineer

Brad DeWolf reviewed the January 18, 2006 Engineers Report.

7G. Liquor License Violation

Scott Johnson reviewed the liquor violation that occurred at Lake Center Liquor on December 13, 2005 during the Sherburne County Public Health Compliance Checks. Mr. Johnson reviewed the civil penalty imposed for first occurrences and identified that Lake Center Liquor has arranged for the Public Health Department to conduct additional training sessions with the liquor store staff to ensure compliance with alcohol enforcement statutes.

Council Member Heitz motioned to approve Resolution #2006-14 approving a Consent Order imposing Civil Penalty on the Municipal Liquor Store in the amount of \$750.00. Seconded by Council Member May, unanimous ayes, motion carried.

7H. July 4th Holiday Schedule

Scott Johnson discussed the holiday schedule for the 4th of July holiday. The general consensus of the Council was to close City Hall on Monday, July 3, 2006 with staff using vacation, comp, or personal time off.

8. ADMINISTRATOR'S REPORT

Assistant City Administrator Johnson informed Council of the upcoming community meeting for the Northstar Commuter Rail scheduled on January 30th at 7:00 p.m. at the Big Lake High School Cafeteria. Mr. Johnson also gave an update on the Liquor Store renovations.

9. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Kampa: Informed staff of complaints received on the audio quality of the broadcast on the cable channel. Mayor Orrock informed Council Member Kampa that he has discussed this issue with the City Clerk and a request will be processed with the Cable Commission for lapel style microphones.

Mayor Orrock: Directed staff to investigate possible sewer backup problems in the Putnam Avenue area.

Council Member May: Requested that the sidewalk through Brown's Square be plowed in the winter months.

10. OTHER

No other.

11. ADJOURN

Council Member Heitz motioned to adjourn at 8:07 p.m. Seconded by Council Member Kampa, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council _____ 02/08/2006