

**PARKS ADVISORY COMMITTEE  
MEETING MINUTES**

**JUNE 20, 2006**

1. CALL TO ORDER

Chair Carlson opened the meeting at 6:02 p.m. Committee Members present: Chair Terry Carlson, Brad Schnitzler, Kristi Uphoff, Eugene Earney and Planning Commission Liaison Scott Martoz. Committee Member absent: Dennis McDowall Seyko and Council Liaison Patricia May. Also Present: Public Works Director Michael Goebel and Dan Loegering of the Big Lake Sports Association.

2. APPROVAL OF MINUTES

Committee Member Schnitzler motioned to accept the May 8, 2006 minutes as presented. Seconded by Committee Member Earney, unanimous ayes, motion carried.

3. OLD BUSINESS

3A. CITY COUNCIL APPROVED THE PARK ADVISORY COMMITTEE  
RECOMMENDATIONS FROM MAY 8, 2006 MEETING

Public Works Director Goebel informed the Committee the City Council approved the recommendations from the May 8, 2006 meeting. Since that time Universal Enterprises have gone out of business. Erickson Company will be honoring Universal Enterprises proposals except for the paving of the trail along Highline Drive, starting at Highland Trail and proceeding down to the parking lot in Highline Park. Public Works Director Goebel obtained two bids on the paving of the trail. One from Erickson in the amount of \$9,381.00 and the other bid from Metro Paving in the amount of \$10,620.00. Discussion followed. Committee Member Earney made a motion to recommend to City Council to accept the quote from Erickson in the amount of \$9,381.00 for the paving of the trail. Seconded by Committee Member Uphoff, unanimous ayes, motion carried.

Public Works Director Goebel informed the Committee that the two donated benches from the American Legion that City Council approved to accept have been installed.

4. OTHER BUSINESS

Public Works Director Goebel informed the Committee that the trail in Hidden River Development has been installed. Public Works Director Goebel also noted that the rungs in the decking have been knocked out. The contractor has been contacted to repair the

damage. The deck also had to be redone because it was not handi-cap accessible. It was discussed that when more homes are built in the cul-de-sac that should alleviate some of the vandalism.

The park in Hudson Woods has been cleared and is now graded and the drop off area has been leveled to a gradual slope. Public Works Director Goebel encouraged the Committee to look at the area.

The property along the river across from Mitch K is now staked and Public Works Director Goebel stated the Committee should look at that area at the next Committee Meeting.

Committee Member Earney would like to see a cross walk from the trail along Highline up to Highland or a pedestrian caution sign because of its heavy use. Public Works Director Goebel stated that a curb cut would need to be put in. Committee Member Earney stated that when the trail is extended in the future from McDowall Park along Sterling Drive we should consider putting a sidewalk from that area to Highline Trail. It would be approximately a block long. Public Works Director Goebel said he would look into a warning pedestrian crossing sign.

Committee Member Uphoff would like to work on connecting the existing trails around the Highline area. Discussion followed. Public Works Director Goebel will get bids for the Committee to review.

Committee Member Earney inquired about the possible lighting along the trail on County Road 43. Public Works Director stated the lighting was approved along Minnesota Avenue and will look into the area on Glenwood Avenue.

Parking was discussed in Highline Park. Committee Members have noticed the heavy use of the ball field and parking along the streets and on grass. We have twelve parking stalls in this park. Public Works Director Goebel stated this is a neighborhood park and at this time the parking area will not be expanded.

Dan Loegering of the Big Lake Sports Association addressed the Parks Committee regarding ownership of the land donation from Dynamics for the ball field complex. Discussion followed. The Parks Committee suggested that the Big Lake Sports Association should see what other local communities are doing. It was also suggested for the Big Lake Sports Association to get on the Agenda at a Staff Meeting at City Hall to discuss their plans and from there they would proceed to the Planning Commission, Parks Committee and the City Council. The Parks Committee would review the design of the plans and would make their recommendations to City Council.

5. STAFF UPDATE - None

6. NEW BUSINESS

Committee Member Earney inquired about the installation of the playground equipment in Hudson Woods. Public Works Director Goebel stated the grading and landscaping is not done yet but still anticipates installation of the playground equipment this summer. It was also noted that the height of the trees planted on the berm in Hudson Woods do not seem to meet the specified requirement of 6 feet. Public Works Director Goebel previously spoke with Jim Kline regarding the berm and they will be redoing some of the work.

7. ADJOURN -

Committee Member Uphoff motioned to adjourn at 6:54 p.m. Seconded by Committee Member Schnitzler, unanimous ayes, motion carried.