

**BIG LAKE CITY COUNCIL  
GOAL SETTING WORKSHOP MEETING MINUTES  
DECEMBER 4, 2007**

**1. CALL TO ORDER**

Mayor Don Orrock called the meeting to order at 4:30 p.m.

**2. ROLL CALL**

Council Members present: Dick Backlund, Chuck Heitz, Lori Kampa, Patricia May, and Don Orrock. Also present: City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, Public Works Director Mike Goebel, Police Chief Sean Rifenberick, Fire Chief Tony Eisinger, Liquor Store Manager Jan Kostrzewski, and City Engineer Brad DeWolf.

**3. PROPOSED AGENDA**

Council Member Heitz motioned to adopt the proposed Agenda. Seconded by Council Member Kampa, unanimous ayes, agenda adopted.

**4. BUSINESS**

**4A. Council Goals**

Scott Johnson reviewed the status of the 2007 goals set by Council in November 2006.

Each Council Member identified their goals for the upcoming year.

**Mayor Orrock**

Goal 1: Redevelopment of the intersection of Highway 10 and Eagle Lake Road.

Goal 2: Planning for Transit Oriented Development.

Goal 3: Review/Renew the 1992 Orderly Annexation Agreement.

Goal 4: Bring City surrounded Big Lake Township properties into the City of Big Lake.

Goal 5: Have the Finance Director prepare a 5 year levy forecast for the City.

**Council Member Backlund**

- Goal 1: Senior Center - Look into leasing the former Options Building for a library, senior center, and food shelf. Seek public donations.
- Goal 2: Bring City surrounded Big Lake Township properties into the City of Big Lake.

**Council Member Kampa**

- Goal 1: Unified City Council.
- Goal 2: Work with the Ice Association on developing a Community ice arena.
- Goal 3: Work with the Lake Association to develop a tiered tax system to pay for needed lake improvements. Also, look into developing a tiered parking rate for patrons of Lakeside Park. Allow Lake Association to have an "event stand" at Lakeside Park to generate funds for Lake Treatments. Encourage positive press coverage for parking fee increases.
- Goal 4: Market the City of Big Lake to improve the image of the City.
- Goal 5: Continue to work on the TOD area.

**Council Member Heitz**

- Goal 1: Market the City of Big Lake – hold a developers tour to show the commercial and industrial opportunities that currently exist.
- Goal 2: Improve the City's website – provide more links.
- Goal 3: Work with the BR&E subcommittees.
- Goal 4: Work with developers and government boards to build a community ice arena and bring a hotel to Big Lake. Discuss Tax Abatement options.
- Goal 5: Sell surplus City owned property.
- Goal 6: Foreclosures: make sure the properties are maintained and use them as a positive marketing tool for the City (opportunities for reduced prices on Big Lake homes).
- Goal 7: Transit Oriented Development – plan and market the site. Look at options comparing a parking ramp (owning or leasing) verses a parking lot (explore the option of first level as a city government complex)
- Goal 8: Lake Quality – work with the Lake Association to come up with funding mechanisms to pay for needed lake maintenance projects. Look at using reserves to help fund the 2008 maintenance of the Lake.
- Goal 9: Work on the development of the Highway 10/5 intersection.

**Council Member May**

- Goal 1: Market and attract more businesses – restaurants, fabric/material stores, and a Laundromat.
- Goal 2: Continue to send out letters to businesses to let them know about the opportunities that exist in Big Lake.
- Goal 3: Continue to work with the Ice Association.

Department Heads also reviewed potential goals for their departments.

### **Building Inspections**

Goal 1: Monitor Foreclosed Properties

### **Community Economic Development**

Goal 1: Market the City of Big Lake's Industrial and Commercial opportunities.

Goal 2: Update the City's Comprehensive Plan in 2010.

Goal 3: Focus on the redevelopment on the corner of Eagle Lake Road and Highway 10.

Goal 4: Secure single-family housing assistance programs to reduce the number of foreclosed properties.

Goal 5: Conduct a Developer's Tour and work with Sherburne County on economic development strategies.

### **Engineer**

Goal 1: Waste Water Treatment Plant – Biggest Economic Development tool to ensure that the City has adequate available waste water capacity.

### **Finance/Administration**

Goal 1: 5 year levy forecast.

Goal 2: Budget to paint and carpet the Council Chambers in 2009.

Goal 3: Contact the Town Board to find out if they are willing to split the cost for upgrades to the current library facility or to split the cost of a new library/senior center/food shelf.

Goal 4: Secure funding for the Highway 10 County Road 5 project and the BLIPE expansion project.

Goal 5: Review Abatement options for the Ice Association project.

Goal 6: Establish a 3<sup>rd</sup> voting precinct.

### **Fire**

Goal 1: Retention of day-time Paid on-Call Firefighters.

### **Liquor Store**

Goal 1:

### **Police**

Goal 1:

### **Public Works**

Goal 1: Lake Quality – Work with the Lake Association to develop funding methods for Lake improvements/treatment.

Goal 2. Waste Water Treatment Plant.

Goal 3: Continue with Maintenance Service Standards – Ensure a visually appealing community by continuing with mowing and plowing procedures.

Council directed staff to draft a list of Council goals for 2008 for final Council approval at the December 14<sup>th</sup> meeting.

**5. ADJOURN**

Council Member Kampa motioned to adjourn at 7:56 p.m. Seconded by Council Member May, unanimous ayes, motion carried.

Gina Wolbeck  
Clerk

Date Approved By Council 12/12/07