

**PARKS ADVISORY COMMITTEE
MEETING MINUTES
FEBRUARY 13, 2006**

1. CALL TO ORDER

Chair Terry Carlson opened the meeting at 6:00 p.m. Committee Members present: Chair Terry Carlson, Kristi Uphoff, Denise McDowall Seyko, Eugene Earney, Brad Schnitzler, Planning Commission Liaison Scott Marotz and Council Liaison Patricia May. Also Present: Public Works Director Michael Goebel.

Council Liaison Patricia May has taken Mayor Don Orrock's place serving on the Parks Advisory Committee. Introductions were made by the Committee Members.

2. APPROVAL OF MINUTES

Planning Commission Member Scott Marotz motioned to accept the December 15, 2005 minutes as presented. Seconded by Committee Member Eugene Earney, unanimous ayes, motion carried.

3. OLD BUSINESS

3A. CITY COUNCIL APPROVED THE PARK ADVISORY COMMITTEES RECOMMENDATIONS IN REFERENCE TO THE DECEMBER 15, 2005 MEETING

There were no questions or comments.

3B. OUTDOOR LIGHTING PROPOSAL FOR HIGHLINE PARK

Public Works Director Mike Goebel contacted Connexus Energy to discuss the proposed charges for the light in Highline Park. Connexus Energy did not come down from their original proposed price of \$3,317.00. The proposal includes all material and labor to install one pedestal outdoor light in Highline Park near the parking lot. Discussion followed in regards to additional lighting in the park area around the ball field and how cost effective it would be to do all lighting in the park at the same time if additional lighting was ever needed. Committee Member Brad Schnitzler motioned to accept the proposal from Connexus Energy for installation of one light in Highline Park near the parking lot with the stipulation there would be enough wire for additional lighting in the future if need be. Seconded by Denise McDowall Seyko, unanimous ayes, motion carried.

3C. DISCUSS LAKESIDE PARK IMPROVEMENTS

Public Works Director Mike Goebel distributed the Lakeside Park Improvement Plans. The Committee reviewed the plans. Committee Member Schnitzler inquired what will be on the islands in the parking lot. He commented on the school's experience with trying to grow grass / flowers on the islands, his comments were noted. Public Works Director Goebel stated there will be some signs and lights on islands, exposed aggregate or concrete and possibly removable planters. The location of cameras by the gazebo and the skate park were noted along with more lighting. There will be a cement curb around the playground area not reflected in the plans. There will be a gating system on the entrance, exit and on the waiting area for vehicle and trailer.

Public Works Director Goebel also met with twelve students from Big Lake School to discuss the skateboard park. The students drafted a design of what accommodations they would like to have in the skateboard park. The building material for the skateboard park was looked at and discussed. The approximate cost of the equipment for the skateboard park is \$110,000.00. There will also be a heavy duty color coated fence around the skateboard park. Installation date of the skateboard park was also discussed. Some concerns were vandalism before the cameras and lighting were in place. It was the consensus of the Committee to wait until the cameras and lighting are in place before the skateboard park is installed.

A second area for washing feet will be added closer to the lake area.

Committee Member Eugene Earney motioned to recommend to City Council to proceed with the Lakeside Park Improvement Plans. Seconded by Planning Commission Liaison Scott Marotz. The vote passed with a vote of 6-1 with Committee Members Uphoff, Seyko, Earney, Schnitzler, Marotz and May voting aye, and Committee Member Carlson voting nay, motion carried.

Discussion followed regarding the cost involved in implementing the changes to the park and where the funding will come from.

4. OTHER BUSINESS

4A. CITY PARK DEPARTMENT WAS AWARDED A \$3,000.00 GRANT FROM BAUERLY BROTHERS, DEDICATED TO BE USED IN LOCAL PARKS

Public Works Director Goebel applied for and was awarded a grant in the amount of \$3,000.00 from Bauerly Brothers.

4B. WALKABILITY STUDY REPORT DONE BY BETHEL UNIVERSITY NURSING STUDENTS

Discussion followed regarding one area the study felt work was needed, which is in the northwest section by Lake Mitchell and along Highway 73. It was noted that the problem is address in the future trail plan and the ideal time to work on the trail would be when there is

construction in that area.

5. STAFF UPDATE - None

6. NEW BUSINESS

Committee Member Earney was asked by a resident if the future satellites could have a drop down infant changing table in them. Public Works Director Goebel will check into the price.

Public Works Director Goebel presented a draft plan of the park equipment for the Hudson Woods Park. The plan included a drainage system underneath wood chips, sidewalk with a concrete boarder, 3 slides, swings and various playground equipment. The estimated cost of the playground is \$80,000.00 including installation. Committee Member Schnitzler made a motion to get bids to present to the City Council for Hudson Woods Park not to exceed \$80,000.00. Seconded by Committee Member Seyko, unanimous ayes, motion carried.

Discussion took place regarding the Big Lake Sports Association. They are still proceeding with their plans of building a single field stadium complex in Market Place Development.

7. ADJOURN

Committee Member Seyko motioned to adjourn at 7:28 p.m. Seconded by Committee Member Earney, unanimous ayes, motion carried.