

**BIG LAKE CITY COUNCIL  
REGULAR MEETING MINUTES  
FEBRUARY 27, 2008**

**1. CALL TO ORDER**

Mayor Don Orrock called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. ROLL CALL**

Council Members present: Dick Backlund, Chuck Heitz, Lori Kampa, Patricia May, and Don Orrock. Also present: City Administrator Scott Johnson, Community Economic Development Director Jim Thares, Senior Planner Katie Larsen, City Clerk Gina Wolbeck, Public Works Director Mike Goebel, City Attorney Soren Mattick of Campbell Knutson, City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc. and City Planner Nate Sparks of Northwest Associated Consultants, Inc. (NAC).

**4. OPEN FORUM**

Mayor Orrock opened the Open Forum at 7:01 p.m.

Patti Borchert from the Big Lake Women of Today asked Council to consider authorization for use of Lakeside Park for their organization for the annual Easter Egg Hunt.

Mayor Orrock closed the Open Forum at 7:03 p.m.

**5. PROPOSED AGENDA**

Council Member Kampa motioned to adopt the proposed Agenda with the removal of item 7D. Seconded by Council Member May, unanimous ayes, agenda adopted.

## **6. CONSENT AGENDA**

Council Member Kampa motioned to approve the Consent Agenda as presented. Seconded by Council Member Backlund, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Council Meeting Minutes of February 13, 2008, 6B) Approve Council Workshop Minutes of February 20, 2008, 6C) Approve Accounting Clerk Pay Step Change, 6D) Approve Big Lake Food Shelf Request for Extended Hours, and 6E) Approve Fee Schedule Amendment Ordinance No. 2007-16 and Authorize Summary Publication Resolution No. 2008-14.

## **7. BUSINESS**

Item 7C was moved to the beginning of item 7.

### **7C. Ice Arena Funding**

Scott Johnson reviewed the draft resolution stating City of Big Lake support for a proposed ice arena located within the Big Lake City limits. The resolution also states a commitment from the City to take ownership of the proposed arena contingent upon specific requirements. Council discussed the requirements and agreed upon a. Approval of a \$500,000.00 State Financing Assistance Grant as proposed by Senator Betsy Wergin, b) A commitment from the Big Lake Ice Association to donate the site and provide a minimum of \$500,000.00 in funds towards the construction of the project, and execution of a management agreement between the City and the Association providing for Association management and responsibility for all operations and maintenance of the facility, and c) Proportionate matching financial participation from one or more public entities including Sherburne County, Big Lake Township, and I.S.D. No. 727 through the use of Tax Abatement. Chris Stalpes from the Ice Association discussed the contingency requirements.

Council Member Kampa motioned to approve Resolution No. 2008-16 stating City of Big Lake support for a proposed ice arena located within the Big Lake City limits and affirmation of the City's intent to take ownership of the arena contingent on the items discussed.

Seconded by Council Member May, unanimous ayes, motion carried.

### **7A. Big Lake Public Library Facility Update**

Scott Johnson reviewed draft layouts of the proposed new library site and possible locations that could be designated as a Senior Facility. Council discussed various designs of the new library site and uses for the current library area. Council also discussed leasing the new site or purchasing it. The general consensus of the Council was to lease the property for no more than a 10-year period. Council Member Backlund stated his concern

with the long term cost of the lease. Council directed staff to invite the owner of the building to future Library Committee meetings and to continue to work with the library, senior, and food shelf groups to find out what their needs are.

#### **7B. Wild and Scenic River Ordinance**

Nate Sparks reviewed the planners report for the proposed Mississippi Recreational River District Ordinance. The MNDNR informed the City that upon annexation of the Waste Water Treatment Plant and the Orderly Annexation of the Cobblestone project, the City is required to adopt a model Ordinance per the Mississippi Wild and Scenic River Statute. These regulations are similar to those placed around lakes and rivers as part of the Shoreland standards. Mr. Sparks also identified wording clarification changes necessary in Section 1067.09.

Council Member Heitz motioned to approve Ordinance No. 2008-02 adding Section 1067 to the Big Lake City Code adopting the MRR, Mississippi Recreational River District with changes as discussed, and approve Resolution No. 2008-15 authorizing summary publication of Ordinance 2008-02. Seconded by Council Member May, unanimous ayes, motion carried.

**7D. Police Department Outside Employment Policy** - Item was removed from Agenda.

#### **7E. Project Status Report – City Engineer**

Brad DeWolf reviewed the February 2008 Engineers Report and answered questions from Council. Council discussed the need to begin the process for future improvements to the Highway 10/25 intersection and directed staff to draft a Resolution of Support for future Council consideration.

### **8. LIST OF CLAIMS**

#### **8A. Consider List of Claims**

Council Member Kampa motioned to approve the List of Claims ranging from Check No. 52969 through Check No. 53090 with the exception of Check No. 53019. Seconded by Council Member May, unanimous ayes, motion carried.

#### **8B. Consider Audio Communications Payment in the Amount of \$359.80**

Council Member Heitz motioned to approve payment of Check No. 53019 payable to Audio Communications. Seconded by Council Member Kampa, vote passed with a vote of 3 to 0 with 1 abstention with Council Members Heitz, Kampa, and May voting aye and Council Member Backlund abstaining. Motion carried.

**9. ADMINISTRATOR'S REPORT**

Scott Johnson reminded Council of the Big Lake Chamber of Commerce Business Expo on March 2<sup>nd</sup> from 11:00 a.m. to 3:00 p.m. Mr. Johnson also informed Council of mediation proceedings with LELS for police department insurance amounts and asked for Council clarification on the amount the City is intending to contribute towards lake treatment. Council discussed the budgeted amount of \$10,000.00 and asked that this item be placed on the next Council Agenda for further discussion.

Scott Johnson discussed the item brought up during Open Forum and asked for Council consideration on their request due to the timing of the event.

Council Member Heitz motioned to authorize the use of Lakeside Park for the annual Big Lake Women of Today Easter Egg Hunt on March 15, 2008. Seconded by Council Member May, unanimous ayes, motion carried.

**10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS**

Council Member Backlund: Discussed the letters he sent out and the Letter to the Editor he submitted seeking feedback from local seniors on their wants and needs for a senior meeting area.

Council Member Heitz: Discussed the February Transit Oriented Development Committee Meeting and asked that staff provide an update at the next Council Workshop relating to the City's boundaries and township properties located adjacent to the City boundaries.

**11. OTHER**

No other.

**12. ADJOURN**

Council Member May motioned to adjourn at 8:01 p.m. Seconded by Council Member Backlund, unanimous ayes, motion carried.

Gina Wolbeck  
Clerk

Date Approved By Council 03/12/08