

**PARKS ADVISORY COMMITTEE
SPECIAL MEETING MINUTES**

MAY 3, 2010

1. CALL TO ORDER

Chair Katrine Nau opened the meeting at 6:00 p.m. Committee Members present: Chair Katrine Nau, Eugene Earney, Renee Rossman, Janae Stern, Planning Commission Liaison Scott Martoz and Council Liaison Dick Backlund. Those Absent: Committee Member Denise McDowall Seyko. Also Present: Public Works Director Michael Goebel and Sherburne County Soil and Water Conservation District Gina Hugo.

2. APPROVAL OF MINUTES

Committee Member Earney motioned to accept the April 12, 2010 minutes and the April 12, 2010 Joint Meeting Minutes as presented. Seconded by Committee Member Rossman, unanimous ayes, motion carried.

3. OLD BUSINESS

3A. POLLINATOR DAY

The Committee reviewed a draft copy of the Pollinator Day flyer before it is finalized. No changes were suggested.

Committee Member Nau and Public Works Director Goebel visited McDowall Park and Aberdeen Way prior to this meeting to review parking issues. An area by the trail head will be sectioned off for accessibility, special needs and presenters will also be able to park in this area. Letters were sent to all Aberdeen Way residents informing them of the upcoming event and what to expect that day. These residents were encouraged to call Public Works Director Goebel if they had any concerns. Additional parking options were discussed if needed.

An updated spreadsheet regarding duties and stations on the Pollinator Day was distributed. Items that are still needed that day are camp chairs for presenters, coolers and hammers to build the bird houses. Public Works will have a water truck on site for the planting. Discussion took place regarding painting the bird houses that day. Committee Member Nau will donate the acrylic paint. It was the consensus of the Committee to not paint the birds houses, various species of birds are particular to color.

The various stations were discussed along with the locations of the stations in the Park area. Needs of the various stations were also discussed and if additional volunteers are needed.

Committee Member Stern will follow up with Big Lake Hardware Hank regarding a donation.

Tent set up will take place Friday prior to the event.

A gift card was received from Big Lake Coborn's. This will be used for the Pollinator Sundays. SA will donate bowls and spoons. Bob & Judy's will donate honey. McDonalds will donate ice, water and cups. McDonalds was also asked to donate ice tea. They have not responded yet. Committee Member Nau listed businesses that need a follow up contact regarding donations.

Signs advertising the event will be posted approximately one week prior to the event. Flyers will also be distributed throughout the City. The City, Township and Connections will post the event on their cable channels / web-sites. The West Sherburne Tribune will run an article in their paper regarding the event.

Six volunteers are needed to direct parking.

Committee Member Nau distributed a draft letter that will be distributed to the presenters and volunteers explaining the event. There were no changes/suggestions to the letter.

3B. DISCUSS HIGHWAY 10 / HIGHWAY 25 PROJECT INCLUDING PARK AREA

The Committee discussed the Highway 10 /Highway 25 Project. At this time the Park Committee had no comments on the design.

Discussion took place regarding naming the park. It was the consensus of the Board to take suggestions from the Community for names. This will be addressed at a later meeting.

4. OTHER BUSINESS

Committee Member Nau, Committee Member Earney and Public Works Director Goebel recently met with Mr. Ray Sundstrom regarding property that Mr. Sundstrom is interested in selling. One parcel is 100 plus acres of land by the Liberty Elementary School. Some aspects of the property are river frontage, recreation area and an island. Discussion followed regarding other potential properties.

Committee Member Earney inquired who maintains a section of property on Highway 25. The section is not being maintained in regards to the City Weed/Grass Ordinance. Public Works Director Goebel will look into it.

A request for a split rail fence or signage installed in Keller Park was brought to Planning Commission Liaison Martoz. It was mentioned that residents are unaware that Keller Park is a City owned Park. Public Works Director Goebel stated that the City has Park Boundary signs that could be placed in the Park.

5. STAFF UPDATE

6. NEW BUSINESS

6A. DISCUSS POSSIBLE NAME FOR PARK AREA IN THE HIGHWAY 10 / HIGHWAY 25 PROJECT

This item was discussed under 3B.

7. ADJOURN

Committee Member Earney motioned to adjourn at 7:33 p.m. Seconded by Committee Member Rossman, unanimous ayes, motion carried.