

**PARKS ADVISORY COMMITTEE  
MEETING MINUTES**

**FEBRUARY 9, 2009**

1. CALL TO ORDER

Chair Earney opened the meeting at 6:00 p.m. Committee Members present: Chair Gene Earney, Katrine Nau, Denise McDowall Seyko and Council Liaison Dick Backlund. Also Present: Public Works Director Michael Goebel and Kevin Wm. Halbach, AIA Architect. Committee Members Absent: Planning Commission Liaison Scott Marotz.

2. APPROVAL OF MINUTES

Committee Member Nau, motioned to accept the January 12, 2009 minutes as presented. Seconded by Committee Member McDowall Seyko, unanimous ayes, motion carried.

3. OLD BUSINESS

3A.DISCUSS GREEN WORKS GRANT (KATRINE)

Public Works Director Goebel and Committee Member Nau met with Soil and Water Representative and drafted the McDowall Park Oak Savannah Restoration and Development Plan/Schedule. Committee Member Nau reviewed the handout and the time frame for each of the three components of the plan. The three components consist of land restoration and management, structure and signage and education. Years 1 & 2 consists of site preparation for oak savanna, creating woodland habitat by planting native trees & shrubs in upland and to start seeding, year 3 consists of installation of signage and shelter space and trails throughout the site and year 4 consists of prescribed burn to stimulate growth, further installation and development of resource material. Introductions were made for Mr. Kevin Halbach. Mr. Halbach is Committee Member Nau's father. He is an architect and has offered to donate all his services to the Parks Advisory Committee in regards to the McDowall Park Oak Savannah Restoration and Development Plan/Schedule. Mr. Halbach discussed the design process to generate alternatives and programs that can show the park from different views and aerials. Discussion followed. Committee Member Nau made a motion to submit the McDowall Park Oak Savannah Restoration and Development

Plan to City Council for their review and approval. Seconded by Committee Member McDowall Seyko, unanimous ayes, motion carried.

### 3B. UPDATE ON FISHING PIER

Public Works Director Goebel is working with two companies on prices and design for the fishing pier. One company is from North Dakota and the other company is out of Wisconsin. The pier will measure 64feet from shore with a 12% slope. Variables of the deck material, either steel or synthetic will depend upon which company will do the work.

The pier at Lakeside Park is being rebuilt by the Public Works Department. The DNR supplied all the new floats for the deck free of charge. The approximate value of the donated floats was \$4,800.00.

### 4. OTHER BUSINESS

The Committee discussed the possibility of improving River Oaks Park. The Committee will consider walking the area in the spring.

### 5. STAFF UPDATE

#### 5A. DISCUSS RESIGNATION OF COMMITTEE MEMBERS KRISTI UPHOFF AND BRAD SCHNITZLER

Committee Member Kristi Uphoff and Committee Member Brad Schnitzler submitted their letters of resignation effective immediately. Committee Member Uphoff has resigned due to other obligations and responsibilities and Committee Member Schnitzler is no longer residing in the City of Big Lake. Committee Member McDowall Seyko made a motion to accept their letters of resignation. Seconded by Committee Member Nau, unanimous ayes, motion carried. Committee Member McDowall Seyko made a motion to recommend to City Council to advertise to fill the two vacant Park Advisory Committee seats. Seconded by Committee Member Nau, unanimous ayes, motion carried.

### 6. NEW BUSINESS

Committee Member Nau made a motion to amend the January 12, 2009 Parks Advisory Committee Meeting Minutes, 5A. APPOINT CHAIR POSITION; to read Planning Commission Liaison Marotz made a motion to recommend Gene Earney to serve as Chair for the Parks Advisory Committee. Seconded by Committee Member Nau, unanimous ayes, motion carried.

7. ADJOURN

Committee Member McDowall Seyko motioned to adjourn at 6:40 p.m. Seconded by Committee Member Nau, unanimous ayes, motion carried.