

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 11, 2010**

1. CALL TO ORDER

Mayor Lori Kampa called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Dick Backlund, Raeanne Danielowski, Chuck Heitz, Lori Kampa, and Duane Langsdorf. Also present: City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, Senior Planner Katie Larsen, Public Works Director Mike Goebel, Police Officer Sam Olson, Fire Chief Tony Eisinger, Liquor Store Manager Jan Kostrzewski, City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Kampa opened the Open Forum at 7:01 p.m. No one came forward. Mayor Kampa closed the Open Forum at 7:02 p.m.

5. PROPOSED AGENDA

Council Member Danielowski motioned to adopt the proposed Agenda. Seconded by Council Member Backlund, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Heitz motioned to approve the Consent Agenda as presented. Seconded by Council Member Langsdorf, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Meeting Minutes of July 28, 2010, and 6B) Authorize Fee Waiver for Cub Scouts Pack 89.

7. BUSINESS

7A. Meadows of Big Lake Improvement Project – Receive Bids and Award Contract

Brad DeWolf reviewed the bids received on the Meadows of Big Lake Improvement Project. Five bids were received with the low bid submitted by Rum River contracting from Princeton, MN in the amount of \$214,628.60. DeWolf noted that the preliminary assessment amount to adjacent property owners has gone from \$1,779.26 down to \$863.79 due to the property owners only being assessed for the street improvements and the favorable bid prices. DeWolf also noted that the bid documents were very clear on potential costs and there should be no surprises at the completion of the project.

Council Member Heitz motioned to approve Resolution No. 2010-54 receiving bids and awarding the contract on the Meadows of Big Lake Improvement Project. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7B. Resolution to Proceed with Street Vacations

Katie Larsen reviewed the planners report for the street vacations in conjunction with the Highway10/25 Intersection Improvement Project. As part of the project, the City will be considering a Preliminary and Final Plat for Putnam West. The plat will require the vacation of a portion of Putnam Avenue and Powell Street.

Council Member Danielowski motioned to approve Resolution No. 2010-55 setting a public hearing date on street vacations for a portion of Putnam Avenue and Powell Street in conjunction with the proposed Putnam West Plat. Seconded by Council Member Backlund, unanimous ayes, motion carried.

7C. Big Lake Night Out Donations

Sam Olson reviewed the Big Lake Night Out event held on August 6th which was attended by approximately 500 residents. Olson thanked the numerous businesses/organizations that donated time, food and prizes. Council thanked Officers Sam Olson and Cindy Finch for their efforts in organizing the community event.

Council Member Danielowski motioned to approve Resolution No. 2010-56 accepting donations that have been made to the City of Big Lake towards the Big Lake Police Department for the Big Lake Night Out event held on August 6, 2010. Seconded by Council Member Backlund, unanimous ayes, motion carried.

8. LIST OF CLAIMS

8A. Consider List of Claims

Council Member Heitz motioned to approve the List of Claims ranging from Check No. 59002 through Check No. 59076 with the exception of Check No. 59005 for separate consideration, and Electronic Payments #1137E to #1150E. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

8B. Consider AutoStop Payment in the Amount of \$574.65

Council Member Danielowski motioned to approve payment of Check No. 59005 in the amount of \$574.65 payable to AutoStop, Inc. Seconded by Council Member Backlund, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Backlund, Danielowski, Heitz, and Kampa voting aye and Council Member Langsdorf abstaining. Motion carried.

9. ADMINISTRATOR'S REPORT

Jan Kostrzewski reviewed the request from the Lake Shopping Center Mall Association to allow John Urwin and Company to clean and sweep their parking lot during the night. The City Code restricts the use of Domestic Power Equipment from the hours of 9:00 pm to 7:00 am. Council discussed their concern with allowing a City owned property to be non-compliant with its own Ordinance. Council directed staff to discuss other possible solutions with the Mall Association.

10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Backlund: Reviewed the August Parks Advisory Board Meeting.

Council Member Danielowski: Mike Goebel discussed the increased vandalism in the City and reminded the public about the reward program. Council Member Danielowski reminded the public of the upcoming Fireman's Dance on August 21st, and the Lake Association Meeting scheduled on August 14th.

Council Member Heitz: Reviewed the August EDA Meeting. Jim Thares updated Council on the IMR job creation situation that could affect their DEED Grant requirements. Council Member Heitz also reviewed the August NCDA meeting.

Mayor Kampa: Discussed the National Night Out events that she attended with the Police Chief, the upcoming City employee picnic, and the Big Lake Night Out event held on August 6th.

11. OTHER

Council Member Langsdorf motioned to recess the regular meeting to go to Closed Session at 7:35 p.m. to conduct the City Administrator's Annual Performance Evaluation allowed per MS 13D.05, subd 3a. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

12. CLOSED SESSION – City Administrator Annual Performance Evaluation

Mayor Kampa noted that the Closed Session began at 7:45 p.m.

Council Members present: Dick Backlund, Raeanne Danielowski, Chuck Heitz, Lori Kampa, and Duane Langsdorf. Also present: City Administrator Scott Johnson, and City Clerk Gina Wolbeck.

Council conducted the City Administrator's Annual Performance Evaluation. No action was taken by Council during Closed Session.

Council Member Langsdorf motioned to close the Closed Session and reopen the regular meeting at 9:05 p.m. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

13. ADJOURN

Council Member Heitz motioned to adjourn at 9:06 p.m. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council 08/25/10