

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
JANUARY 26, 2005**

1. CALL TO ORDER

Mayor Don Orrock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Chuck Heitz, Lori Kampa, Duane Langsdorf, Patricia May, and Don Orrock. Also present: Finance Director Corey Boyer, Community Economic Development Director Jim Thares, Public Works Director Mike Goebel, Liquor Store Manager Jan Kostrzewski, Building Inspector Sam Rudd, City Attorney Matthew Brokl of Campbell Knutson, and City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Orrock opened the Open Forum at 7:01 p.m. No one came forward. Mayor Orrock closed the Open Forum at 7:02 p.m.

5. PROPOSED AGENDA

Council Member Kampa motioned to adopt the proposed Agenda. Seconded by Council Member Langsdorf, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Heitz motioned to approve the Consent Agenda with the removal of items 6C, and 6K for separate consideration, and the removal of item 6L - Approve Final Plat/PUD for Sweetwater Bend Development, to table until a future meeting. Seconded by Council Member

Langsdorf, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Meeting Minutes of January 12, 2005; 6B) Approve List of Claims; 6D) Approve Staff Recommendation to Not Apply for Accident Insurance for City Volunteers; 6E) Approve Sweetwater Bend Wetlands Conservation Act Resolution #2005-12 and Documents; 6F) Approve Big Lake Area Jaycee's Request for a Date Change for the Annual Ice Fishing Contest and Raffle; 6G) Approve City Snow and Ice Control Policy; 6H) Approve Advertising for Assistant City Administrator/Human Resource Director Position; 6I) Approve Fee Schedule Ordinance Amendment #2004-34 and Summary Resolution #2005-13, and 6J) Approve Park Advisory Committee Recommendation.

6C) Approve AutoStop Payment

Council Member Heitz motioned to approve the Autostop payment in the amount of \$1,868.40 for Police Vehicle Maintenance. Motion seconded by Council Member Kampa, motion carried with a vote of 4 to 0 with 1 abstention with Council Members Heitz, Kampa, May, and Orrock voting aye and Council Member Langsdorf abstaining, motion carried.

6K) Approve Final Plat/PUD for Norland Park Development

Matt Brokl discussed the PUD process and the negotiations that were held between the developer and the City.

Council Member Heitz motioned to approve Resolution #2005-14 approving the Final Plan PUD and Final Plat of Norland Park First Addition and setting forth conditions to be met prior to release of the Final Plat. Seconded by Council Member Langsdorf, motion passed with a vote of 4:1 with Council Members Heitz, Kampa, Langsdorf, and Orrock voting aye, and Council Member May voting nay. Motion carried.

7. BUSINESS

7A. Donation Presentation – Ace Solid Waste

Tom Larson representing Ace Solid Waste presented the City with a \$1,150.00 donation to be used for local parks. Council thanked Ace Solid Waste for their donation.

Council Member Langsdorf motioned to approve Resolution #2005-15, accepting a \$1,150.00 donation from Ace Solid Waste to be used for local parks. Seconded by Council Member May, unanimous ayes, motion carried.

7B. Discuss Snowplow Agreement with Big Lake Township

Corey Boyer discussed additional areas to be maintained by Big Lake Township and asked for Council's consideration on the resolution establishing division of responsibilities for snow and ice removal between the Town of Big Lake and the City of Big Lake for Town/City roads.

Council Member Heitz motioned to approve Resolution #2005-16 establishing division of responsibilities for snow and ice removal between the Town of Big Lake and the City of Big Lake for Town/City roads. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7C. Set 2005 Council Goal Setting Work Session

Corey Boyer discussed setting a date for the Council goal setting session and identified open dates in February and March 2005.

Council Member Langsdorf motioned to set a Council goal setting session on Wednesday, February 23, 2005 at 2:00 p.m. to be held in the Council Chamber. Seconded by Council Member May, unanimous ayes, motion carried.

7D. Project Status Report – City Engineer

Brad DeWolf reviewed the January 19, 2005 Engineers Report and identified specific areas on a project site map.

Council Member Heitz motioned to set an Open House for the Mount Curve/Glenwood Avenue Improvement project on February 8, 2005 from 6:00 p.m. to 8:00 p.m. Seconded by Council Member Kampa, unanimous ayes, motion carried.

Council Member Langsdorf motioned to authorize a feasibility study for the Martin Avenue Extension project. Seconded by Council Member Heitz, unanimous ayes, motion carried.

Council Member Heitz motioned to authorize an updated feasibility study for the Esplanade project. Seconded by Mayor Orrock, unanimous ayes, motion carried.

7E. 2004 Fourth Quarter & Year End Department Reports

The following individuals reviewed their department's 2004 fourth quarter & year end reports and answered questions of the Council: 1) Finance Director Corey Boyer - Finance Department and Administration; 2) Public Works Director Mike Goebel - Public Works Department; 3) Liquor Store Manager Jan Kostrzewski- Liquor Store; 5) Sam Rudd - Building Department; and 6) Economic Development Director Jim Thares - Economic Development.

7F. Discuss Former Senior Building

Corey Boyer reviewed past documentation provided to Council regarding the former Senior Building site located on Lake Street South. Staff asked for direction on how Council would like to proceed with this vacant building.

Council discussed possible demolition of the site and whether the building would be structurally safe to preserve.

No action taken.

8. ADMINISTRATOR'S REPORT

No report.

9. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Mayor Orrock: Announced that Deb Garross from NAC, Inc. has accepted a Senior Planner position at the City of Burnsville and Mayor Orrock offered best wishes to Ms. Garross.

Council Member Heitz motioned to set a Workshop date of Wednesday, February 2, 2005 at 5:00 p.m. in the Big Lake City Council Chamber to discuss the Eagle Lake Road to Fern Street Development/Transportation Plan. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Council Member Kampa motioned to set a Workshop date of Wednesday, February 23, 2005 at 5:00 p.m. in the Big Lake City Council Chamber to discuss the Municipal Liquor Store site. Seconded by Council Member May, unanimous ayes, motion carried.

10. OTHER

No other.

11. ADJOURN

Council Member Langsdorf motioned to adjourn at 8:00 p.m. Seconded by Council Member May, unanimous ayes, motion carried.

Clerk

Date Approved By Council _____