

**BIG LAKE CITY COUNCIL
WORKSHOP MEETING MINUTES**

February 1, 2006

1. CALL TO ORDER

Mayor Don Orrock called the meeting to order at 6:42 p.m.

2. ROLL CALL

Council Members present: Chuck Heitz, Lori Kampa, Duane Langsdorf, and Don Orrock. Council Member absent: Patricia May. Also present: City Administrator Patrick Wussow, Assistant City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, Police Chief Sean Rifenberick, Public Works Director Mike Goebel, Building Official Sam Rudd, City Clerk Gina Wolbeck, City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc., City Building Official Fred Patch of Northwest Inspection Services.

3. PROPOSED AGENDA

Council Member Langsdorf motioned to adopt the proposed Agenda. Seconded by Council Member Heitz, unanimous ayes, agenda adopted.

4. BUSINESS

4A. Police Department Update

Police Chief Sean Rifenberick reviewed staffing and personnel needs, training, facility needs, equipment, growth concerns, programs/resources, forfeitures, policy development, grant dollars, emergency management requirements, and wireless infrastructure,

4B. Sewer Access Charge Discussion

Corey Boyer reviewed the City's current SAC rates and the process for determining SAC fees/units.

Fred Patch reviewed the SAC Criteria guidelines that he uses in determining SAC units for commercial projects. Mr. Patch indicated that the SAC fee determinations are based on the Metropolitan Council Procedure Manual and that determinations are based on maximum daily wastewater flow. Mr. Patch also discussed gallons of daily wastewater flow capacity and that the Metropolitan Council Environmental Services has been considering reducing the maximum daily flow to 220 gallons per residential unit up from the current 274.

4C. Lake Café Discussion

Administrator Wussow presented Council with correspondence relating to the Lake Café Access Closure Agreement that was signed by Tim Cox as part of his 2002 variance approval. Staff has met with the Cox's to discuss the variance approval requirements.

Brad DeWolf reviewed his meeting with the owners of the Lake Café and indicated that staff will be contacting McDonald's to discuss a shared access. Council identified that they would like to revisit this item if staff cannot work out an agreement with the Lake Café.

4D. Liquor Store Update

Fred Patch reviewed the upcoming bidding and construction timeline for the new liquor store site. Staff identified that demolition is substantially complete and discussed the poor condition of the roof. Staff also discussed the sale of property at Lake Plaza Mall to Krutzig, Schleeterman, and Hultman. Staff also discussed leasing of the remaining City owned portion.

5. OTHER

No other business discussed.

6. ADJOURN

Council Member Langsdorf motioned to adjourn at 7:58 p.m. Seconded by Council Member Kampa, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council _____ 02/08/2006