

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES**

JULY 8, 2009

1. CALL TO ORDER

Mayor Lori Kampa called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Dick Backlund, Raeanne Danielowski, Chuck Heitz, Lori Kampa, and Duane Langsdorf. Also present: City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, Senior Planner Katie Larsen, Public Works Director Mike Goebel, Police Chief Sean Rifenberick, City Attorney Soren Mattick of Campbell Knutson, City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Kampa opened the Open Forum at 7:01 p.m. No one came forward. Mayor Kampa closed the Open Forum at 7:02 p.m.

5. PROPOSED AGENDA

Council Member Danielowski motioned to adopt the proposed Agenda. Seconded by Council Member Backlund, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Danielowski motioned to approve the Consent Agenda as presented. Seconded by Council Member Langsdorf, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Council Meeting Minutes of June 24,

2009, 6B) Approve Budget Workshop Minutes of June 30, 2009, 6C) Approve ISD 727 Request to Use Voting Equipment, 6D) Approve Resolution No. 2009-61 approving City Consent Allowing the Charter Communications, Inc. Restructure, 6E) Approve Fire Board Recommendations, 6F) Authorize Staff and Engineer's Office to Research Sign Request, 6G) Approve Resolution 2009-62 approving Redemption of G.O. Tax Increment Refunding Bonds, Series 2002B, 6H) Set Special Gathering at the BLEDA Meeting on July 13, 2009 at 7:00 pm in the City Council Chambers for a presentation by LSA Design, Inc. on TOD master planning and development, 6I) Set Budget Workshop Date for July 14, 2009 at 4:00 pm in the City Council Chambers, 6J) Set Special Gathering on August 12, 2009 at 4:00 pm for a tour of the Public Works Building, Water Treatment Plant, and the Wastewater Treatment Facility, and 6K) Authorize the Acquisition of NSP Properties.

7. BUSINESS

7A. PRESENTATION – Big Lake American Legion Donation

Commander Wayne Harris from the Big Lake American Legion Post No. 147 presented the Police Department with a \$1,000 donation to be used towards the 2009 Big Lake Night-Out Event scheduled on August 7, 2009. Police Chief Sean Rifenberick thanked the Legion for their generous donation. Rifenberick also discussed the upcoming Big Lake Night-Out event.

Council Member Heitz motioned to approve Resolution No. 2009-63 accepting a donation that has been made to the City of Big Lake towards the Big Lake Police Department. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7B. Northstar Update

Mike Conlin, Director of Rail and Bus Safety for Metro Transit reviewed training procedures that have occurred in anticipation of the start up of the Northstar Commuter Rail Line. Mr. Conlin also presented Police Chief Sean Rifenberick and Fire Chief Tony Eisinger with certificates of appreciation for organizing the training sessions in the City of Big Lake.

7C. June 30th Workshop Update

Scott Johnson reviewed discussions held at the June 30th Council Workshop.

7D. Variance and Conditional Use Permit Application – 521 Lake Street North

Katie Larsen reviewed the planners report from the development application submitted by Gerald and Debra Manion for the property located at 521 Lake Street North. The development application consists of a Variance and Conditional Use Permit. The variance request is to allow for flexibility from Section 1020 Accessory Buildings, Structures & Uses

in regards to construction of a detached accessory structure in the front yard. The applicant is proposing to construct a 26` by 32` accessory structure with a 14` by 26` concrete pad to be used as a garage and boat/RV storage pad. The conditional use permit is required to exceed the impervious surface limits.

Council Member Langsdorf motioned to approve Resolution No. 2009-64 approving a Variance and Conditional Use Permit for the property located at 521 Lake Street North and setting forth conditions to be met prior to issuance of a building permit. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

7E. Senior Center and Food Shelf Remodel Project Update

Jim Thares updated Council on the status of the Senior Center and Food Shelf remodeling project. Thares noted that all vendor contracts have been executed, work is progressing on the carpentry phase, the plumbing work has begun, and that minor plumbing issues were discovered and adjustments have been made.

8. LIST OF CLAIMS

8A. Consider List of Claims

Council Member Danielowski motioned to approve the List of Claims Check Payments ranging from Check No. 56402 through Check No. 56497 with the exception of Check #56429 and #56497, and Electronic Payments #798E to #803E. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

8B. Consider Audio Communications Payment in the Amount of \$356.68

Council Member Heitz motioned to approve payment of Check No. 56429 in the amount of \$356.68 payable to Audio Communications. Seconded by Council Member Danielowski, vote passed with a vote of 4 to 0 with Council Members Danielowski, Heitz, Kampa, and Langsdorf voting aye and Council Member Backlund abstaining. Motion carried.

8B. Consider AutoStop Payment in the Amount of \$2,288.90

Council Member Backlund motioned to approve payment of Check No. 56497 in the amount of \$2,288.90 payable to AutoStop, Inc. Seconded by Council Member Heitz, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Backlund, Heitz, Kampa, and Danielowski, voting aye and Council Member Langsdorf abstaining. Motion carried.

9. ADMINISTRATOR'S REPORT

Mike Goebel discussed installing "No Parking Tow-Away Zone" signs along Euclid Avenue to alleviate parking issues in this area due to Lakeside Park customers trying to avoid the parking fee at the beach and to facilitate a place to park when the parking lot is full. Council encouraged residents in this area to contact the police department if they have special events going on to discuss parking arrangements.

Council Member Heitz motioned to authorize the placement of "No Parking Tow-Away Zone" signs along Euclid Avenue. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Goebel also informed Council that he has received Robert Christianson's resignation. Goebel noted that Christianson is planning on attending law enforcement school.

Council Member Danielowski motioned to accept the resignation submitted by Robert Christianson. Seconded by Council Member Backlund, unanimous ayes, motion carried.

Goebel discussed legal issues with the City setting up volunteer programs for lawn mowing. Soren Mattick reviewed liability concerns with inviting volunteers to help maintain private properties that aren't owned or insured by the City and potential trespass issues. Council directed staff to check into the cost of a rider insurance policy to cover these types of issues. Council noted that if the cost is excessive, staff should discontinue researching the potential program.

Sean Rifenerick informed Council that the Anoka County Sheriff's Office has agreed to purchase the K9 unit and all equipment for \$4,500. Rifenerick also recognized his office staff for their efforts in setting up the Northstar Training sessions and their work in Emergency Management.

10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Backlund: Reviewed the 2nd Quarter Fire Board Meeting.

Council Member Danielowski: Discussed the July 30th Habitat for Humanity groundbreaking event scheduled on July 30th at 12:00 p.m. Council Member Danielowski also noted that the Lake Shopping Center parking lot owned by the Mall Association has been swept. Staff discussed the mall sign placement schedule which should be complete in the next couple of weeks. Discussion was also held on the Great River Regional Library System staff restructure and Council encouraged residents to take an active role in voicing their opinions on the restructure of the Big Lake Library staff. Council Member Danielowski thanked the Spud Fest Board Members and volunteers and congratulated them on a successful event.

Mike Goebel indicated that the supplier is having a hard time matching the fence along Mitchell Lake and indicated that the firm will be contacting the manufacturer directly to get replacement parts. Council Member Danielowski read a letter of appreciation acknowledging the public works staff in regards to the nice condition of Lakeside Park, and the professionalism of the park attendants. Discussion was also held on vehicle counters along Highway 10/25.

Council Member Heitz: Discussed the Northstar start-up committee meeting which is organizing a celebration in honor of the startup of the Northstar line. Council Member Heitz also discussed the poor maintenance of the Northstar grounds. Brad DeWolf discussed the Martin Avenue designation as a “through street”. DeWolf indicated that the signage will be installed in the coming week and that the median by the Dairy Queen will be fixed also. DeWolf also discussed vandalism on the privacy fence behind the condominiums along Martin Avenue.

Mayor Kampa: Mayor Kampa discussed the recent Letter to the Editor printed in the West Sherburne Tribune and encouraged residents to discuss possible grievances and concerns during the Open Forum portion of Council Meetings in an effort to have their concerns addressed properly.

11. **OTHER** – No other.

12. **ADJOURN**

Council Member Heitz motioned to adjourn at 7:51 p.m. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Gina Wolbeck
City Clerk

Date Approved By Council 07/22/09