

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
SEPTEMBER 9, 2009**

1. CALL TO ORDER

Mayor Lori Kampa called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Dick Backlund, Raeanne Danielowski, Chuck Heitz, Lori Kampa, and Duane Langsdorf. Also present: City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, Senior Planner Katie Larsen, Public Works Director Mike Goebel, Police Chief Sean Rifenberick, Fire Chief Tony Eisinger, and City Engineer Brad DeWolf of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Kampa opened the Open Forum at 7:01 p.m.

Mona Backlund, 5592 Aberdeen Way – Questioned if the new senior center is going to be a Senior Center or a Community Center. Ms. Backlund indicated that she has taken feedback from members of the senior group concerning limitations on the number of days the group is being allowed use of the facility, and their concerns that Big Lake Senior Group No. 2 is not a true “senior group”. Mayor Kampa thanked Ms. Backlund for her comments and indicated that Council will check into the claims.

Mayor Kampa closed the Open Forum at 7:02 p.m.

5. PROPOSED AGENDA

Council Member Langsdorf motioned to adopt the proposed Agenda. Seconded by Council Member Danielowski, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Heitz motioned to approve the Consent Agenda with the removal of Item No. 6E - Approve Lawful Gambling License to the Big Lake American Legion at Mis Amigos Bar and Restaurant, at the request of the applicant. Seconded by Council Member Langsdorf, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Council Meeting Minutes of August 26, 2009, 6B) Approve Safe and Sober Grant Resolution No. 2009-79, 6C) Approve Parks Advisory Board Recommendation Donation Resolution No. 2009-80, 6D) Accept Letter of Resignation from Fire Fighter, 6F) Approve Final Pay Request for the 2007 Street & Utility Improvement Project, 6G) Approve Final Pay Request and Final Compensating Change Order Deduct for the Water Treatment Plant Project, 6H) Approve Partial Pay Request and Work Order for the CR 5 / Hwy 10 Intersection Improvement Project, 6I) Approve Non Waiver of Statutory Limits for Liability Insurance, 6J) Set Special Council Meeting on September 30, 2009 at 6:00 p.m. for the Northstar TOD Master Plan Visioning Session, and 6K) Approve Donation Resolution No. 2009-81 Accepting Digital TV Services from Connections, Etc. for the Senior Activity Center.

7. BUSINESS

7A. Eddy Family Foundation Donation Presentation

Robert Eddy and Naomi Koechler representing the Eddy Family Foundation presented the Big Lake Police Department with a \$2,000 donation and the Big Lake Fire Department with a \$2,000 donation. Chief Rifenberick and Chief Eisinger thanked the Eddy Family Foundation for the generous donation. Council also thanked the Foundation for their continued commitment to the Big Lake Community.

Council Member Heitz motioned to approve Resolution No. 2009-82 accepting a donation to the Big Lake Police Department and the Big Lake Fire Department from the Eddy Family Foundation. Seconded by Council Member Backlund, unanimous ayes, motion carried.

7B. PUBLIC HEARING – Mis Amigos Authentic Mexican Restaurant Liquor License

Scott Johnson reviewed the liquor license application submitted by Candi Urdahl for the restaurant located at 16792 – 198th Avenue. Mis Amigos Authentic Mexican Restaurant is located south of Highway 10, east of 168th Street and north of 198th Avenue. The establishment has a capacity of approximately 180 internal seating spaces and 48 outside

seasonal seating spaces. The applicant has submitted the necessary fees and insurance certificates. A background check is pending and will be reviewed by the Police Department and Administration prior to release of the license.

Mayor Kampa opened the public hearing at 7:15 p.m.

Candi Urdahl, owner of Mis Amigos discussed the new establishment and indicated that the facility will have a family oriented atmosphere. Council welcomed Mis Amigo to Big Lake and invited them to contact the Big Lake Chamber of Commerce to discuss holding a grand opening.

Council Member Langsdorf motioned to approve Resolution No. 2009-83 approving a new On-Sale and Sunday Liquor License for CJMS Investments, LLC dba Mis Amigo Authentic Mexican Restaurant located at 16792 – 198th Avenue contingent upon submittal of all required documentation and fees. Seconded by Council Member Backlund, unanimous ayes, motion carried.

7C. Preliminary 2010 Tax Levy

Corey Boyer reviewed the Payable 2010 Preliminary Property Tax Levy Resolution which includes both the operating levy and the special levies for the City. Boyer noted that staff was directed to propose a budget that would cap a tax rate increase at 3.5%. Boyer also noted that a public hearing will be held at the December 9th Council Meeting to allow for public input on the budget and levy. Council reviewed the discussions that have been held in an effort to keep the tax rate down. Council Member Danielowski indicated that she would like to see the 3.5% increase reduced if at all possible.

Council Member Heitz motioned to approve Resolution No. 2009-84 adopting the Preliminary 2010 Tax Levy. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

8. LIST OF CLAIMS

8A. Consider List of Claims

Council Member Danielowski motioned to approve the List of Claims Check Payments ranging from Check No. 568137 through Check No. 56949 with the exception of Check #56865 and #56909, and Electronic Payments #845E to #854E. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

8B. Consider Audio Communications Payment in the Amount of \$104.47

Council Member Heitz motioned to approve payment of Check No. 53909 in amount of \$104.47 payable to Audio Communications. Seconded by Council Member Danielowski, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Danielowski, Heitz, Kampa, and Langsdorf voting aye and Council Member Backlund abstaining. Motion carried.

8B. Consider AutoStop Payment in the Amount of \$1,188.22

Council Member Danielowski motioned to approve payment of Check No. 56865 in the amount of \$1,188.22 payable to AutoStop, Inc. Seconded by Council Member Heitz, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Heitz, Kampa, Danielowski, and Backlund voting aye and Council Member Langsdorf abstaining. Motion carried.

9. ADMINISTRATOR'S REPORT

Scott Johnson discussed the upcoming Xcel Energy community appreciation breakfast on Wednesday, September 30, 2009 at River City Extreme located at 3875 School Blvd, Monticello from 7:30 a.m. to 9:30 a.m. This meeting will provide local civic and business leaders to exchange information and ideas.

Council Member Heitz motioned to Call for a Special Council Gathering as discussed. Seconded by Council Member Danielowksi, unanimous ayes, motion carried.

Johnson also discussed the upcoming 2009 Developer's Event scheduled on Thursday, September 17, 2009 at 10:00 a.m. at City Hall. The event will consist of a presentation, a tour of available sites, and a luncheon.

Council Member Langsdorf motioned to Call for a Special Council Gathering as discussed. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

Johnson also reminded the public of the upcoming Town Hall Meeting that will be held at the Big Lake Public Library from 10:00 a.m. to noon on Saturday, September 16th. Discussion will focus on the budgeting process.

Jim Thares discussed the property located at 410 Lake Street South and asked Council to authorize staff to enter into property acquisition negotiations as part of the Acquisition-Rehab and Demolition work activities and to use designated NSP funds for the purchase and demolition/rehabilitation of the property.

Council Member Heitz motioned to negotiate the acquisition of the property located at 410

Lake Street South and to use NSP funds for the purchase and demolition or rehabilitation of the property. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

Thares also updated Council on staff's efforts in administering the NSP Grant. Staff will be providing information on re-shifting of grant funds at the next Council Meeting. Thares also updated Council on the Sandbar Lane properties that the City is seeking abatement for on the hazardous and nuisance conditions that exist at the properties. Norton Homes, Inc. has submitted building permit applications on the properties for removal and replacement of the roof sheathing, installation of asphalt shingled roofs, and boarding up and securing all exterior openings. Building permits will only be issued under the following conditions: 1) the property is cleaned up, 2) submittal of a written condition survey which is prepared by a MN licensed architect or engineer, 3) submittal of a written agreement that the owner will complete the building exteriors within 90 days according to the plans originally submitted, and 4) submittal of a surety in an amount equal to 25% of the building permit valuations. Council directed staff to include an item on the next Council Workshop Agenda to discuss hazardous buildings/structures.

10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Heitz: Informed Council that the service launch date for Northstar will be on Monday, November 16th. A Big Lake Station event will be held on Saturday, November 14th. Staff discussed the completion of the trail/sidewalk at the Northstar site. Brad DeWolf indicated that the City is receiving quotes for the project, and the project should be ready for the startup of Northstar.

Mayor Kampa: Reminded the public of the upcoming Dog Vaccination Clinic that will be held on Saturday, September 12th at Big Lake Town Hall, and the Movie in the Park event that will be held next to the Middle School on Saturday, September 19th. Mayor Kampa also asked for discussion on the senior center concerns brought up during Open Forum. Scott Johnson indicated that the facility is open on weekdays for the senior groups to use from 8:00 a.m. to 4:30 p.m. Gina Wolbeck noted that the facility will have a keyed entry and that both senior groups that have registered with the City have been issued keys and will have full access to the site. Wolbeck also noted that the seniors have 1st priority on the calendar sign-up to ensure the space is available to them when they need it. Wolbeck also discussed the Big Lake Senior Activity Center Guidelines that were approved by Council on August 26th. The document is intended to guide the use of the facility, and identifies how donations are accepted and used at the facility. Wolbeck suggested inviting both senior groups to attend the September 16th Council Workshop to openly discuss any pending issues relating to the Big Lake Senior Activity Center.

11. **OTHER** – No other.

12. **ADJOURN**

Council Member Langsdorf motioned to adjourn at 7:51 p.m. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

Clerk

Date Approved By Council _____