

**BIG LAKE CITY COUNCIL  
REGULAR MEETING MINUTES  
MARCH 23, 2005**

**1. CALL TO ORDER**

Mayor Don Orrock called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. ROLL CALL**

Council Members present: Chuck Heitz, Lori Kampa, Duane Langsdorf, Patricia May, and Don Orrock. Also present: City Administrator Patrick Wussow, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, Roger Knutson from the City Attorney's Office of Campbell Knutson, and City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc.

**4. OPEN FORUM**

Mayor Orrock opened the Open Forum at 7:01 p.m. No one came forward. Mayor Orrock closed the Open Forum at 7:02 p.m.

**5. PROPOSED AGENDA**

Council Member Heitz motioned to adopt the proposed Agenda with the addition of a Closed Session – Consider Offer to Purchase Property to be held immediately after Other, and immediately following the Closed Session, a regular Business item to be titled: Closed Session to Consider Offer to Purchase Property. Seconded by Council Member Langsdorf, unanimous ayes, agenda adopted.

**6. CONSENT AGENDA**

Council Member Heitz motioned to approve the Consent Agenda with the removal of items 6D, and 6K for separate consideration. Seconded by Council Member Langsdorf, unanimous ayes,

consent agenda approved. The Consent Agenda consists of: 6A) Approve 5:00 p.m. Workshop Meeting Minutes of March 9, 2005; 6B) Approve Regular Meeting Minutes of March 9, 2005; 6C) Approve List of Claims; 6E) Approve Appointment to the Big Lake Planning Commission; 6F) Approve Big Lake Fire Relief Association Annual Benefit Increase; 6G) Approve Lakeside Park Annual Pass Donations for Community Events; 6H) Approve Parks Advisory Committee Recommendations; 6I) Call for a Workshop to Discuss Public Land on the West Sides of Big Lake and Mitchell Lake; 6J) Approve Resolution #2005-32 approving a Therapeutic Massage License; 6L) Approve Assistant City Administrator/Human Resource Director Employment Offer; 6M) Approve Resolution #2005-33 Calling for a Public Hearing in the City Council Chambers for the Mount Curve Avenue Improvements; 6N) Approve Resolution #2005-34 Calling for a Public Hearing on the South Highway 10 Frontage Road Improvements; 6O) Approve Resolution #2005-35 Calling for a Public Hearing for Modification to TIF 2, Establishment of TIF 2-4, and Adoption of a TIF Plan; 6P) Approve Installation of a Street Light at the Intersection of County Road 5 and Hiawatha Avenue; 6Q) Approve Transfer of Special Revenue Funds into a Capital Projects Fund; 6R) Approve John McDonald's Request, and 6S) Approve Public Safety Committee Recommendations.

6D) Approve AutoStop Payment

Council Member Heitz motioned to approve the Autostop payment in the amount of \$282.42 for Police and Building Department Vehicle Maintenance. Motion seconded by Mayor Orrock, motion carried with a vote of 4 to 0 with 1 abstention with Council Members Heitz, Kampa, May, and Orrock voting aye and Council Member Langsdorf abstaining, motion carried.

6K) Approve Lake Center Liquor Night Supervisor Employment Offer

Administrator Wussow clarified the starting hourly rate of pay for the Liquor Store Night Supervisor position.

Council Member Langsdorf motioned to approve the hiring of Patrick Zdunich as the Liquor Store Night Supervisor and authorize the mailing of the revised Employment Offer letter. Seconded by Council Member May, unanimous ayes, motion carried.

**7. BUSINESS**

**7A. Legislative Update Presentation – Senator Betsy Wergin**

Senator Betsy Wergin presented to Council a Legislative Update including information on LGA, Levy Limits, the proposed Turbo Tax Bill, proposed annexation laws, Methamphetamine treatments and pending laws, a proposed statewide Local Option Sales Tax, proposed gas tax increase bills, the Highway 10 by-pass, and continued support of the Northstar Commuter Rail.

Council thanked Senator Wergin for the update.

## **7B. Presentation – Greater MN Housing Fund**

Jeremy LaCroix provided information to Council about the Growth Corridor Initiative and the Building Better Neighborhoods programs offered through the Greater MN Housing Fund. Mr. LaCroix indicated that these programs promote livable neighborhoods through wise use of lands, mixed-income housing, cost reduction techniques, traditional neighborhood design, and employer involvement.

Jim Thares reviewed previous meetings with representatives from the Greater MN Housing Fund program.

## **7C. Project Status Report – City Engineer**

Brad DeWolf reviewed the March 11, 2005 Engineers Report.

Council directed staff to review new residential home deck requirements.

## **7D. Commuter Bus Proposal – Representative Mark Olson**

Administrator Wussow summarized a recent discussion with Representative Mark Olson in regard to a potential bus service in the Big Lake area. Mr. Olson indicated a process where an individual would contract for a seat on a charter service. Administrator Wussow asked for Council direction on how they would like staff to proceed with discussions with Representative Olson.

Council directed staff to continue discussions with Representative Olson and authorized distribution of the survey at City Hall and to post notice on the City Cable Channel.

## **8. ADMINISTRATOR'S REPORT**

Administrator Wussow presented Council with the quote received from Veit & Company in the amount of \$19,934.00 for demolition of the former senior building located at 170 Lake Street South. Alex Wickstrom discussed the bid process and that only one bid was received.

Council Member Langsdorf motioned to accept the bid from Veit & Company at an amount not to exceed \$19,934. Seconded by Council Member Kampa, unanimous ayes, motion carried.

## **9. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS**

Council Member Heitz: Reviewed the March EDA Meeting

Council Member Heitz motioned to appoint Mayor Orrock to the BLEDA Industrial Park land subcommittee. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Mayor Orrock:

Council Member Heitz motioned to create a public building planning subcommittee and to appoint Council Members Kampa and Langsdorf to this subcommittee. Seconded by Council Member May, unanimous ayes, motion carried.

Council Member Langsdorf: Discussed a Planning Commission meeting item regarding Sandwich Board displays.

**10. OTHER**

Mayor Orrock recessed the regular meeting at 8:32 pm to go to Closed Session.

**11. CLOSED SESSION – Consider Offer to Purchase Property**

Jim Thares reviewed the offer to purchase property identified as 65-019-4100. Council discussed various options.

Council Member Kampa motioned to close the Closed Session at 8:40 pm and to reconvene the regular meeting. Seconded by Council Member Heitz, unanimous ayes, motion carried.

**12. Consider Offer to Purchase Property**

Council Member May motioned to approve Option 2 as a not to exceed amount in negotiations with the property owner of 65-019-4100. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

**13. ADJOURN**

Council Member Langsdorf motioned to adjourn at 8:43 p.m. Seconded by Council Member Kampa, unanimous ayes, motion carried.

Gina Wolbeck  
Clerk

Date Approved By Council 04/13/05