

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 23, 2006**

1. CALL TO ORDER

Mayor Don Orrock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Chuck Heitz, Patricia May, and Don Orrock. Council Members arriving after roll call: Lori Kampa (arrived at 7:02 p.m.), and Duane Langsdorf (arrived at 7:01 p.m.). Also present: Assistant City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, Public Works Director Mike Goebel, City Attorney Matthew Brokl of Campbell Knutson, and City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Orrock opened the Open Forum at 7:01 p.m. No one came forward. Mayor Orrock closed the Open Forum at 7:02 p.m.

5. PROPOSED AGENDA

Council Member Heitz motioned to adopt the proposed Agenda. Seconded by Council Member Langsdorf, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Heitz motioned to approve the Consent Agenda with the removal of item 6K. Seconded by Council Member Kampa, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Workshop Meeting Minutes of August 9, 2006, 6B) Approve Regular Meeting Minutes of August 9, 2006, 6C) Approve List of Claims, 6D) Approve Hiring for Accounting Clerk Position, 6E) Approve Ordinance No. 2006-15 Amending Chapter 2

Relating to Public Official Compensation, Order of Business, and City Administrator and City Clerk Duties/Positions and approve Summary Publication Resolution No. 2006-97, 6F) Approve Resolution No. 2006-98 Accepting Donations to the Police and Fire Departments, 6G) Approve Not Waiving Statutory Limits for the City's Liability Insurance Renewal, 6H) Approve Temporary Liquor License for Sherburne History Center on September 29, 2006 at the Carousell Works, 6I) Approve Parks Advisory Committee Recommendations, 6J) Set Joint Council/Planning Commission Meeting on September 20, 2006 at 6:00 p.m. to discuss the R5 Impervious Surface Standards and Define Future Annexation Areas, and 6L) Approve Amended Resolution No. 2006-94 appointing Additional Election Judges for the Primary and General Elections.

6K) Approve Special Assessment Agreement with Dynamics Design & Land Co. Council Member May asked for clarification on how the Assessment process will work for this project. Mayor Orrock and staff reviewed the Assessment procedure.

Council Member Langsdorf motioned to approve the Special Assessment Agreement with Dynamics Design & Land Company. Seconded by Council Member May, unanimous ayes, motion carried.

7. BUSINESS

7A. Shoreview Town Home Ponding Discussion

Brad DeWolf reviewed the history of the pond area and discussed the proposed improvements to the site located near the Shoreview Town Homes. The improvements consist of the installation of riprap along the pond banks to prevent further erosion to the banks and to provide stabilization to the banks so that the erosion does not further encroach toward the driveway to the Shoreview Town Home property.

Discussion was held on ownership of the pond area and Mr. DeWolf identified that the Shoreview Town Home Association is the owner of the entire area and that most ponding areas in the City are owned by the City as Outlots. Mr. DeWolf also discussed the option of including this area with the 2007 Improvement project bid which could reduce some of the costs of the project. Corey Boyer discussed possible funding sources including utilizing the storm water sewer fund.

Jim Feld; 290 Shoreview Estates – Indicated that he will request that the Town Home Association Board consider approval of designating the pond area as an Outlot and deed the site to the City.

Council directed staff to continue discussions with the Town Home Association and report back at a future meeting.

7B. Orderly Annexation – Waste Water Treatment Plant Expansion Site

Jim Thares reviewed the proposed Joint Orderly Annexation Agreement for the waste water treatment plant expansion site owned by the City. Mr. Thares also indicated that a Joint Informational Meeting was held and no public comment was received at the meeting.

Council Member Kampa motioned to approve Joint Resolution No. 2006-05 designating an Orderly Annexation Area and approving annexation of land to the City of Big Lake for the Waste Water Treatment Plant Expansion Site. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7C. Project Status Report – City Engineer

Brad DeWolf reviewed the August 16, 2006 Engineers Report and answered questions from Council.

8. ADMINISTRATOR'S REPORT

Assistant City Administrator Johnson discussed the River Rider Survey results.

9. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Heitz: Reviewed the August EDA Meeting. Council Member Heitz also informed Phyllis Freeman that her mailbox issues are being addressed and invited the Girl Scouts in attendance to introduce themselves. Council Member Heitz also inquired about the status of the crosswalks. Brad DeWolf indicated that the lights have been ordered and they will be supplied to MNDOT for installation.

Council Member Kampa: Gave an update on the recent library committee meeting.

Mayor Orrock: Discussed the applications submitted for the City Administrator position and also asked that the Great Waters Gone Bad DVD be played back on the City Cable Channel. Mayor Orrock also discussed the upcoming LMC regional meetings and discussed the Glenwood Avenue striping areas.

Council Member Langsdorf: Discussed driveway curb cuts and asked the City Engineer to review Commercial driveway access standards.

Council Member May: Discussed the recent Parks Advisory meeting and the vandalism that has been occurring at area parks.

Council Member Heitz inquired if a reward system could be implemented. Matt Brokl

identified that law does allow for a reward fund to be used in vandalism cases, but that specific Rules would have to be setup. Council directed staff to work on a Reward System Policy for adoption at the next Council meeting.

10. OTHER

Mayor Orrock closed the regular session at 7:42 p.m. to go to Closed Session.

11. CLOSED SESSION – Discuss Negotiation of Purchase of Property 65-401-0015

Mayor Orrock opened the Closed Session at 7: 50 p.m.

Matt Brokl discussed the possible purchase of property identified as Parcel No. 65-401-0015. No action taken.

Council Member Heitz motioned to close the Closed Session and reconvene the regular meeting at 7:59 p.m. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Council Member Kampa motioned to authorize the EDA to enter into a Purchase Agreement for parcel no. 65-401-0015. Seconded by Council Member May, unanimous ayes, motion carried.

12. ADJOURN

Council Member Kampa motioned to adjourn at 8:00 p.m. Seconded by Council Member May, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council _____ 09/13/06