

**BIG LAKE CITY COUNCIL  
REGULAR MEETING MINUTES  
AUGUST 26, 2009**

**1. CALL TO ORDER**

Mayor Lori Kampa called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. ROLL CALL**

Council Members present: Dick Backlund, Raeanne Danielowski, Chuck Heitz, Lori Kampa, and Duane Langsdorf. Also present: City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Clerk Gina Wolbeck, Public Works Director Mike Goebel, Police Chief Sean Rifenberick, City Attorney Soren Mattick of Campbell Knutson, City Engineer Brad DeWolf and Jared Voge of Bolton & Menk, Inc.

**4. OPEN FORUM**

Mayor Kampa opened the Open Forum at 7:01 p.m. No one came forward. Mayor Kampa closed the Open Forum at 7:02 p.m.

**5. PROPOSED AGENDA**

Council Member Langsdorf motioned to adopt the proposed Agenda. Seconded by Council Member Danielowski, unanimous ayes, agenda adopted.

**6. CONSENT AGENDA**

Council Member Langsdorf motioned to approve the Consent Agenda with the removal of item no. 6C for separate consideration. Seconded by Council Member Heitz, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular

Council Meeting Minutes of August 12, 2009, 6B) Approve Budget Workshop Meeting Minutes of August 13, 2009, 6D) Approve 2010 Non-Union Employee Furlough Program, 6E) Approve Employment and Licensing Background Check Ordinance No. 2009-10 and Summary Publication Resolution No. 2009-76, 6F) Approve Interfund Loan Resolution No. 2009-77, 6G) Approve TIF Administration Transfers, 6H) Authorize Unpaid Fall Semester Community Economic Development Internship, and 6I) Approve NSP Property Purchase.

**6C) Approve Hiring of One Police Officer Utilizing COPS Grant Funds**

Sean Rifenberick discussed the COPS Grant regulations and indicated that the program prohibits cities from using grant proceeds to lower their budgets. Communities are not allowed to retain a current officer unless Council had made the decision to layoff an officer prior to the City applying for the grant. The grant amount is \$179,514 which will provide an entry level officer with full benefits for a three year period. The City will be required to cover the costs to uniform the officer.

Council Member Heitz motioned to approve the hiring of a police officer using the COPS Grant proceeds. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

**7. BUSINESS**

**7A. August 13<sup>th</sup> Budget Workshop Update**

Scott Johnson reviewed discussions held at the August 13<sup>th</sup> Council Budget Workshop.

**7B. Movies in the Park Program Update**

Scott Johnson discussed the upcoming Movie in the Park event scheduled on September 19<sup>th</sup>. Gina Wolbeck reviewed staff's efforts to finalize the event in coordination with Big Lake Public Schools and the Sherburne Wright Cable Commission.

**7C. Big Lake Senior Activity Center Guidelines**

Scott Johnson reviewed the draft Big Lake Senior Activity Center Guidelines relating to the use of the new Center.

Council Member Heitz motioned to approve the Big Lake Senior Activity Center Guidelines. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

#### **7D. NSP Grant Update**

Jim Thares provided an update on the Neighborhood Stabilization Program. Thares also updated Council on the status of two unfinished homes on Sandbar Lane.

Council Member Langsdorf motioned to authorize staff to send notification letters to all interested parties to secure structures within five business days for the properties located at 21668 Sandbar Lane and 21688 Sandbar Lane. Seconded by Council Member Heitz, unanimous ayes, motion carried.

#### **7E. Big Lake Night Out Update and Donation Resolution**

Sean Rifenerick reviewed the 2009 Big Lake Night Out event that was held on August 7<sup>th</sup>. Rifenerick also thanked the volunteers, staff, sponsors, and donators to the event.

Council Member Langsdorf motioned to approve Resolution No. 2009-78 accepting donations provided to the Big Lake Police Department for the 2009 Big Lake Night Out event. Seconded by Council Member Backlund, unanimous ayes, motion carried.

#### **7F. Project Status Report – City Engineer**

Brad DeWolf reviewed the August Project Status Update and answered questions from the Council.

#### **8. LIST OF CLAIMS**

Council Member Danielowski motioned to approve the List of Claims ranging from Check No.56699 through Check No. 56812 and electronic payments 834E through 844E. Seconded by Council Member Langsdorf unanimous ayes, motion carried.

#### **9. ADMINISTRATOR'S REPORT – No report given.**

#### **10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS**

Council Member Heitz: Discussed the Northstar Link groundbreaking ceremony held in St. Cloud.

Mayor Kampa: Discussed the senior activity center/food shelf ribbon cutting ceremony, and noted that the senior center should be operational sometime after Labor Day. Mayor Kampa also discussed the upcoming football game scheduled on September 4<sup>th</sup>. City Officials and public safety personnel will be recognized at half time.

Council Member Heitz motioned to set a Council Gathering on September 4, 2009 during half-time of the Big Lake Hornets Football Game. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

11. **OTHER** – No other.

12. **ADJOURN**

Council Member Heitz motioned to adjourn at 7:47 p.m. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

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Clerk

Date Approved By Council \_\_\_\_\_