

**PARKS ADVISORY COMMITTEE
MEETING MINUTES**

APRIL 14, 2008

1. CALL TO ORDER

Chair Earney opened the meeting at 6:00 p.m. Committee Members present: Chair Gene Earney, Denise McDowall Seyko, Brad Schnitzler, Vice Chair Kristi Uphoff, Planning Commission Liaison Scott Marotz and City Council Liaison Patricia May. Also Present: Public Works Director Michael Goebel and Senior Planner Katie Larsen.

2. APPROVAL OF MINUTES

Committee Member McDowall Seyko motioned to accept the March 10, 2008 minutes as presented. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.

3. OLD BUSINESS

3A. APPLICANTS FOR THE OPEN SEAT ON THE PARKS ADVISORY COMMITTEE

All candidates have contacted Public Works Director Goebel and expressed their continued interest in the open seat on the Parks Advisory Committee. Discussion followed on the diverse qualifications of each of the applicants. Planning Commission Liaison Marotz made a motion to recommend Katrine Nau to fill the open seat on the Parks Advisory Committee based on her educational background and past relationship with the Department of Natural Resources. Seconded by Committee Member Schnitzler, unanimous ayes, motion carried.

4. OTHER BUSINESS

Discussion followed regarding having a representative from the Parks Advisory Committee sit in on the Lake Association Meetings. The Lake Association meets the first Monday of the month with the possibility of having additional meetings in the summer months. The Parks Advisory Representative would attend the meetings as an observer and would keep the Lake Association updated on the Parks Advisory Committee. Planning Commission Liaison Marotz is interested in

serving if the time and dates are agreeable with his schedule. Public Works Director Goebel will obtain a yearly schedule of the Lake Association Meetings.

5. STAFF UPDATE – None

6. NEW BUSINESS

6A. SPECIAL GATHERING FOR MAY 6, 2008

The groundbreaking celebration for the Northstar Corridor Big Lake Station Site has been scheduled on Tuesday, May 6, 2008 at 5:00 p.m. As there may be a quorum of Council Members and other committee members in attendance it has been recommended for Council and Committees to call for a Special Gathering to ensure compliance with the Open Meeting Law requirement. Committee Member Schnitzler made a motion to call for a Special Gathering on Tuesday, May 6, 2008 at 5:00 p.m. at the Northstar Corridor Big Lake Station Site. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.

6B. BIG LAKE HOMES CONCEPT PLAN

Senior Planner Larsen presented the Concept Plan Review of Big Lake Home Development in Wrights Crossing Third Addition. The owner, Heritage Development of Minnesota, LLC, is proposing the construction of 36 attached townhomes in four buildings with underground parking and private entrances. In 2003-2004, Heritage Development received City approvals for Final Plan PUD, Final Plat and rezoning of Wrights Crossing Third Addition for the Phase I Development of 12 single family lots, 39 detached townhome lots and 21 attached townhome units. The proposed 36 attached townhomes will occur as Phase II Development in Outlot B of Wrights Crossing Third Addition. The development is served by Wrights Crossing Park which is a 3.1 acre park located east of Eagle Lake Road. This proposed Phase II development could potentially generate \$90,000.00 in park dedication fees. The development is also showing a walking trail along the southern boundary of the outlot and a tot lot is being planned on the site. Discussion followed on the need to connect the walking trails in this area along with the sidewalks. It was also discussed that the Concept Plan should state in writing that the trail is a public trail. Our Park Plan does not call for any additional park in this area. The Parks Advisory Committee would like to review a more detailed plan of their proposed tot lot and the trail system when it becomes available from Heritage Development. Discussion followed regarding taking park dedication in the form of land or money. Committee Member Schnitzler made a motion to recommend taking money for the park dedication fee in this development. Seconded by Committee Member Uphoff, unanimous ayes, motion carried.

Committee Member McDowall Seyko discussed the need to connect the trail along County Road 5, starting at Glenwood running north to Hiawatha for the school children. Safety issues were discussed with the children walking to the various schools and the need to connect up the trail system in the City.

7. ADJOURN

Committee Member Schnitzler motioned to adjourn at 6:54 p.m. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.