

**PARKS ADVISORY COMMITTEE  
MEETING MINUTES**

**JULY 14, 2008**

1. CALL TO ORDER

Chair Earney opened the meeting at 6:00 p.m. Committee Members present: Chair Gene Earney, Katrine Nau, Denise McDowall Seyko, Planning Commission Liaison Scott Marotz and City Council Liaison Patricia May. Committee Members Absent: Vice Chair Kristi Uphoff and Brad Schnitzler. Also Present: Public Works Director Michael Goebel, Senior City Planner Katie Larsen and Mr. Mitch Glines and Mr. Marly Glines from Dynamics Design & Land Company LLC.

2. APPROVAL OF MINUTES

Committee Member McDowall Seyko motioned to accept the June 9, 2008 minutes as presented. Seconded by Committee Member Nau, unanimous ayes, motion carried.

*(order of discussion was changed)*

6A. CONCEPT PLAN FOR COMMERCE PARK

Mr. Marly Glines from Dynamics Design & Land Company LLC, reviewed the Concept Plan of Commerce Park Development in Big Lake Marketplace North. The owner, Dynmon LLC, is proposing a PUD mixed use commercial, retail and open space development with Commerce Park Ballfield being the focal point of the area. The total land area is approximately 17 acres, with Commerce Park encompassing 8.01 acres and a green space of 3.08 acres. The applicant is suggesting the baseball field and open space be owned and maintained by the City. There is an area of land, 2.28 acres that would be a very nice area for open space and some park amenities such as trail, gazebo, picnic area, etc. This land could be dedicated in exchange for some fees to be collected for any residential units if approved. Discussion followed. The Committee questioned what type of funding and commitment can the Baseball Association give the City. No action taken.

### 3. OLD BUSINESS

#### 3A. DISCUSS SWING SET FOR LAKE RIDGE PARK

A swing set for Lake Ridge Park was scheduled in the 2008 Park Improvements. Public Works Director Goebel brought back prices on a swing set for Lake Ridge Park. The approximate cost is between \$15,000.00 to \$16,000.00. This price includes a ten foot swing with two belts and one tire swing, installation and wood chips. Committee Member McDowall Seyko made a motion to recommend purchasing a swing set for Lake Ridge Park and for the bid not to exceed \$16,000.00. Seconded by Committee Member Marotz, unanimous ayes, motion carried.

#### 3B. PARK COMMITTEE RECOMMENDATION FROM THE JUNE 9, 2008 MEETING WAS APPROVED

At the June 9, 2008 Parks Advisory Committee Meeting, the Committee recommended waiving 25% of the Park Dedication fee for Big Lake Homes on the condition that Duffy Development meets the Minnesota Housing Finance Agency requirements for Federal Tax Credits. This item was approved by the City Council. No discussion.

### 4. OTHER BUSINESS

Committee Member Earney informed the Committee that Lions Park located in Big Lake Township is developing their trails in the additional land that was purchased. There is also a cabin located on the property that will be turned into a meeting room for the boy scouts, etc.

Sherburne County is budgeting in 2012 replacing County Road 5 bridge crossing the Elk River. Committee Member Earney requested the Parks Advisory Committee recommend to the City Council to send a letter to the Sherburne County Engineer requesting to accommodate pedestrian traffic when designing the new bridge. Ultimately the City's trail will end at the bridge and will be able to connect up with the Township's trail. Committee Member Nau made a recommendation to City Council to send a letter to the Sherburne County Engineer to accommodate pedestrian traffic when designing the new replacement bridge on County Road 5 crossing the Elk River. Seconded by Committee Member McDowall Seyko, unanimous ayes, motion carried.

Planning Commission Liaison Marotz inquired if the signs that were placed around McDowall Park were to last longer. Public Works Director Goebel stated they are going to be replaced by signs that are at the Public Works Building now. They will have a different style. Public Works Director Goebel does not feel they will last longer just because of the way they are made.

5. STAFF UPDATE – None

6. NEW BUSINESS - None

7. ADJOURN

Committee Member McDowall Seyko motioned to adjourn at 6:50 p.m. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.