

**BIG LAKE CITY COUNCIL
SPECIAL MEETING MINUTES**

MAY 7, 2008

1. CALL TO ORDER

Mayor Donald Orrock called the meeting to order at 6:30 p.m.

2. ROLL CALL

Council Members present: Dick Backlund, Chuck Heitz, Lori Kampa, Patricia May, and Donald Orrock. City Staff present: City Administrator Scott Johnson, Finance Director Corey Boyer, Community Economic Development Director Jim Thares, City Engineer Brad DeWolf, and Economic Development Assistant Sandy Petrowski.

3. PROPOSED AGENDA

Council Member Kampa motioned to adopt the proposed Agenda as presented. Seconded by Council Member May, unanimous ayes, agenda adopted.

4. BUSINESS

4A. Feasibility Report for the Big Lake Industrial Park East Plat V Expansion Improvements and Call for a Public Hearing on the 2008 Street and Utility Improvements

Brad DeWolf reviewed the Feasibility Report for the Big Lake Industrial Park East Expansion Improvement Project. The project will consist of street, sanitary sewer, watermain, a storm water management improvement to serve the new Big Lake Industrial Park East Plat V located north of the existing Industrial Park. The total estimated cost for the Industrial Park portion of the project is \$1,032,261.85 with project costs being directly assessed to future benefiting properties. The Prairie Meadows II and Trunk Utility Improvements will be assessed to benefiting properties with the total costs for these portions of the project being \$582,923.63, and \$520,928.23 respectively.

Council Member Heitz stated that he had concerns with entering into a 429 Agreement for the proposed Prairie Meadows II portion of the improvements project at this time because of the state of the current real estate market and the fact that the status/plans of the properties along the Prairie Meadows II portion has not been clarified. City Engineer Brad DeWolf stated that he would be meeting with Bruggeman Properties in the next week and that he would address this issue and provide the Council with more information/details on a proposed 429 Agreement at the May 28th public hearing.

Council Member Kampa motioned to approve Resolution No. 2008-34 receiving the Preliminary Report on the Big Lake Industrial Park East Plat V Expansion Improvements and calling for a public hearing on May 28, 2008, at 7:00 p.m. for the 2008 Street Improvement Projects. Seconded by Council Member Heitz, unanimous ayes, motion carried.

5. OTHER

Community Economic Development Director Jim Thares briefly discussed information that staff had received regarding the Homeowner Entry Loan Program (HELP), which is being made available to lenders, community partners, etc. to provide assistance to first-time homebuyers and to be utilized as a mortgage foreclosure response program. Bell Mortgage is requesting a letter of support from the City. Mr. Thares stated that staff would check with other lenders in the community to see if they would also be applying for these dollars and need a letter of support as well.

Council Member Heitz motioned to authorize staff to provide a letter of support to Bell Mortgage for the Homeowner Entry Loan Program. Seconded by Council Member Backlund, unanimous ayes, motion carried.

6. ADJOURN

Council Member May motioned to adjourn at 6:53 p.m. Seconded by Council Member Heitz, unanimous ayes, motion carried.

Gina Wolbeck
City Clerk

05/28/08
Date Approved By Council