

**BIG LAKE CITY COUNCIL  
REGULAR MEETING MINUTES  
FEBRUARY 9, 2011**

**1. CALL TO ORDER**

Mayor Lori Kampa called the meeting to order at 5:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. ROLL CALL**

Council Members present: Dick Backlund, Raeanne Danielowski, Lori Kampa, Duane Langsdorf, and Mike Wallen. Also present: City Administrator Scott Johnson, City Clerk Gina Wolbeck, Community Economic Development Director Jim Thares, Senior Planner Katie Larsen, Public Works Director Mike Goebel, Police Investigator Rich Berg, Fire Chief Randy Miller, and City Engineers Brad DeWolf and Jared Voge of Bolton & Menk, Inc.

**4. OPEN FORUM**

Mayor Kampa opened the Open Forum at 5:01 p.m.

Sherburne County Administrator Brian Benson updated Council on the CR 5 and CR 73 bridge closings that will be in effect from February through July. Benson reviewed detour routes and expected delays. Sherburne County Public Works Director John Menter reviewed the timeline of the project noted that the County will be saving between \$100,000 to \$200,000 by allowing the contractor to mobilize their equipment once, instead of doing the bridges at separate times. Fire Chief Randy Miller and New River Hospital EMS Director Gordy Vossberg provided emergency response updates relating to the detours and their efforts to minimize response delays.

Mayor Kampa closed the Open Forum at 5:17 p.m.

**5. PROPOSED AGENDA**

Council Member Danielowski motioned to adopt the proposed Agenda. Seconded by Council Member Wallen, unanimous ayes, agenda adopted.

**6. CONSENT AGENDA**

Council Member Danielowski motioned to approve the Consent Agenda as presented. Seconded by Council Member Backlund, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Joint Council/Township/County/School Meeting Minutes of January 20, 2011, 6B) Approve Regular Council Meeting Minutes of January 26, 2011, 6C) Approve Workshop Meeting Minutes of January 29, 2011, 6D) Approve Offer of Employment to Daniel Childs for a Full-Time Water/Waste Water Position, 6E) Approve SHIP Grant Agreement for Park Amenity Marketing Upgrades, 6F) Approve Resolution No. 2011-15 approving a Therapeutic Massage License Application for Carol Etzel, 6G) Approve Sign Fee Waiver Request for the Big Lake Chamber of Commerce Business Expo, 6H) Approve Request to hold the Big Lake Winter Games Softball Tournament at Lakeside Park, 6I) Approve Lion's Club Request to hold events at the Big Lake Fire Hall, 6J) Approve Temporary 1-4 Day Liquor License to the Sherburne History Center for their Wine/Beer Tasting Event, and 6K) Set Board of Appeal and Equalization Hearing on April 21, 2011 at 5:00 p.m. in the City Council Chambers.

**7. BUSINESS**

**7A. District 16 Senator Dave Brown Legislative Update**

Senator Dave Brown provided a 2011 Legislative update to Council. Council asked that Senator Brown be invited to attend Legislative Update Council Gatherings along with Representative Kiffmeyer.

**7B. "A Child is Missing" Program Update – Investigator Rich Berg**

Investigator Rich Berg reviewed the "A Child is Missing" Program (ACIM). Berg noted that the program is a free phone alert program that is activated by law enforcement personnel which launches geographically targeted alert phone calls to the surrounding area the missing person was last seen or is believed to be located. Berg explained that the program can be utilized to assist in the safe recovery of missing children, at risk elderly, the disabled, and vulnerable adults. Berg also noted that the system can be used to alert the public if a registered sex offender/predator has moved into our area.

**7C. Request to hold the Lupus Foundation Benefit at Lakeside Park**

Molly Schroeder; 1761 Grace Drive - reviewed her request to hold a fundraiser benefitting

the Lupus Foundation at Lakeside Park on May 21, 2011. Schroeder noted that she is requesting use of Lakeside Park and to have the parking fees waived for their participants, and clarified that the park will not be closed to other uses during the event. Schroeder also provided background information on her family situation relating to her son's illness and how they hope this benefit will provide funds to help the Lupus Foundation continue their research efforts.

Council Member Danielowski motioned to authorize use of Lakeside Park and to waive participant parking fees for the Lupus Foundation Benefit scheduled on May 21, 2011 contingent upon submittal of all required documentation. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

#### **7D. League of MN Cities "Community Conversations" Application**

Scott Johnson reviewed the Community Conversations program Application seeking the League of MN Cities approval for the City of Big Lake to host a Community Conversations event. This program would set up meetings to engage people in conversations throughout Minnesota to find out how local government services can best be delivered and how those services should be paid for in the future. The LMC will be reviewing applications and host sites will be determined by March 1, 2011.

Council Member Danielowski motioned to approve the application to the League of MN Cities to be a host city for the Community Conversations program. Seconded by Council Member Backlund, unanimous ayes, motion carried.

#### **7E. Installation of Panic Switches at City Hall**

Scott Johnson discussed the need for the installation of panic switches in the City Council Chamber and at the front counter of City Hall. These devices would alert emergency services of an emergency at our main government offices. Johnson also noted that he has contacted another security system company and they recommended that we work with the vendor that provides our security system to have the switches installed which is Audio Communications.

Council Member Wallen motioned to approve the installation of panic switches in the City Council Chamber and the front counter of City Hall through a quote submitted by Audio Communications in the amount of \$537.17. Seconded by Council Member Danielowski, motion passed with a vote of 4:0 with Council Members Danielowski, Kampa, Langsdorf, and Wallen voting aye, and Council Member Backlund abstaining. Motion carried.

## **7F. Finance Director Update**

Brad Falteysek from AEM, Inc. provided the February finance update and answered questions from Council. Scott Johnson thanked the finance staff for their efforts since the change over in finance director staff.

## **8. LIST OF CLAIMS**

### **8A. Consider List of Claims**

Council Member Backlund motioned to approve the List of Claims ranging from Check No. 60217 through Check No. 60301 with the exception of Check No. 60265 for separate consideration, and Electronic Payments #12918E to #1296E. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

### **8B. Consider AutoStop Payment in the Amount of \$1,549.30**

Council Member Backlund motioned to approve payment of Check No. 60265 in the amount of \$1,549.30 payable to AutoStop, Inc. Seconded by Council Member Danielowski, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Backlund, Danielowski, Heitz, and Kampa voting aye and Council Member Langsdorf abstaining. Motion carried.

## **9. ADMINISTRATOR'S REPORT**

Scott Johnson notified Council that the City NSP 3 application has been accepted and will be forwarded into the pool of other applicants.

## **10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS**

Council Member Wallen: Informed Council that he will be attending the Newly Elected Officials Conference in February.

Council Member Danielowski: Reviewed the January Community Education Meeting and reminded the public of the Big Lake Friends of the Library "Taste of the Islands" event that will be held on February 25<sup>th</sup>.

Mayor Kampa: Reviewed Big Lake Community Lake Association volunteer opportunities.

Council Member Langsdorf: Reviewed the January Planning Commission Meeting.

