

**BIG LAKE CITY COUNCIL  
WORKSHOP MINUTES**

**February 10, 2016**

**1. CALL TO ORDER**

Mayor Danielowski called the meeting to order at 5:00 p.m.

**2. ROLL CALL**

Council Members present: Raeanne Danielowski, Scott Marotz and Mike Wallen. Council Members Seth Hansen and Duane Langsdorf arrived at 5:10 p.m. Also present: City Administrator Clay Wilfahrt, Finance Director Deb Wegeleben, Police Chief Joel Scharf, Liquor Store Manager Jan Muehlbauer, Public Works Director Mike Goebel, Community Development Director Hanna Klimmek, Deputy City Clerk Tamara Lantz, City Planner Michael Healy, and Assistant City Engineer Jared Voge of Bolton & Menk, Inc.

**3. PROPOSED AGENDA**

Council Member Wallen motioned to adopt the proposed Agenda as presented. Seconded by Council Member Marotz, unanimous ayes, agenda adopted.

**4. BUSINESS**

**4A. Discussion on the Treatment of Large Lot Properties that are within City Limits**

Michael Healey discussed the request for a variance that would allow a resident to build a large accessory structure on his 10 acre property within city limits. Discussion was held on the original intent of platted areas, infrastructure that has already been constructed in these areas, and the need to review our Comprehensive Plan when these types of requests come in. Council directed staff to include this item on the March 2<sup>nd</sup> Joint Workshop with the Planning Commission.

**4B. Resident's Request to Live in RV on Parent's Farm While Providing Caregiving**

Michael Healey reviewed the inquiry of a resident who is seeking to place a RV on her parent's property, a 20 acre farm within city limits, in order for her to provide care for an ailing family member. Staff discussed various options for regulating this type of use through Administrative Permits, Interim Use Permits, and collection of escrow fees. Discussion was also held on the need to restrict this type of use only to large parcels of land in excess of 5 acres. Staff noted that this item will be brought forward to the Planning Commission for recommendation to Council.

**5. OTHER**

Mike Goebel discussed the availability of the Regional Park and Trail Grant. The Parks Advisory board recommended pursuing this grant for Lakeside Park as the park could get Regional Park Status. Goebel noted that the deadline for submittal of the grant application is April 29<sup>th</sup>. Council directed staff to proceed with the grant application.

Clay Wilfahrt handed out a rate sheet of proposed sewer and water rates to review prior to the public hearing on February 24<sup>th</sup>. Wilfahrt noted that individual use rates may increase or decrease depending on water use, meter size and the amount used.

**6. ADJOURN**

Council Member Langsdorf motioned to adjourn at 5:46 p.m. Seconded by Council Member Wallen, unanimous ayes, motion carried.

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Tamara Lantz  
Deputy City Clerk

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02/24/16  
Date Approved By Council