

**BIG LAKE CITY COUNCIL  
SPECIAL MEETING MINUTES**

**MARCH 5, 2014**

**1. CALL TO ORDER**

Mayor Danielowski called the meeting to order at 5:00 p.m.

**2. ROLL CALL**

Council Members present: Dick Backlund, Nick Christenson, Raeanne Danielowski, Seth Hansen, and Mike Wallen. Also present: Finance Director Jessica Green, and City Clerk Gina Wolbeck.

**3. PROPOSED AGENDA**

Council Member Wallen motioned to adopt the proposed Agenda as presented. Seconded by Council Member Backlund, unanimous ayes, agenda adopted.

**4. BUSINESS**

**4A. Accept Resignation from Todd Bodem**

Mayor Danielowski informed Council that City Administrator Todd Bodem has submitted his resignation effective March 5, 2014. Mayor Danielowski also presented Council with the Separation Agreement that has been signed by Bodem. Council wished Mr. Bodem well.

Council Member Wallen motioned to accept the resignation from Todd Bodem effective March 5, 2014 and to approve and authorize the Mayor to execute the Separation Agreement with Todd Bodem as presented. Seconded by Council Member Backlund, unanimous ayes, motioned carried.

**4B. Appoint Interim City Administrator**

Mayor Danielowski discussed the importance to appoint an Interim City Administrator. Mayor Danielowski discussed appointing Finance Director Jessica Green as the Interim City Administrator and noted that the Personnel Committee will be meeting with Green to discuss her role as Interim Administrator and to make sure she has the tools she needs while serving in both of these roles.

Council Member Backlund motioned to appoint Jessica Green as the Interim City Administrator. Seconded by Council Member Hansen, unanimous ayes, motion carried.

**5. ADJOURN**

Council Member Christenson motioned to adjourn at 5:03 p.m. Seconded by Council Member Hansen, unanimous ayes, motion carried.

Gina Wolbeck  
Recorder

03/12/14  
Date Approved By Council