

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 9, 2016**

1. CALL TO ORDER

Mayor Raeanne Danielowski called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Raeanne Danielowski, Seth Hansen, Duane Langsdorf, and Mike Wallen. Council Member absent: Scott Marotz. Also present: City Administrator Clay Wilfahrt, City Clerk Gina Wolbeck, Finance Director Deb Wegeleben, Community Development Director Hanna Klimmek, Police Chief Joel Scharf, Public Works Director Mike Goebel, Fire Chief Paul Nemes, and City Engineer Brad DeWolf and Assistant City Engineer Jared Voge from Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Danielowski opened the Open Forum at 6:01 p.m. No one came forward. Mayor Danielowski closed the Open Forum at 6:02 p.m.

5. PROPOSED AGENDA

Council Member Langsdorf motioned to adopt the proposed Agenda. Seconded by Council Member Hansen, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Wallen motioned to approve the Consent Agenda as presented. Seconded by Council Member Langsdorf, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Council Meeting Minutes of February 24, 2016, 6B)

Approve Special Joint Council/Planning Commission Workshop Minutes of March 2, 2016, 6C) Approve Interfund Transfers, 6D) Set Council Gathering for upcoming Big Lake Farmer's Market, Music In the Park, Movie in the Park, and Spud Fest events, 6E) Set Council Gathering for the CentraCare Health-Monticello "2016 Report to the Community" from 11:00 a.m. to 1:00 p.m. on March 17, 2016 at River City Extreme located at 3875 School Boulevard, Monticello, MN, 6F) Approve Resolution No. 2016-18 in support of an LGA Increase, and 6G) Approve Appointment of Full-time Police Officer Matthew Hayen.

7. BUSINESS

7A. DONATION – Betty Wold

Joel Scharf reviewed the \$100 cash donation from Betty Wold towards the Big Lake Police Reserve Program towards non-budgeted items as needed in memory of Aaron Follmer. Council thanked Betty Wold for her generous donation.

Council Member Wallen motioned to Approve Resolution No. 2016-19 accepting a \$100 cash donation from Betty Wold towards the Big Lake Police Reserve Program towards non-budgeted items as needed in memory of Aaron Follmer. Seconded by Council Member Hansen, unanimous ayes, motion carried.

7B. DONATION – Monticello Lions Club

Paul Nemes reviewed the \$800 cash donation submitted by the Monticello Lions Club towards the purchase of an Electronic Reader Board sign at the Fire Hall. Council thanked the Monticello Lions Club for their generous donation.

Council Member Langsdorf motioned to approve Resolution No. 2016-20 accepting a \$800 cash donation submitted by the Monticello Lions Club towards the purchase of an Electronic Reader Board sign at the Fire Hall. Seconded by Council Member Wallen, unanimous ayes, motion carried.

7C. Monthly Department Updates

Fire Department – Paul Nemes discussed recent activities and training of the Fire Department. Nemes also noted that the Chili Feed was a big success and thanked Bob Christianson for heading up the event, and reminded residents about spring burning restrictions with the potential for a burning ban in the near future.

Police Department – Joel Scharf updated Council on police statistics and calls for service for the month of February. Scharf also discussed the Reserve Officer program, the Police Department open house held on February 11th, the hiring of new Police Officer Matthew

Hayen, the departments attendance at Fargo Police Officer Moszer's funeral, a recent traffic stop and the benefits of having body camera footage, the Eagle Lake Road North speed limit reduction to 50 mph, and felony charges brought against former owners of the Shade Tree Appliance business.

Engineering Department – Jared Voge from Bolton and Menk, Inc. provided an engineering update on various projects underway in the City. Voge discussed the completion of the Wastewater Treatment Plant Phosphorus Project, the Northern Star Apartments project, noted that the developer has begun watermain installation at the Kwik Trip site, discussed the status of the MS4 storm water reapplication permit, noted that the Briggs Apartment project is still under construction, discussed the CR 5 trail and pathway improvements, discussed the proposed pavement management plan, and reviewed the Norland Park 2nd Addition project. Mayor Danielowski asked for a completion date on the sidewalk project and pedestrian maze installation on Eagle Lake Road South. Voge noted that he will check with the contractor and BNSF to get a potential timeline.

Public Works Department – Mike Goebel reviewed activities in the various areas of the Public Works Department. Goebel discussed the River Oaks Park building, spring street sweeping, attendance at the MN Rural Water Annual Conference, finished tree removal and trimming, noted that the Biosolids Hopper Transport System went down, and informed Council that the Phosphorus Expansion Program has been completed.

8. LIST OF CLAIMS

Council Member Wallen motioned to approve the List of Claims dated February 18, 2016 through March 2, 2016 and payroll no. 4. Seconded by Council Member Hansen, unanimous ayes, motion carried.

Wallen left the meeting at 6:43 p.m.

9. ADMINISTRATOR'S REPORT

Clay Wilfahrt informed Council that the former Police Department building sale has closed and is now under the ownership of CentraCare Health – Monticello. Wilfahrt also noted that the Audit finished up today which is ahead of schedule, reviewed the new GIS software training that was held today, and discussed the SolarStone project.

10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Mayor Danielowski: Discussed recent and upcoming community events. Mayor Danielowski informed the public of the Food Shelf's Red, White and Brew fundraiser and the Lions Club Fish Fry that will be held this Friday, March 11th, the Sherburne History

Center's fundraiser that is scheduled to be held on Saturday, March 12th, and noted that the City of Monticello is hosting an open house on March 16th from 5:30 – 7:30 p.m. at the Monticello Community Center regarding the Hwy 25 road improvement project.

Council Member Hansen: Discussed the March Planning Commission Meeting.

11. **OTHER** – No other.

12. **ADJOURN**

Council Member Langsdorf motioned to adjourn at 6:55 p.m. Seconded by Council Member Hansen, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council 03/23/16