

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 23, 2011**

1. CALL TO ORDER

Mayor Lori Kampa called the meeting to order at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Dick Backlund, Raeanne Danielowski, Lori Kampa, Duane Langsdorf, and Mike Wallen. Also present: City Administrator Scott Johnson, City Clerk Gina Wolbeck, Community Economic Development Director Jim Thares, Public Works Director Mike Goebel (arrived at 5:22 pm), Police Chief Sean Rifenberick, Fire Chief Randy Miller, and City Engineer Brad DeWolf of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Kampa opened the Open Forum at 5:01 p.m.

Connexus Energy Board of Director Candidate Alan Duff introduced himself to Council.

Mayor Kampa closed the Open Forum at 5:03 p.m.

5. PROPOSED AGENDA

Council Member Backlund motioned to adopt the proposed Agenda. Seconded by Council Member Langsdorf, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Danielowski motioned to approve the Consent Agenda with the removal of item 6B and item 6F for separate consideration. Seconded by Council Member Backlund, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Regular Council Meeting Minutes of March 9, 2011, 6C) Authorize the use of Lakeside Park for the Big Lake Women of Today Annual Easter Egg Hunt on April 16, 2011, 6D) Accept Annexation Petition Withdrawal Request for the Transformation House Annexation and Development Application, 6E) Approve NSP Rehab Project Budget Adjustments, and 6G) Approve Enterprise Debt Service Transfers

6B) Approve Council Workshop Minutes of March 16, 2011

Council Member Danielowski motioned to approve the March 16, 2011 Workshop Minutes with changes to item 5 clarifying that one-time only fee waivers will be given only to temporary banner sign permits for first time Grand Openings. Seconded by Council Member Wallen, motion carried.

6F) Approve Interfund Loan Resolution

Council Member Danielowski reviewed the Interfund Loan Resolution and asked that further discussion on these types of resolutions be held at the next workshop. Scott Johnson noted that discussion will be included on the April Agenda to cover sewer and water fees and how those funds are balanced each year.

Council Member Danielowski motioned to approve Interfund Loan Resolution No. 2011-20 approving the advance of funds to cover negative cash balances. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7. BUSINESS

7A. Recap of March 16th Council Workshop Discussion

Scott Johnson reviewed the March 16th City Council Workshop.

7B. Xcel Energy Emergency Planning Update

Tim O'Connor, Vice President of the Xcel Energy Monticello Nuclear Generating Plant provided information on the design of the Monticello plant and how nuclear waste is stored. O'Connor noted that their overall objective is that the plant is "event" free and noted that containment upgrades in the last 20 years have improved their overall stability. John Earl from Xcel Energy reviewed the emergency planning calendar that they send out to all residential and business properties within a 10 mile radius of the plant. Patrick McLaughlin from the Minnesota Department of Public Safety, Division of Homeland Security and

Emergency Management provided an information packet that contained emergency planning literature relating to procedures their department would follow in case of an emergency at the nuclear plant.

7C. Engineering Update

Brad DeWolf reviewed the March 2011 engineering update.

7D. Building Department Update

Ron Wasmund reviewed the March Building Inspections Update.

8. LIST OF CLAIMS

8A. Consider List of Claims

Council Member Danielowski motioned to approve the List of Claims ranging from Check No. 60450 through Check No. 60541 with the exception of Check No's. 60454 and 60526 for separate consideration, and Electronic Payments #1312E to #1333E. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

8B. Consider AutoStop Payment in the Amount of \$1,465.48

Council Member Backlund motioned to approve payment of Check No. 60526 in the amount of \$1,465.48 payable to AutoStop, Inc. Seconded by Council Member Danielowski vote passed with a vote of 4 to 0 with 1 abstention with Council Members Backlund, Danielowski, Kampa, and Wallen voting aye, and Council Member Langsdorf abstaining. Motion carried.

8C. Consider Audio Communications Payment in the Amount of \$324.39

Council Member Langsdorf motioned to approve payment of Check No. 60454 in the amount of \$324.39 payable to Audio Communications. Seconded by Council Member Wallen, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Danielowski, Kampa, Langsdorf, and Wallen voting aye and Council Member Backlund abstaining. Motion carried.

9. ADMINISTRATOR'S REPORT

Scott Johnson discussed the informational meeting that Council requested staff to coordinate. Thursday, April 28th has been identified as a potential date from 5pm to 7pm. Department Heads have been invited to participate in this gathering and will have tables set

up with useful information for those in attendance. A press release will be provided to the local newspaper and information will be placed on the City website, cable channel, and posted at the library. Staff will also inform the Chamber of Commerce and ask that the announcement be included in their weekly updates and April newsletter. Council Member Wallen encouraged residents to become engaged in their community and to participate in this event.

Council Member Backlund motioned to call for a Council gathering on Thursday, April 28, 2011 from 5pm to 7pm in the Big Lake City Council Chamber. Seconded by Council Member Danielowski, unanimous ayes, motion carried.

Mike Goebel reviewed the status of the operation and funding of the City compost facility. Goebel noted that the Municipal Recycling Board (MRB) has been working on possible funding sources to keep the four compost facilities located in Big Lake, Becker, Zimmerman, and Elk River operational. Goebel informed Council that Sherburne County has awarded the MRB a \$60,000 grant to be used for grinding, hauling and costs associated with infrastructure to control unauthorized use of the compost sites. The MRB has entered into a three year agreement with Sylva Company to provide grinding and removal services at the sites at a substantial reduced amount than what is currently being paid out. The remainder of the grant funds will be used to purchase and install automatic gates, security fencing, card readers, cameras and other necessary items to control the use of the facilities. Goebel noted that there will not be a residential user fee for Sherburne County residents, but that commercial users and non-Sherburne County residents will be required to purchase annual passes to use the sites. Annual fees for 2011 will consist of \$200 for Commercial users and \$50 for non-Sherburne County residents. Goebel explained that the user fee dollars collected will stay within the City that sells the pass.

Jim Thares informed Council that the City has been awarded a third NSP Grant and that staff will be working collaboratively with TRI-Cap, the Central MN Housing Program, and local contractors to determine how the \$800,000 in grant funds can be utilized effectively. Thares also reviewed the status of the two NSP Rehab properties and noted that the Powell Street project is complete and will be going on the market for sale.

10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Council Member Backlund: Reviewed the March EDA Meeting.

Council Member Danielowski: Reminded the public of the March Food Drive and noted that the Lions Club will be having their "Fill the Van" drive at Coborn's. Council Member Danielowski also discussed the Big Lake Friends of the Library book drive and welcomed ProClips to the Big Lake area.

Mayor Kampa: Discussed the Lion's Club Fish Fry that was held on March 11th at the Fire Station and reminded the public of the upcoming Pancake Breakfast they will be holding on April 17th.

Council Member Langsdorf: Reviewed the Big Lake Community Lake Association Meeting that he attended and thanked Mike Goebel for his efforts in obtaining grant funds for lake treatments again this year.

Council Member Wallen: Discussed the March Parks Advisory Board Meeting.

11. OTHER

Council Member Backlund asked to hold further discussions on the feasibility of establishing a single family rental registration program. Ron Wasmund reviewed the current rental registration Ordinance and indicated that it only covers multi-family structures. Council directed staff to bring this item to the April 20th Workshop for further discussion.

12. ADJOURN

Council Member Langsdorf motioned to adjourn at 6:16 p.m. Seconded by Council Member Wallen, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council _____ 04/13/11