

**BIG LAKE CITY COUNCIL  
REGULAR MEETING MINUTES  
JUNE 11, 2014**

**1. CALL TO ORDER**

Mayor Raeanne Danielowski called the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. ROLL CALL**

Council Members present: Dick Backlund, Nick Christenson, Raeanne Danielowski, Seth Hansen, and Mike Wallen. Also present: Interim City Administrator/Finance Director Jessica Green, Public Works Director Mike Goebel, Police Chief Joel Scharf, Police Investigator Rich Berg, Reserve Captain Crystal Gassman, Economic Development Manager Heidi Steinmetz, City Clerk Gina Wolbeck, Assistant Fire Chief Ken Halvorson, and City Engineer Brad DeWolf of Bolton & Menk, Inc.

**4. OPEN FORUM**

Mayor Danielowski opened the Open Forum at 6:01 p.m.

George Quinn - Lake Street North; Introduced Gus Afroos from On the Run/Fresh Flame Burger.

Mayor Danielowski closed the Open Forum at 6:04 p.m.

**5. PROPOSED AGENDA**

Council Member Backlund motioned to adopt the proposed Agenda. Seconded by Council Member Hansen, unanimous ayes, agenda adopted.

## **6. CONSENT AGENDA**

Council Member Wallen motioned to approve the Consent Agenda with the removal of item 6F) Approve Utility Franchise Ordinances. Seconded by Council Member Christenson, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Council Meeting Minutes of May 28, 2014, 6B) Authorize Municipal Liquor Store Contribution to Spud Fest, 6C) Approve Northern Lighter Pyrotechnics Fireworks Display Permit for the 2014 Spud Fest event on Friday, June 27, 2014, 6D) Approve Parks Advisory Committee Recommendation to hold the 2015 WinterFest Event on January 31, 2015 at Lakeside Park, and 6E) Authorize use of Lakeside Park for the "Team Liam" 5K Run on July 26, 2014.

## **7. BUSINESS**

### **7A. "Heroes Behind the Badge" Presentation**

Rich Berg and Crystal Gassman offered an invitation to Council to attend the July 18<sup>th</sup> Heroes Behind the Badge movie screening. Berg reviewed the history of the movie series and noted that the movie is open to the public and encouraged citizens to attend.

Council Member Wallen motioned to set a Special Council Gathering for the "Heroes Behind the Badge" movie screening and vendor show beginning at 6:00 p.m. at the Big Lake High School Auditorium located at 501 Minnesota Avenue. Seconded by Council Member Christenson, unanimous ayes, motion carried.

### **7B. DONATIONS – 2014 Movie in the Park Events**

Gina Wolbeck reviewed donations provided for Movie in the Park events scheduled in 2014. The Big Lake American Legion Post 147 and Big Lake American Legion Auxiliary provided a \$1,000 cash donation, the Big Lake/Becker Knights of Columbus provided a \$1,000 cash donation and the Elk River Lions Club provided a \$500 cash donation. Donated funds will be used towards costs associated with the June 13<sup>th</sup> and September 12<sup>th</sup> Movie in the Park Events.

Council Member Hansen motioned to Approve Resolution No. 2014-33 accepting cash donations for the 2014 Music in the Park events. Seconded by Council Member Backlund, unanimous ayes, motion carried.

### **7C. DONATION – Big Lake/Becker Knights of Columbus**

Joel Scharf discussed the \$1,900 cash donation from the Big Lake/Becker Knights of Columbus for the purchase of two prescription drop boxes to be placed at Big Lake City Hall and Becker City Hall.

Council Member Backlund motioned to approve Resolution No. 2014-34 accepting a \$1,900 cash donation from the Big Lake/Becker Knights of Columbus for the purchase of two prescription drop boxes to be placed at Big Lake City Hall and Becker City Hall. Seconded by Council Member Christenson, unanimous ayes, motion carried.

#### **7D. Mosquito Control Update**

Mike Goebel reviewed previous discussions relating to mosquito control. Goebel explained that treating for mosquitos can be completed in the larva phase, adult stage, or both stages. Goebel noted that the most effective plan is a weekly program which could cost approximately \$30,000 annually. Goebel also noted that in the past some residents have expressed that they do not want public treatments conducted and clarified that we would have procedures that would have to be followed prior to any treatments being done. Goebel also explained that mosquito control treatments have never been done by the City of Big Lake or by Big Lake Township, and expressed that we currently do not have the funds allocated to do treatments in 2014. Jessica Green noted that staff has not taken any inquiries on mosquito control at this time but understands that an unofficial online petition has been posted on a social media site.

#### **7E. Monthly Department Updates**

Fire Department – Ken Halvorson discussed recent activities of the Fire Department. Halvorson also discussed the recent controlled burn at Lakeside Drive-in, indicated that the five new fire fighters are on board, and reviewed upcoming June training activities. Council thanked the Department for their efforts during the controlled burn.

Police Department - Joel Scharf updated Council on police statistics and calls for service for the month of May. Scharf also discussed recent issues at the Skate Park that include vandalism, intimidation of citizens, parking complaints, driving violations, public urination, and disorderly conduct. Scharf also discussed recent arrests, the house fire on Lakeshore Drive, and an officer pursuit of a medically suffering driver. Council discussed the issues occurring at the Skate Park and staff reviewed the potential need for internet fed security cameras at this location. Mayor Danielowski also suggested dedicating a Reserve Officer at the Park. Scharf noted that they recently trespassed a youth from the Park which will restrict that person from entering the park for a specific period of time.

Economic Development/Planning Department - Heidi Steinmetz reviewed efforts of the Economic Development Department. Steinmetz discussed recent prospects and noted that staff has been finalizing the reinstated City newsletter, discussed the recent Business Retention visit at Kelco Supply Company, and provided information on the Farmer's Market which is in its second week of the 2014 season. Steinmetz also provided an update on the

Lupulin Brewing project which is now looking at purchasing a commercial property instead of leasing and noted that they are hoping to be able to sell/serve by the end of the year. Steinmentz discussed the Cargill Kitchens Solutions expansion which is almost complete and recently held a community leader meeting seeking feedback on charitable needs, discussed a development company that is looking for 30 acres for a manufacturing company, and reviewed Planning Commission items that included a potential ordinance amendment to allow for occasional sales in the Industrial Park, and a conceptual retail development at the corner of Hwy 10 and CR 43.

Public Works Department - Mike Goebel updated Council on recent activities in the Public Works Department. Goebel reviewed the status of the water shutoffs which accounted for 37 water services that were shut off due to delinquent accounts. Goebel also noted that the lake levels are 4 inches from flowing over, discussed the Phosphorus bid opening, purchased the 6 foot John Deere lawn mower that was designated as a budget item for 2014, provided an update on MnDOT heavy equipment licensing, and informed Council that product at the compost site has recently been chipped/ground. Council discussed that the fire hydrant painting project is underway and will continue until complete.

## **8. LIST OF CLAIMS**

### **8A. Consider List of Claims**

Council Member Hansen motioned to approve the List of Claims ranging from Check No. 66972 through Check No. 67039 with the exception of Check No's. 66998 and 67004 for separate consideration, Electronic Payments #2368E to #2380E, and payroll transactions 05/23/14 through 06/05/14. Seconded by Council Member Wallen, unanimous ayes, motion carried.

### **8B. Consider Bob's Towing and Recovery Payment**

Council Member Hansen motioned to approve payment of Check No. 67004 in the amount of \$125.00 payable to Bob's Towing and Recovery. Seconded by Council Member Backlund, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Backlund, Danielowski, Hansen, and Wallen voting aye and Council Member Christenson abstaining. Motion carried.

### **8C. Consider Audio Communications Payment**

Council Member Hansen motioned to approve payment of Check No. 66998 in the amount of \$241.50 payable to Audio Communications. Seconded by Council Member Christenson, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Christenson, Danielowski, Hansen, and Wallen voting aye and Council Member Backlund abstaining. Motion carried.

**9. ADMINISTRATOR'S REPORT**

Jessica Green reviewed the recent fire department controlled burn of the Lakeside Drive-In structure, informed Council that the CGI Video Series final revisions have been submitted, and noted that Year End Department Reports are now available for viewing on the City Website.

**10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS**

Council Member Backlund: Reviewed the Special Parks Board Meeting.

Mayor Danielowski: Discussed the June BLEDA Meeting, reviewed upcoming community events, and informed citizens that Spud Fest wristbands are for sale at KleinBank and Coborn's. Mayor Danielowski also encouraged citizens to volunteer to help out at the Spud Fest event.

Council Member Hansen: Reviewed the June Planning Commission Meeting.

Council Member Wallen: Discussed the recent BLEDA Meeting.

**11. OTHER** – No other.

**12. ADJOURN**

Council Member Backlund motioned to adjourn at 7:05 p.m. Seconded by Council Member Wallen, unanimous ayes, motion carried.

Gina Wolbeck  
Clerk

Date Approved By Council 06/25/14