

**BIG LAKE PLANNING COMMISSION  
REGULAR MEETING MINUTES**

**JUNE 20, 2012**

**1. CALL TO ORDER**

Vice-Chair Green called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

Commissioners present: Kirby Becker, Ketti Green, Duane Langsdorf, Patricia May and David Schreiber. Commissioners absent: Scott Marotz and Doug Hayes. Also present: Senior Planner Katie Larsen.

**3. ADOPT AGENDA**

Commissioner Becker moved to adopt the agenda. Seconded by Commissioner May, unanimous ayes, agenda adopted.

**4. OPEN FORUM**

Vice-Chair Green opened the Open Forum at 6:31 p.m. No one came forward for comment. Vice-Chair Green closed the Open Forum at 6:31 p.m.

**5. APPROVE PLANNING COMMISSION MEETING MINUTES OF MAY 2, 2012 AND MAY 16, 2012**

Commissioner May motioned to approve the May 2, 2012 and May 16, 2012 Meeting Minutes. Seconded by Commissioner Langsdorf, unanimous ayes, Minutes approved.

**6. BUSINESS**

**6A. PUBLIC HEARING: SETBACK VARIANCE FOR A COVERED FRONT PORCH – 1571 POWELL STREET NORTH**

Senior Planner Katie Larsen reviewed the May 31, 2012 Planning Report pertaining to the development application submitted by The Chuba Company for a variance to construct a 6' x 10' covered porch on the front of the house at 1471 Powell Street North, noting that a variance was needed as the proposed structure would encroach 3 feet into the front yard setback of the property.

Senior Planner Larsen asked the Commission to make recommendation to the City Council to approve, deny, or table the variance application for 1471 Powell Street North.

Vice-Chair Green opened the public hearing at 6:37 p.m. No one came forward for comment. Vice-Chair Green closed the public hearing at 6:37 p.m.

Commissioner Schreiber motioned to recommend that the City Council approve the variance application for 1471 Powell Street North. Seconded by Commissioner Becker, unanimous ayes, motion carried.

**7. PLANNER'S REPORT**

**7A. PROJECT UPDATE REPORT**

Senior Planner Larsen briefly reviewed the twelve (12) items listed in the June 2012 Project/Prospect Status Report; no action required or taken by the Commission.

**8. COMMISSIONERS' REPORTS** – No reports.

**9. OTHER** - None

**10. ADJOURN**

Commissioner May motioned to adjourn at 6:41 p.m. Seconded by Commissioner Langsdorf, unanimous ayes, motion carried.