

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
JULY 9, 2014**

1. CALL TO ORDER

Mayor Raeanne Danielowski called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Nick Christenson, Raeanne Danielowski, Seth Hansen, and Mike Wallen. Council Member absent: Dick Backlund. Also present: Interim City Administrator/Finance Director Jessica Green, Public Works Director Mike Goebel, Police Lieutenant Sam Olson, City Clerk Gina Wolbeck, Economic Development Manager Heidi Steinmetz, Fire Chief Paul Nemes, and Assistant City Engineer Jared Voge of Bolton & Menk, Inc.

4. OPEN FORUM

The Open Forum was inadvertently missed during the meeting.

5. PROPOSED AGENDA

Council Member Christenson motioned to adopt the proposed Agenda. Seconded by Council Member Wallen, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Wallen motioned to approve the Consent Agenda with the removal of item 6C for separate consideration. Seconded by Council Member Hansen, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Special Council Workshop Minutes of June 25, 2014, 6B) Approve Council Meeting Minutes of June 25, 2014, 6D)

Approve Temporary Sign Waiver Request from the Big Lake Chamber of Commerce, and 6E) Authorize use of the Big Lake Fire Hall for the August 2nd Big Lake Fire Relief Association's Annual Fire Fighter's Dance.

6C) Approve Election Judge Appointments for the 2014 Primary and General Elections

Council reviewed the Election Judge Appointment list and Gina Wolbeck discussed the removal of one judge who can't attend the required training, and the addition of two late signup judges.

Council Member Christenson motioned to approve Resolution No. 2014-37 appointing election judges for the August 12, 2014 Primary Election and the November 4, 2014 General Election. Seconded by Council Member Hansen, unanimous ayes, motion carried.

7. BUSINESS

7A. Fire Fighter Recognition

Paul Nemes presented Fire Fighter Pete Ahrens with a Fire Prevention award from the Minnesota State Fire Fighters Association for his dedicated work and time growing pumpkins that are given away to children that attend the annual Fire Prevention Open House event. Nemes noted that Fire Fighter Ahrens has generously donated his time and offered free pumpkins for the past six years.

Council congratulated Fire Fighter Ahrens on receiving this award and thanked him for his years of service to the department.

7B. Rear Yard Setback Variance for 401 Lakeshore Drive

Jessica Green informed Council that the City Attorney has asked for additional time to review the application.

Council Member Wallen motioned to table the Variance application for the property located at 401 Lakeshore Drive per staff's recommendation. Seconded by Council Member Christenson, unanimous ayes, motion carried.

7C. Monthly Department Updates

Fire Department – Paul Nemes discussed recent activities of the Fire Department. Nemes also discussed recent training conducted by the Department, turnout gear replacement, fire station roof issues that will hopefully be covered by warranty, updates for replacement of the concrete apron, and noted that the Fireman's Dance is coming up on August 2nd.

Police Department – Sam Olson updated Council on police statistics and calls for service for the month of June. Olson also discussed donated Reserve Officer hours during the Spud Fest event totaling 254 hours, discussed the upcoming Countywide Heroine Forums, the Behind the Badge Movie Screening scheduled on July 18th, and the upcoming Night to Unite Community Picnic scheduled on August 5th. Olson also informed the public of the new prescription drug “take-back” box that has been installed at City Hall.

Economic Development/Planning Department - Heidi Steinmetz reviewed efforts of the Economic Development Department. Steinmetz discussed the Big Lake Wave Newsletter that was recently mailed out, Business Retention visits held this year and upcoming visits scheduled at Fudgin’ Delicious Ice cream, and Russell’s on the Lake. Steinmetz also invited business owners and residents to participate in a Sherburne County wide broadband survey, noted that the Becker/Big Lake Ice Association is moving forward with maintaining their vacant parcel in the Marketplace Development, discussed the Lupulin Brewing prospect, noted that the Cargill Kitchens expansion is complete, informed Council that the Town Square Residential Suites Apartment project will be starting the building permit application process soon, and discussed the two existing manufacturing companies that are looking at expansion projects. Discussion was also held on a potential Becker, MN manufacturer who has signed an agreement to purchase a vacant building in the Industrial Park East development, and discussed the growing activity occurring in the manufacturing sector. Jessica Green reviewed planning activities currently in process.

Public Works Department - Mike Goebel updated Council on recent activities in the Public Works Department. Goebel noted that lake levels have stabilized, discussed that the final Eurasian Water Milfoil treatment of the year was recently applied, and that the lake was also recently treated for swimmer’s itch. Goebel also noted that Big Lake resident George Quinn continues to volunteer his time to paint fire hydrants, that walleyes will be transplanted in Big Lake, discussed the possibility of a fall Lake Association boat tour sometime in September, discussed the Lake Association Annual Meeting which is scheduled for August 2nd, and noted that Lakeside Park was very busy over the 4th of July Holiday.

8. LIST OF CLAIMS

8A. Consider List of Claims

Council Member Hansen motioned to approve the List of Claims ranging from Check No. 67134 through Check No. 67231 with the removal of Check No’s. 67153 and 67221 for separate consideration, Electronic Payments #2398E to #2407E, and payroll #13. Seconded by Council Member Christenson, unanimous ayes, motion carried.

8B. Consider Audio Communications Payments

Council Member Hansen motioned to approve payment of Check No. 67153 in the amount of \$332.95 and Check No. 67221 in the amount of \$1,020.00 payable to Audio Communications. Seconded by Council Member Wallen, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Christenson, Danielowski, Hansen, and Wallen voting aye. Motion carried.

9. **ADMINISTRATOR'S REPORT**

Jessica Green reminded the public that the 2nd round of water shut-offs will commence on Monday, informed Council that the CGI Video has been activated on the City Website, and reminded Council that the City is signed up to volunteer at Music in the Park next week.

10. **MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS**

Mayor Danielowski: Reminded the public that the Farmer's Market is in full swing on Wednesday afternoons from 3:00 p.m. to 7:00 p.m. at Lakeside Park, and Music in the Park events are held every Thursday from 7:00 p.m. to 8:30 p.m.

11. **OTHER** – No other.

12. **ADJOURN**

Council Member Christenson motioned to adjourn at 6:38 p.m. Seconded by Council Member Hansen, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council _____ 07/23/14