

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 10, 2016**

1. CALL TO ORDER

Mayor Raeanne Danielowski called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Raeanne Danielowski, Seth Hansen, Duane Langsdorf, Scott Marotz and Mike Wallen. Also present: City Administrator Clay Wilfahrt, Finance Director Deb Wegeleben, Community Development Director Hanna Klimmek, Police Chief Joel Scharf, Public Works Director Mike Goebel, City Clerk Gina Wolbeck, Liquor Store Manager Jan Muehlbauer, Assistant Fire Chief Ken Halverson, and Assistant City Engineer Jared Voge of Bolton & Menk, Inc.

4. OPEN FORUM

Mayor Danielowski opened the Open Forum at 6:01 p.m. No one came forward. Mayor Danielowski closed the Open Forum at 6:02 p.m.

5. PROPOSED AGENDA

Council Member Hansen motioned to adopt the proposed Agenda. Seconded by Council Member Langsdorf, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Wallen motioned to approve the Consent Agenda with the removal of item no. 6D. Seconded by Council Member Hansen, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Council Workshop Minutes of July 27, 2016, 6B) Approve Regular Council Meeting Minutes of July 27, 2016, 6C) Approve Year End Meeting Date Changes and Cancellations, ~~6D) Approve SAC/WAC Payment Plan Amendment~~, 6E) Approve Hiring Nicholas Abel as Public Works Employee, 6F) Approve Resolution No. 2016-68 approving a Lawful Gambling Permit to Climb Theatre for Operation at the Third Rail Bar and

Grill located at 47 Lake Street South, and 6G) Approve Hiring of Mary Presler as a Part-time Liquor Store Clerk.

7. BUSINESS

7A. RECOGNITION – Years of Service

Mayor Danielowski presented years of service certificates to City employees who will reached a milestone year of service in June and July 2016. Those employees recognized included Sandy Petrowski (20 years), Troy Enebak (15 years), and Sam Norlin (5 years). Council thanked the recognized employees for their years of service.

7B. RECOGNITION – Big Lake Police Reserve Officer Program

Police Chief Joel Scharf recognized Big Lake Police Reserve Officers for the hours they volunteer to law enforcement. Mayor Danielowski and Council thanked the Reserve Officers for their dedication and service to the community.

7C. Sale of G.O. Improvement Crossover Refunding Bonds, Series 2016C

Rusty Fifield from Northland Securities presented the negotiated sale of \$1,875,000 in General Obligation Improvement Crossover Refunding Bonds. Fifield noted that Northland Securities is the underwriter of the Bonds which will be used as a crossover advance refunding of the City's General Obligation Improvement Bonds, Series 2010C dated November 24, 2010. The Bonds are being issued to lower the City's debt service costs and eliminate the City's future interest rate exposure. Fifield noted that the Bonds were sold through a negotiated sale process on August 3, 2016 which netted a gross savings of \$77,710.66 or a net present value savings of \$71,291.69. Fifield noted that after the bond rating review, the City maintained their AA+ rating with the potential for an increase in the future.

Council Member Hansen motioned to approve Resolution No. 2016-69 accepting proposal on the negotiated sales of \$1,875,000 General Obligation Improvement Crossover Refunding Bonds, Series 2016C and levying a Tax for the payment thereof. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7D. DONATION – Sherburne County Agriculture Society

Ken Halverson discussed the cash donation provided by the Sherburne County Agricultural Society in the amount of \$2,000 to the Big Lake Fire Department towards the purchase of non-budgeted capital items. Council thanked the Sherburne County Agricultural Society for the generous donation.

Council Member Wallen motioned to approve Resolution No. 2016-70 accepting a \$2,000 cash donation to the Big Lake Fire Department from the Sherburne County Agricultural Society towards non-budgeted capital items. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7E. Monthly Department Reports

Fire Department – Ken Halverson provided statistical information on calls of service for the month of July and early August. Halverson also discussed the recent Fire Relief Association Dance that was held on August 6th and thanked the Reserves for the hours they put in.

Police Department – Joel Scharf updated Council on police statistics and calls for service for the month of July. Scharf also discussed the County-wide Distracted Driving Campaign currently underway, the Big Lake Night to Unite Community Picnic held on August 2nd, Police Officer Guy Chaffee's recognition as a DWI All-Star, and reviewed 2015 Crime Statistics released by the MN BCA. Scharf also discussed the donation of two Preliminary Breath Testing devices from the MN Office of Traffic Safety, noted that 100% of City tobacco licensee's passed the recent compliance checks and thanked citizens for showing their support for the Big Lake Police Department.

Engineering Department – Jared Voge of Bolton & Menk, Inc. provided an engineering update on various projects underway in the City. Voge discussed the second phase of the Northern Star Apartments project, discussed the Lake Dental Care new construction project, updated Council on the CR 5 Trail and Roadway Improvement project which is projected to start construction at the end of September/beginning of October, and indicated that the pedestrian mazes have been installed in the Quiet Zone crossing areas.

Public Works Department – Mike Goebel reviewed activities in the various areas of the Public Works Department. Goebel discussed July after hour call-outs, weather issues the City is experiencing this summer, and reviewed the Granite Man Triathlon that was held this past weekend at Lakeside Park.

8. LIST OF CLAIMS

Council Member Hansen motioned to approve the List of Claims paid from July 8, 2016 through August 2, 2016 and payroll no. 14. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

9. ADMINISTRATOR'S REPORT

Clay Wilfahrt noted that staff has been working with Big Lake Township representatives seeking their participation in some of the costs for improvements to the Compost site. Wilfahrt also thanked Council and staff for volunteering at the August 4th Music in the Park concession stand, and informed Council that the donation bins at the Liquor Store will be removed due to improper donations being left at the site.

10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Mayor Danielowski: Reviewed the August BLEDA Meeting and discussed upcoming Community events including Farmer's Market events that are held each Wednesday through September, Music in the Park events on Thursday evenings through August, Coffee with the Mayor this Saturday at Coborn's Deli from 9:00 a.m. to 11:00 a.m., the Movie in the Park event scheduled on August 26th, the Chamber Block Party at McPete's on September 10th starting at 11:00 a.m. and the City and Township Dog Vaccination Clinic on September 10th at Lion's Park from 9:00 a.m. to noon.

Council Member Langsdorf: Discussed the August Big Lake Community Lake Association Meeting.

Council Member Marotz: Discussed the August Parks Advisory Board Meeting and the August 3rd Planning Commission Meeting.

Council Member Wallen: Reviewed the August BLEDA Meeting.

11. OTHER – No other.

12. ADJOURN

Council Member Langsdorf motioned to adjourn at 6:51 p.m. Seconded by Council Member Hansen, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

Date Approved By Council 08/24/16