

**BIG LAKE CITY COUNCIL  
REGULAR MEETING MINUTES  
OCTOBER 8, 2014**

**1. CALL TO ORDER**

Mayor Raeanne Danielowski called the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**3. ROLL CALL**

Council Members present: Dick Backlund, Nick Christenson, Raeanne Danielowski, Seth Hansen, and Mike Wallen. Also present: Interim City Administrator/Finance Director Jessica Green, Public Works Director Mike Goebel, Police Chief Joel Scharf, City Clerk Gina Wolbeck, Fire Chief Paul Nemes, and City Engineer Brad DeWolf of Bolton & Menk, Inc.

**4. OPEN FORUM**

Mayor Danielowski opened the Open Forum at 6:01 p.m.

Patrick Wandersee, 22423 – CR 73, informed Council that he has applied for an IUP through Sherburne County for Fireworks Storage at his residential property. Mr. Wandersee was asked to notify the City of this application as his Township property abuts the City boundary.

Mayor Danielowski closed the Open Forum at 6:02 p.m.

**5. PROPOSED AGENDA**

Council Member Backlund motioned to adopt the proposed Agenda. Seconded by Council Member Hansen, unanimous ayes, agenda adopted.

## **6. CONSENT AGENDA**

Council Member Wallen motioned to approve the Consent Agenda with the removal of item 6D for separate consideration. Seconded by Council Member Christenson, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Council Meeting Minutes of September 24, 2014, 6B) Approve 2015 Ice Rink Lease Agreement with Mary of the Visitation Catholic Church, and 6C) Authorize Sherburne County to Administer and Enforce the MPCA and Sherburne County Subsurface Sewage Treatment System Program.

6D) Appoint Judges for the 2014 General Election  
Council reviewed the Election Judge Appointment list and Gina Wolbeck discussed the addition of of two late signup judges.

Council Member Wallen motioned to approve Resolution No. 2014-58 appointing election judges for the November 4, 2014 General Election. Seconded by Council Member Backlund, unanimous ayes, motion carried.

## **7. BUSINESS**

### **7A. PUBLIC HEARING – Liquor License Application [Rack’s, Inc. dba Rack’s Sports Bar Sport Grill located at 16792 198<sup>th</sup> Avenue NW]**

Gina Wolbeck reviewed the liquor license application submitted by Jeovani Gomez for a new Rack’s, Inc. dba Rack’s Sports Bar Sports Grill restaurant to be located at 16792 – 198<sup>th</sup> Avenue which is located south of Highway 10, east of 168<sup>th</sup> Street and north of 198<sup>th</sup> Avenue. The establishment has a capacity of approximately 180 internal seating spaces and 30 outside seasonal seating spaces. The applicant has submitted the necessary fees and insurance certificates. A background check is pending and will be reviewed by the Police Department and Administration prior to release of the license.

Mayor Danielowski opened the public hearing at 6:05 p.m. No one came forward. Mayor Danielowski closed the public hearing at 6:06 p.m.

Jeovani Gomez, owner of Rack’s discussed the new establishment and indicated that it will be operated as a sports bar and grill. Council welcomed the Rack’s establishment to the Big Lake Community.

Council Member Hansen motioned to approve Resolution No. 2014-59 approving a new On-Sale and Sunday Liquor License for Rack’s, Inc. dba Rack’s Sports Bar Sports Grill located at 16792 – 198<sup>th</sup> Avenue contingent upon submittal of all required documentation and fees and completion of a satisfactory background investigation. Seconded by Council Member Backlund, unanimous ayes, motion carried.

**7B. PUBLIC HEARING – Sale of \$1,115,000 G.O. Tax Abatement Bonds, Series 2014A**

Jessica Green discussed the upcoming \$1,115,000 Tax Increment Bond issuance which will pay for a current refinancing of the City's Economic Development Authority Public Project Revenue Bonds, Series 2005A which were issued for the acquisition and improvement of the City's Municipal Liquor Store. Green explained the public hearing requirements, identified the properties from which the City will abate its portion of the taxes and reviewed the public purpose for granting the abatement.

Mayor Danielowski opened the public hearing at 6:12 p.m. No one came forward. Mayor Danielowski closed the public hearing at 6:13 p.m.

Council Member Wallen motioned to approve Resolution No. 2014-60 Approving Property Tax Abatement for certain property in the City. Seconded by Council Member Christenson, unanimous ayes, motion carried.

**7C. PROCLAMATION – Manufacturer's Week October 19<sup>th</sup> – 25<sup>th</sup>**

Jessica Green reviewed the events scheduled to recognize Manufacturer's Week and invited Council to attend the events scheduled on October 21<sup>st</sup>.

Mayor Danielowski read aloud a proclamation proclaiming October 19<sup>th</sup> – 25<sup>th</sup> as Manufacturer's Week.

Council Member Wallen motioned to approve Resolution No. 2014-61 proclaiming October 19 – 25, 2014 as Manufacturer's Week. Seconded by Council Member Hansen, unanimous ayes, motion carried.

Council Member Hansen motioned to set a Special Council Gathering on October 21, 2014 at 11:30 a.m. at the Carousell Works located at 160 Lake Street North, and at 1:00 p.m. for a tour of Paragon Store Fixtures located at 20020 Industrial Drive. Seconded by Council Member Christenson, unanimous ayes, motion carried.

**7D. Monthly Department Updates**

Fire Department – Paul Nemes discussed recent activities of the Fire Department. Nemes also discussed upcoming training to be conducted by the Department and the recent structure fires in Becker and Big Lake. Nemes also discussed events the department is participating in for Fire Prevention week indicating that the Fire Department Open House will be held on October 12<sup>th</sup>.

Police Department – Joel Scharf updated Council on police statistics and calls for service for the month of September. Scharf also discussed the flag pole installation at the police substation, the Cradle Point i-pad project, charges brought against 4 juveniles for the Liberty Elementary Burglary, and the new 7 Reserve Officers that have started their training. Scharf also discussed the Baudette intern officer training opportunity. Scharf discussed the Law Enforcement United – Road for Hope 2015 fundraiser that Investigator Rich Berg will be participating in and noted that there is a fundraising event scheduled on October 18<sup>th</sup> at Lion’s Park.

Economic Development/Planning Department – Jessica Green reviewed efforts of the Economic Development Department. Steinmetz discussed the Quick Trip project, the final day of the 2014 Farmer’s Market, inquiries on the former Shade Tree building, and noted that Flour City Vending has purchased the former Stone Company building in the Industrial Park. Green also reviewed activities in the Planning Department.

Public Works Department – Mike Goebel discussed efforts of the public works department noting that staff has started winter equipment preparations, flushing hydrants, cleaning lift stations, shutting down irrigation systems, and aerating. Goebel also discussed the recent DNR Walleye Release Project where 5,000 walleye were released into Big Lake explaining that they will restock the same amount every other year in addition to the annual restock efforts of the Big Lake Community Lake Association. Goebel also discussed our salt supply and the status of the River Oaks Parks Plan.

**8. LIST OF CLAIMS**

8A. Consider List of Claims

Council Member Hansen motioned to approve the List of Claims ranging from Check No. 67760 through Check No. 67848 with the exception of Check No. 67782 for separate consideration, Electronic Payments #2477E to #2484E, and payroll no. 20. Seconded by Council Member Christenson, unanimous ayes, motion carried.

8B. Consider Audio Communications Payment in the Amount of \$1,278.00

Council Member Hansen motioned to approve payment of Check No. 67782 in the amount of \$1,278.00 payable to Audio Communications for services rendered. Seconded by Council Member Wallen, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Christenson, Danielowski, Hansen, and Wallen voting aye and Council Member Backlund abstaining. Motion carried.

**9. ADMINISTRATOR'S REPORT**

Jessica Green noted that staff has been preparing for the rating call with Standard and Poor's in addition to the Moody's reaffirmation. Green also noted that City offices are closed on Monday in observance of Columbus Day. Brad DeWolf discussed the status of the Quiet Zone improvements indicating that the contractor will not be starting construction until next week working on CR 43 first, and then Eagle Lake Road South. Once the crossings are brought into compliance to establish the Quiet Zone designation, the whistles would cease 24 hours per day unless the conductor feels a safety need to sound them. DeWolf also reminded Council of the impending 2<sup>nd</sup> track installation that will affect our Quiet Zone temporarily. DeWolf also discussed the Safe Routes to School meeting held yesterday noting that the process could take approximately a year to complete.

**10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS**

Mayor Danielowski: Reviewed the October BLEDA Meeting and discussed upcoming Community events

Council Member Hansen: Informed Council that he was approached by the Youth Association to have a Council Member representative attend their meetings. It was the consensus of the Council to appoint Seth Hansen as the Council liaison and Mike Wallen as an alternate on the Big Lake Youth Sports Association Committee.

Council Member Wallen: Discussed the October BLEDA Meeting.

**11. OTHER** – No other.

**12. ADJOURN**

Council Member Christenson motioned to adjourn at 6:50 p.m. Seconded by Council Member Backlund, unanimous ayes, motion carried.

Gina Wolbeck  
Clerk

Date Approved By Council 10/22/14