

BIG LAKE ECONOMIC DEVELOPMENT AUTHORITY

MEETING MINUTES

TUESDAY, OCTOBER 15, 2013

1. CALL TO ORDER

President Doug Hayes called the meeting to order at 6:02 p.m.

2. ROLL CALL

Commissioners present: Raeanne Danielowski, Greg Green, Doug Hayes, Duane Langsdorf, Norm Leslie, Bob Hofer (for Steve Pflighaar – arrived at 6:20 p.m.), and Mike Wallen. Commissioners absent: Jim Dickinson and Dave Gast.

Also present: City Administrator Todd Bodem and Administrative Assistant Sandy Petrowski.

3. ADOPT AGENDA

Commissioner Wallen motioned to approve the agenda as presented. Seconded by Commissioner Green, unanimous ayes, motion carried.

4. APPROVE BLEDA MEETING MINUTES OF AUGUST 19, 2013

Commissioner Wallen motioned to approve the August 19, 2013 BLEDA minutes. Seconded by Commissioner Langsdorf, unanimous ayes, motion carried.

5. CITY / TOWNSHIP BLEDA BUSINESS ITEMS

5A. UPDATE: ECONOMIC DEVELOPMENT MANAGER POSITION

Administrator Todd Bodem reported that ten (10) applications were received for the Economic Development Manager position, of which four (4) individuals were interviewed. He noted that staff hopes to present a recommendation to the City Council for consideration at their October 23rd meeting. This item for information only; no action required or taken by the Board.

5B. EDA BUDGET

Finance Director Jessica Green provided an overview of the budget documents and answered questions of the Board. No action required or taken by the Board.

5C. PROJECT/PROSPECT STATUS REPORT

Administrator Bodem provided a brief update on:

- Lake Shopping Center 4th project
- Northern Star Apartment project
- Kelco Supply expansion
- Cargill expansion project

President Hayes asked staff to post pictures of current projects on the City's website.

Commissioner Pflieghaar arrived at 6:15 p.m.

6. CITY BLEDA BUSINESS ITEMS – None.

7. OTHER – None.

8. ADJOURN

Commissioner Langsdorf motioned to adjourn the meeting at 6:20 p.m. Seconded by Commissioner Leslie, unanimous ayes, meeting adjourned.