

**BIG LAKE CITY COUNCIL,
PLANNING COMMISSION, EDA, and PARKS ADVISORY COMMITTEE**

COMMITTEE WORKSHOP MINUTES

DECEMBER 2, 2014

1. CALL TO ORDER

Mayor Raeanne Danielowski called the meeting to order at 6:00 p.m.

2. ROLL CALL

Council Members present: Mayor Raeanne Danielowski, Council Members Dick Backlund, Nick Christenson, Seth Hansen, and Mike Wallen. Council Member Elect Duane Langsdorf was also in attendance.

Planning Commission Members present: Chair Scott Marotz, Ketti Green, Doug Hayes, and Patricia May.

EDA Members present: President Doug Hayes, Greg Green, Duane Langsdorf, Norm Leslie, and Steve Pflighaar.

Parks Advisory Committee Members present: Chair Katrine Nau, Bev Anderson, Scott Marotz, and Janae Stern.

Also present: Interim City Administrator/Finance Director Jessica Green, City Clerk Gina Wolbeck, Public Works Director Mike Goebel, EDA Manager Heidi Steinmetz, Police Chief Joel Scharf, and Assistant City Engineer Jared Voge from Bolton and Menk, Inc.

3. PROPOSED AGENDA

Council Member Wallen motioned to adopt the proposed Agenda. Seconded by Council Member Hansen unanimous ayes, agenda adopted.

4. DISCUSSION

Mayor Danielowski thanked all members for their service. Mayor Danielowski invited the Committee Members to give updates on accomplishments and needs of the various committees.

Parks Board Chair Katrine Nau discussed accomplishments of the Parks Advisory Board and also addressed future Park planning in the City. Items discussed included the redevelopment of the new River Oaks Park along CR 5, the Graniteman Triathlon, the winter Get Outdoors Day event, Music in the Park events, and reviewed joint meetings with the Hockey Association and the Lacrosse group. Discussion was held on the need to continue looking for grants and building partnerships to grow our parks and trails, and to possibly involve students to do projects in park areas.

Planning Commission Chair Scott Marotz reviewed projects and developments brought to the Planning Commission in 2014. Items discussed included variances, highlighting goals in our comp plan and city code, and moving forward to generate more diversity in development. Marotz also discussed that Big Lake has shown more flexibility in recent years on project reviews which has had pros and cons.

EDA President Doug Hayes reviewed projects the EDA accomplished in 2014. Topics discussed included the Big Lake Industrial Park East, the proposed rail park, the Cargill Kitchens expansion, the Industrial Park expansion site, Manufacturer's Week luncheon and tour, commercial development along Hwy 10/CR 5, the Becker/Big Lake Ice Association parcel receiving tax exempt status, the Farmer's Market, the revised TIF Policy, the new SAC/WAC Payment Policy, business retention visits, and business recruitment. Hayes also discussed the Broadband Initiative, the lease termination between the City and EDA for the 2005A Bonds and the City Newsletter.

Jessica Green thanked all the committee members and staff for their efforts the past year. Green also discussed the need to address discrepancies in the City Code to ensure staff is able to process planning applications efficiently in the future.

Jared Voge provided an update on the Quiet Zone discussing the intersections that will be affected by the designation once it becomes active. Board Members asked staff to contact Burlington Northern to discuss the possibility of extending the Quiet Zone to CR 81.

5. ADJOURN

Planning Commissioner Ketti Green motioned to adjourn at 7:07 p.m. Seconded by Planning Commissioner Patricia May, unanimous ayes, motion carried.

Gina Wolbeck
City Clerk

12/10/14
Date Approved By Council