

**BIG LAKE CITY COUNCIL  
SPECIAL WORKSHOP MINUTES  
DECEMBER 11, 2013**

**1. CALL TO ORDER**

Mayor Danielowski called the meeting to order at 5:00 p.m.

**2. ROLL CALL**

Council Members present: Dick Backlund, Raeanne Danielowski, and Mike Wallen. Council Members Absent: Nick Christenson and Seth Hansen. Also present: City Administrator Todd Bodem, City Clerk Gina Wolbeck, Finance Director Jessica Green, Police Chief Joel Scharf, Building Official Mick Kaehler, Public Works Director Mike Goebel, and City Engineer Bradley DeWolf from Bolton and Menk, Inc.

**3. PROPOSED AGENDA**

Council Member Wallen motioned to adopt the proposed Agenda as presented. Seconded by Council Member Backlund, unanimous ayes, agenda adopted.

**4. BUSINESS**

**4A. 790 Minnesota Avenue – Use of Space Discussion**

Todd Bodem reviewed potential uses for the commercial property located at 790 Minnesota Avenue. The Police Chief has requested to utilize the Alive Worldwide portion of the building and Bodem also notified Council that the City has been contacted by the Crossings Church who is interested in lease space at the site. Bodem asked for Council direction on this request. Wreckless Driving Academy appears willing to continue their lease into the future. Possibly could move the Food Shelf and the Chamber of Commerce over to the old police department building. Food Shelf spent \$60,000 when they moved to their current facility. Dick – concerned about relocating any City operation over to the old police department building. Wallen – we had wanted to use the 790 building for non-essessential Community operations such as the food shelf. Thinks the food shelf would be a great tenant in the old police department building. Need to bring all the principals in on the discussions that could potentially be housed out of these sites. The food shelf needs to be moved. Creating a lot of wear and tear on the City Hall building.

Council directed staff to proceed with negotiating a 2 year lease with the Crossings Church and with Wreckless Driving Academy. This lease would be an interim plan with more discussions for use of the property at a later time.

**5. OTHER**

Joel Scharf discussed the need for a part time peace officer position. Due to a long term medical leave coming up in January, the need for this position has become vital. The position would be posted internally in the Reserve Department. Grant funds could potentially cover half of the wages through the first 3 to 6 months of employment. Would be on an as needed basis. Personnel Committee has recommended filling this position. Council directed staff to proceed with advertising for the part time position.

**6. ADJOURN**

Council Member Wallen motioned to adjourn at 5:37 p.m. Seconded by Council Member Backlund, unanimous ayes, motion carried.

Gina Wolbeck  
Recorder

01/08/14  
Date Approved By Council