

**BIG LAKE CITY COUNCIL
SPECIAL MEETING MINUTES
DECEMBER 11, 2014**

1. CALL TO ORDER

Mayor Danielowski called the meeting to order at 5:00 p.m.

2. ROLL CALL

Council Members present: Dick Backlund, Raeanne Danielowski, and Seth Hansen. Council Members Absent: Nick Christenson and Mike Wallen. Also present: Interim City Administrator/Finance Director Jessica Green, new Interim City Administrator Matt Hylan, City Clerk Gina Wolbeck, and Police Chief Joel Scharf.

3. PROPOSED AGENDA

Council Member Hansen motioned to adopt the proposed Agenda as presented. Seconded by Council Member Backlund, unanimous ayes, agenda adopted.

4. BUSINESS

4A. PUBLIC HEARING – 2015 Fee Schedule Ordinance

Jessica Green reviewed proposed changes to the City Fee Schedule. Proposed changes include building department fees, police equipment and staff rates, garden plot and Farmer's Market vendor fees, snow removal and weed/grass violation fees, and establishing a solid waste dumping fee.

Mayor Danielowski opened the public hearing at 5:04 p.m. No one came forward. Mayor Danielowski closed the public hearing at 5:05 p.m.

Council Member Hansen motioned to approve Ordinance No. 2014-12 adopting the 2015 City Fee Schedule, and approving Summary Publication Resolution No. 2014-91. Seconded by Council Member Backlund, unanimous ayes, motion carried.

4B. Final 2015 Tax Levy, General Fund Budget and 5-Year Capital Improvement Plan

Jessica Green reviewed discussions held at budget workshops and at the Budget and Levy Hearing held on November 25th. The proposed 2015 levy reflects an increase of 3.3% over the 2014 property tax levy. Green also provided a summary of the General Fund Budget which incorporates all the changes that have been discussed at

previous workshops and discussed the City's 5-year capital improvement plan. Mayor Danielowski reiterated that the City is very conservative, and that we will continue to operate in a fiscally responsible manner. Also discussed was the option to extend the capital improvement plan from a 5 year plan to a 10 year plan.

Council Member Hansen motioned to approve Resolution No. 2014-92 adopting the final 2015 Tax Levy and General Fund Budget as presented. Seconded by Council Member Backlund, unanimous ayes, motion carried.

5. ADJOURN

Council Member Hansen motioned to adjourn at 5:17 p.m. Seconded by Council Member Backlund, unanimous ayes, motion carried.

Gina Wolbeck
Recorder

01/14/15
Date Approved By Council