6M

Memorandum

To: Mayor Danielowski
City Council Members
Clay Wilfahrt, City Administrator

From: Joel D. Scharf, Chief of Police

Date: December 14, 2016

Re: Requested to purchase (2) 2017 Ford Explorer Police Package Vehicles

---

It is requested that the Big Lake Police Department be authorized to purchase two, 2017 Ford Explorer Police Interceptors. The purchase of these vehicles come from 2 separate sources. The first vehicle is for the newly formed Big Lake Police Department Canine Program. This vehicle will be purchased through a 3 year lease to own program, with the following payment schedule; on delivery - $9,777, 12-14-2017 - $9,377, and 12-14-2018 - $9,377. This vehicle is being funded entirely by donations to the canine program. It is estimated as of today, the entire purchase could be funded but a buffer is being left for unanticipated expenses over the next year. Should the purchase come up short of funding, any shortfall will be made up through the Assigned Fund Balance for the Police Department.

The second vehicle is a replacement for a 2010 Ford Crown Victoria which has been transferred to the City of Big Lake Community Services Department for their use. The purchase of this vehicle is included in the 2017 Capitol Improvement Budget, State Bid cost on this vehicle is currently $26,212.95 each.

The requested vehicles will be purchased and delivery taken; one vehicle in December of 2016 (canine), and the second January of 2017 (replacement).

By Council approving this item on the Consent Agenda, Council would be approving the purchase of (2) 2017 Ford Explorers. Vehicle #1 would be purchased by engaging in a lease to own agreement with Municipal Auto Leasing Specialist for the Canine Unit (2016), the second a purchase through the City of Big Lake Capitol Improvement Fund (2017).