7G

Memorandum ***PUBLIC HEARING***

To: Mayor and City Council
Clay Wilfahrt, City Administrator

From: Deb Wegeleben, Finance Director

Date: December 14, 2016

Re: 2017 Fee Schedule

Council Action Requested: Motion to Approve the 2017 Fee Schedule Ordinance effective January 1, 2017 and approve Summary Publication Resolution.

Attached for review and approval is the proposed 2017 Fee Schedule as discussed during the November 16th, 2016 workshop. Proposed changes are highlighted in yellow.

New or notable items on the proposed schedule include changes in Dog Licenses from lifetime to every 2 years, Staff/Equipment Billing Rates and updates to the Planning/Zoning Fees. Once the council and staff have had a time to review the current water and sewer rate study, an amendment to this fee schedule will be brought to council for approval.

City of Big Lake
Ordinance No. 2016-XX

AN ORDINANCE ADOPTING THE 2017 SCHEDULE OF FEES

THE CITY COUNCIL OF BIG LAKE ORDAINS:

SECTION 1. The 2017 fee schedule is adopted in its entirety and is hereby attached as Exhibit A. Changes to the 2016 schedule are shown in yellow highlights.

SECTION 2. Effective Date. This Ordinance shall be effective January 1, 2017 and upon summary publication according to law.

Adopted by the Big Lake City Council this 14th day of December, 2016

CITY OF BIG LAKE

_____

Mayor Raeanne Danielowski

Attest:

_____

City Clerk Gina Wolbeck

Drafted by:

City of Big Lake
160 Lake Street North
Big Lake, MN 55309

STATE OF MINNESOTA)
COUNTY OF Sherburne) } SS.

The foregoing instrument was acknowledged before me this ___ day of December, 2016 by the Mayor and City Clerk of the City of Big Lake, a Minnesota municipal corporation, on behalf of the corporation.

_____

Notary Public

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
GENERAL FEES:			
Administrative Citations			
140.07	1st Offense	$	75.00
	2nd Offense within 12 months of most recent similar offense	$	150.00
	3rd Offense within 12 months of most recent similar offense	$	300.00
Alcohol Beverage Tasting Event Fee			
	Alcohol Beverage Tasting Event - Lake Liquors - Two (2) hour limit- Per hour fee	$	75.00
Animal Licensing			
380.02	Dog License - lifetime - BI-ANNUAL - every 2 years	$	10.00
	Pet Pig License - same as Dog License requirements - every 2 years	$	10.00
310.01	Dangerous Dog Registration - every year	$	300.00
	Potentially Dangerous Dog Resistration -every year	$	150.00
Adult Use			
380	Adult Use/Principal - per year	$	1,000.00
	Adult Use/Accessory - per year	$	2,000.00
Assessments			
	Assessment Searches/Utility Billing History Search - Per Tax Parcel	$	25.00
	Delinquent Account Certification Fees - Per Tax Parcel	$	20.00
	Delinquent Account Certification interest - Per Tax Parcel		6.00%
	Snow Removal Violation plus contractor invoice - Per Property	$	163.00
	Weed/Grass Violation plus contractor invoice - Per Property	$	196.00
	Administrative fee for Developer- Requested Chapter 429 Improvement Bonding Projects		1.00%
Collection			
	Recovery Service Fee	$	20.00
Compost Site - Municipal Recycling Board (MRB)			
MRB	Commercial User Fee - 1st card - (windshield stickers) per calendar year - CHANGE FOR 2017	$	200.00
	Commerical User Fee additional access cards - (windshield stickers) per additional card per year - CHANGE 201	$	100.00
	Sherburne County Residential User one per family	No Fee	
	Electronic Key-Card Replacement Fee	$	5.00
	Non Sherburne County Residents will no longer be able to utilize Sherburne County Sites	Not Allowed	
Dock License			
560.03	Dock License per year	$	350.00
Document Services - (includes sales tax)			
	Binded Big Lake City Code Book	$	50.00
	Comprehensive Plan	$	50.00
	Copies - letter size (8.5" x 11") per sheet	$	0.25
	Downtown Design Standards	$	5.00
	Map - Plat 11" x 14"	$	1.00
	Park Plan	$	15.00
Events Permits			
	Event Permit Review Fee	$	25.00
	In addition to the fee for the permit review, additional cost for police, clean up, deposit or incidental expenses may be charged		
False Alarm Fee - Alarm System			
325	1st violation within calendar year - waived	waived	
	2nd violation within calendar year - waived	waived	
	3rd violation within calendar year - waived	waived	
	4th violation within calendar year	$	50.00
	5th violation within calendar year	$	100.00
	Further violations within calendar year	$	200.00
Farmers Market			
	Farmers Market Application Fee - per year	$	75.00
Fire Box			
	Fire box purchased	$	165.00

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
Fireworks			
396	Fireworks permit application fee	$	25.00
Food Trucks			
	Food Truck Vendors at local business -	TO BE DETERMINED	
Gambling			
370.05	Investigation Fee - Lawful Gambling application	$	100.00
Garden Plot			
	Garden Plot Fee - per year	$	25.00
Hunting Permits			
530.01.4	Hunting on Privately Owned Property Permit	waived	
Junked Autos			
340.02	Special Use Permit - Junked Autos - 6 month	$	75.00
	One time 3 month extension	$	125.00
Late Fee			
	Late Payment Fee for non utitily billing - Per Month		1.50%
Liquor Licenses			
400.04	Liquor License - per year	$	4,000.00
	Wine License - per year	$	500.00
	Sunday License - per year	$	200.00
	Brewpub License - per year	$	500.00
	Brewpub Off-Sale License - per year	$	100.00
	Temporay License - per event	$	25.00
420.01	Beer License (3.2%) - per year	$	75.00
	Taproom License - per year	$	500.00
	Small Brewer Off-Sale License - per year	$	100.00
Liquor Licenses Investigation Fee-New Liquor License Application			
400.04	Liquor License	$	1,000.00
	Brewpub, Taproom, Small Brewer License	$	500.00
	Wine License	$	500.00
420.05	Beer - (3.2%) Malt Liquor	$	100.00
Massage License			
390	Therapeutic Massage License Application & 1st year	$	100.00
	Therapeutic Massage License after 1st year	$	75.00
Park Shelter			
	Park Shelter Rental fee - per day	$	30.00
Parking Fines			
620.12	Improper parking	$	25.00
	Prohibited parking	$	25.00
	Fire Lane parking	$	25.00
	Snow Removal parking	$	50.00
	Fire Hydrant parking	$	50.00
	No Parking (12:01 to 8:00am 11/01 to 4/15)	$	50.00
	Handicapped parking	$	200.00
Parking Passes			
Seasonal	Resident - Vehicle only - May through October	$	10.00
	Resident - Vehicle & Trailer - May through October	$	20.00
	Non-Resident - Vehicle only - May through October	$	30.00
	Non-Resident - Vehicle & Trailer - May through October	$	40.00
	Farmers Market - Wednesdays - May through September	waived	
	Music in the Park - Thursdays - June through August	waived	
Daily Pass	Vehicle only - May through October	$	5.00
	Vehicle & Trailer May through October	$	15.00

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
Peddler/Transient Merchant Permits			
320.03	Peddler/Transient Merchant application	$	25.00
	Peddler/Transient Merchant Permits - per day/per person	$	10.00
	(No fee is required for Solicitor Registrations)		
Police Department Fees			
	Police Reports/Copies (includes sales tax)- Non Subject of Police Data up to 100 pages - Per Page	$	0.25
	Police Reports/Copies (includes sales tax)- Non Subject of Police Data 101 pages or more	Actual cost	
	Police Reports/Copies - Data requested by crime victim/subject of data	waived	
	Traffic Safety Diversion Program Fee	As set by Court	
	Police Squad - Per Hour	$	25.00
	Fingerprinting (free for adoptions)	$	10.00
	Photo CD (includes sales tax) - Per Copy	$	15.00
	DVD (includes sales tax) - Per Copy	$	15.00
	Gas Drive Off Fee	$	30.00
	Impound Release Fee	$	50.00
Police Yard Signs for Sale - includes sales tax		$	10.00
Property Violations - also see Assessments			
	Snow Removal Violations plus contractor invoice - Per Property	$	163.00
	Weed/Grass Violation plus contractor invoice - Per Property	$	196.00
Revolving			
	Revolving Loan Application Fee - EDA		1% of loan
Rental Housing Registration			
910.07	Single Family units	$	50.00
	Duplex units	$	80.00
	Multifamily building containing three (3) dwelling units	$	320.00
	Multifamily dwelling units additional charge/ unit after original three (3) units	$	13.00
	Re-inspection fee - see staff billing rates	Staff billing rates	
Return Check			
	Return check fee	$	30.00
Right of Way			
1400.1	Right of Way Permit Fee	$	150.00
Room Rentals			
	Meeting Room Use - (on a case by case basis)	Actual cost	
	Big Lake Community Room (790 Minnesota Ave) for-profit community businesses - new 2017 - per hour	$	50.00
	Big Lake Community Room (790 Minnesota Ave) non-community groups - new 2017 - per hour	$	75.00
	Big Lake Community Room (790 Minnesota Ave) Big Lake non-profit groups - new 2017 - per hour	waived	
Signs			
1300	Permanent Sign Fee - Including Wall Mount and Pylon	$	100.00
	Temporary Sign Fee - days allowed based on code - (plus escrow listed below)	$	50.00
	***One fee waiver allowed for all City of Big Lake non-profit events		
	Temporary Sign Fee - Escrow	$	100.00
	Sign Code Violation - Per Offense	$	50.00
Staff/Equipment Billing Rates			
	(includes Hourly fringe plus overhead cost) -		
	Accounting Clerk	$	55.00
	Building & Inspections	$	75.00
	City Administrator	$	120.00
	City Clerk	$	65.00
	Clerical/Support	$	55.00
	Community Development Director	$	105.00
	Finance Director	$	105.00
	City Engineer - new 2017		
	City Planner	$	65.00

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
	Consultant Planner	$	75.00
	Liquor Store Manager	$	75.00
	Police Department Staff		
	Police Investigator	$	120.00
	Police Lieutenant	$	140.00
	Police Officer	$	110.00
	Police Chief	$	190.00
	Reserve Officer	$	25.00
	Public Work Staff		
	Maintenance	$	80.00
	Fleet Mechanic	$	90.00
	Foreman	$	110.00
	Director - Clay is working on this rate	$	105.00
	Equipment charge - per hour		
	Air Compressor	$	36.00
	Bucket Truck - NEW 2017	$	120.50
	Chain Saw	$	29.50
	Dump Truck	$	64.50
	Holder - NEW 2017	$	65.00
	Hydrant Meter -Per Month	$	50.00
	Jet Rodder	$	45.50
	Jet/Vac	$	211.00
	Lawn Mower	$	36.00
	Loader	$	120.50
	Pickup Truck	$	36.00
	Skid Steer	$	65.00
	Small Tools Miscellaneous	$	7.00
	Street Sweeper	$	42.00
	Tandem Dump Truck	$	120.50
	Tractor - NEW 2017	$	65.00
	Trailer	$	45.50
	Weed Whip	$	29.00
	Equipment charge - per day		
	Tapping Machine	$	66.00
	Tapping Machine Tap	$	28.00
	Sign Rental	$	4.50
Street			
710.01	Street Excavation Permit Fee	$	223.00
	Street Excavation Permit Escrow - As determined by city engineer		
Street			
830	Street Light Utility System Fee Residental Unit - Per Month	$	3.00
	Street Light Utility System Fee Non -Residental Unit - Per Front Footage/Month	$	0.042
Tobacco			
350.03	Tobacco License per Calendar year	$	100.00
Trash			
335.02	Trash Hauler License - Per Calendar Year	$	150.00
Traveling			
310.01	Traveling Shows permit	$	25.00
Water Tower Lease Fee			
	Water Tower lease fee	Per Individual Contract	

BUILDING PERMIT FEES

900.03 **Building Permits Fees - 2011 MN Statute 326B.153 Fee Schedule**

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
	Administrative Fee - Permit Refund	$	25.00
	Basement Refinish	$	150.00
	Building Permit		1997 UBC Fee Table
	Plan Review		65% of Permit Fee
	Plan Review - Duplicate Plan		25% of Permit Fee
	Plan Review - Accessory Structure		65% of Permit Fee
	Plan Review Revisions - Per Hour	$	50.00
	Air Conditioner	$	50.00
	Deck Permit - Residential	$	150.00
	Demo	$	100.00
	Fence Permit > 6' (Zoning)	$	55.00
	Fence Permit < 6'		1997 UBC Fee Table
	Fireplace	$	100.00
	Fire Suppression		2% of Job Value
	Fire Suppression Plan Review	65% of Permit Fee	
	Furnace Replacement	$	50.00
	After Hours / Weekend Inspection Minimun 2 hours - Per Hour	$	63.25
	Investigation Fee		100% of Permit Fee
	Water heater Replacement	$	50.00
	Lawn Irrigation - Residential Permit	$	50.00
	Lawn Irrigation - Comm Permit	$	100.00
	Mechanical (New Residential)	$	150.00
	Mechanical (Remodel, Addition)	$	100.00
	Mechanical (New Commercial) - **Minimum $200**		2% of Job Value
	Mechanical (Remodel, Addition - Comm) - **Minimum $100**		2% of Job Value
	Mechanical Plan Check Fee		50% of Permit Fee
	Moving Structure	$	100.00
	Moving Structure - Site Inspection	$	50.00
	Permit Card - Copy Replacement	$	5.00
	Plumbing Residential (New Homes)	$	200.00
	Plumbing Residential (Remodel, Addition)	$	100.00
	Plumbing Commercial (New) - **Minimum $300**		2% of Job Value
	Plumbing Commercial (Remodel, Addition) - **Minimum $150**		1.25% of Job Value
	Re-Inspection Fee	$	50.00
	Roofing (Residential)	$	100.00
	Roofing (Commercial)		1997 UBC Fee Table
	Seed/Sod Fee - (plus escrow listed below)	$	140.00
	Seed/Sod Fee - Escrow	$	1,860.00
	Siding - Residential	$	100.00
	Window Replacement - Residential	$	100.00
	Swimming Pools	$	150.00
	Water Softer	$	50.00

PLANNING/ZONING FEES

In addition to the fees listed, City Engineer, City Attorney, Planning Consultant, or other consultant fees will be charged on an actual cost basis and will be pass through to developer's escrow account.

Amendments - Ordinance or Comprehensive Plan - (plus escrow listed below)	$	325.00
Amendments - Ordinance or Comprehensive Plan - Escrow	$	1,000.00
Appeals	$	600.00
Annexations - Residentials	$	1,000.00
Annexations - Commercial/Industrial		waived
Concept Plan - (plus escrow listed below)	$	100.00

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
	Concept Plan Escrow	$	1,000.00
	Conditional Use Permit (CUP) Resident/Commercial/Industrial/Signs - (plus escrow listed below)	$	400.00
	Conditional Use Permit Resident/Commercial/Industrial/Signs - Escrow	$	1,000.00
	Conditional Use Extension Fee - New 2017 - first time for an additional year	$	100.00
	Conditional Use Extension Fee - New 2017 - second renewal approved by council	$	400.00
	Environmental Review (EAW/AUAR) - (plus escrow listed below)	$	500.00
	Environmental Review (EAW/AUAR) Escrow	$	1,000.00
	Home Occupation Permit	$	150.00
	Interim Use Permit - (plus escrow listed below)	$	500.00
	Interim Use Permit Escrow	$	1,000.00
	Park &Trail Dedication Residential- must be paid at time of application and before issuance of building permit - Min $2500	10% of Land Value or land	
	Park &Trail Dedication Commericial- must be paid at time of application and before issuance of building	to be determined	
	*All new subdivisions must satisfy park dedication requirements (land and/or cash) as determined by the City Council		
	Parking Pad Administrative Permit	$	25.00
	Planned Unit Development (PUD) - (plus escrow listed below)	$	750.00
	Planned Unit Development (PUD) Escrow	$	3,000.00
	Plat - Final - (plus escrow listed below)	$	300.00
	Plat - Final Escrow	$	3,000.00
	Plat - Preliminary - (plus escrow listed below)	$	300.00
	Plat - Preliminary Escrow	$	5,000.00
	Recording Fee - Includes Administration cost	$	66.00
	Rezoning	$	500.00
	Site Plan Reviews - (plus escrow listed below)	$	100.00
	Site Plan Reviews Escrow	$	1,500.00
	Subdivisions Administrative (lot combination)	$	300.00
	Subdivisions Administrative - Escrow	$	1,000.00
	Subdivisions Simple - (plus escrow listed below)	$	500.00
	Subdivisions Simple Escrow	$	3,000.00
	Tax Abatement Districts - (plus escrow listed below)	$	500.00
	Tax Abatement Districts Escrow	$	5,000.00
	Temporary Use Permits (1st one for non-profit or community events - within City Limits - waived)	$	50.00
	Tax Increment Financing (TIF) Districts - (plus escrow listed below)	$	500.00
	Tax Increment Financing (TIF) Districts Escrow	$	10,000.00
	Vacations - (plus escrow listed below)	$	500.00
	Vacations Escrow	$	1,000.00
	Variances - Residential/Commercial/Industrial - (plus escrow listed below)	$	350.00
	Variances - Residential/Commercial/Industrial - Escrow	$	1,500.00
	Wetland Application - (plus escrow listed below) plus actual cost	$	500.00
	Wetland Escrow - new 2017	$	350.00
	Zoning letter - new 2017 - formal letter atteting to the land use regulations for a specific site	$	55.00

WATER/SEWER/STORM SEWER FEES:

	Water Rates - Residental		
800.21	0 - 6,500 gallons monthly usage - Per 1,000 gallons	$	3.89
	over 6,500 gallos monthly usage - Per 1,000 gallons	$	4.86
	Monthly Fixed Fee	$	6.67
	Water Rates - Multi-Family		
	0 - 88,600 gallons monthly usage - Per 1,000 gallons	$	3.89
	over 88,600 gallons monthly usage - Per 1,000 gallons	$	4.86
	Monthly Fixed Fee	$	15.33
	Water Rates - Irrigation		
	0 - 88,600 gallons monthly usage - Per 1,000 gallons	$	3.89

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
	over 88,600 gallons monthly usage - Per 1,000 gallons	$	4.86
	Monthly Fixed Fee	$	15.33
	Water Rates - Commercial		
800.21	0 - 51,000 gallons monthly usage - Per 1,000 gallons - plus sales tax	$	2.40
	over 51,000 gallons monthly usage - Per 1,000 gallons - plus sales tax	$	2.65
	Monthly Fixed Fee - based on meter size - see chart below all rates per month fee:		
	5/8" - 1"	$	6.67
	1 1/2 "	$	9.52
	2"	$	15.33
	3"	$	58.15
	4"	$	74.01
	6"	$	111.01
	8"	$	153.30
	Water Service Fees		
	Water Access Charges (WAC)- anticipated daily use of water less than 25,000 gallons - Per Unit	$	3,585.00
	Water Access Charges (WAC)- for multi-tenant buildings greater than 4 units - Per Unit	$	2,200.00
	Water Access Charges (WAC) - anticipated daily use of water greater than 25,000 gallons - Per Unit	Determined by City Engineer	
	Water Availability Charge -parcels that have city water available but are not connected - Fee Per Year	$	50.00
800.07	Water Inspections - New Hook-up	$	75.00
800.07	Water Inspections - Repair	$	35.00
800.18	Water Late Charges - Per Monthly billing	10% or $5, whichever is greater	
	Water Meters - Residential	$	319.00
	Water Meter Certificate of Ocuupancy Inspection	$	40.00
	Water Meter Siding Inspection	$	40.00
800.2	Water Shut Off Charge - at owners request	$	30.00
800.2	Water Turn On Charge - at owners request	$	30.00
800.2	Water Shut Off Charge - delinquency - 2 employees always sent for safety reasons	$	60.00
800.2	Water Turn On Charge - delinquency - 2 employees always sent for safety reasons	$	60.00
	Water Test Fee - State of MN - Per Month	$	0.53
	Water Trunk Area Fee - Per Acre	$	1,650.00
800.27	Water Use Restrictions - 1st violation within calendar year		waived
	Water Use Restrictions - 2nd violation within calendar year	$	25.00
	Water Use Restrictions - 3rd violation within calendar year	$	50.00
	Water Use Restrictions - 4th violation within calendar year	$	100.00
	Water Use Restrictions - 5th violation within calendar year	$	250.00
	Utility - Change of Ownership/Service Processing	$	30.00
	Utility - Meter Reading (owner requested)	$	30.00
	Utility - New Account	$	5.00
	Sewer Rates - Residental		
810.17	Per 1,000 gallons of monthly usage based on Nov - April average usage of water	$	7.68
	Monthly Fixed Fee	$	11.00
	Sewer Rates - Multi - Family		
810.17	Per 1,000 gallons of monthly usage - based on Nov - April average usage of water	$	7.68
	Monthly Fixed Fee	$	11.00
	Sewer Rates - Commercial		
810.17	Per 1,000 gallons of monthly usage based on Nov - April average usage of water	$	7.68
	Monthly Fixed Fee	$	17.40
	Sewer usage will be determined as follows for new accounts and non-winter residents:		
	New Owner - Existing Property: Nov - April average usage of owner or from previous owner		
	New Owner - New Construction: Usage will be based on 4,000 gallons		
	Non-winter Residents: Usage will be based on 4,000 gallons		
	Sewer Service Fees		
	Sewer Access Charges (SAC)- anticipated daily use of water less than 25,000 gallons - Per Unit	$	5,325.00

2017 PROPOSED FEE SCHEDULE

Adopted: December 14, 2016 (effective Jan. 1, 2017)

Amended:

Code	Description	Amount	
	Sewer Access Charges (SAC)- for multi-tenant buildings greater than 4 units - Per Unit	$	3,235.00
	Sewer Access Charges (SAC) - anticipated daily use of water greater than 25,000 gallons - Per Unit	Determined by City Engineer	
	Sewer Inspections - New Hook-up	$	75.00
	Sewer Inspections - Repairs	$	35.00
810.19	Sewer Late Charges - Per Monthly billing	10% or $5, whichever is greater	
	Sanitary Sewer Trunk Area Fee - Per Acre	$	5,330.00
	Storm Sewer Service Fees		
820	Storm Sewer Drainage Utility Fee - Properties less than 1 acre - Per Month	$	4.93
	Storm Sewer Drainage Utility Fee - Properties greater than 1 acre - Per Month	$4.93 per month/acre	
	Storm Sewer Trunk Area Fee - developments where storm water is contained within the plat boundary	waived	

CITY OF BIG LAKE
MINNESOTA

A special meeting of the City Council of the City of Big Lake, Minnesota was called to order by Mayor Raeanne Danielowski at 6:00 p.m. in the Council Chambers of City Hall, Big Lake, Minnesota, on Wednesday, December 14, 2016. The following Council Members were present: Raeanne Danielowski, Seth Hansen, Duane Langsdorf, Scott Marotz, and Mike Wallen. A motion to adopt the following resolution was made by Council Member and seconded by Council Member .

CITY OF BIG LAKE
RESOLUTION NO. 2016-XX

RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE NO. 2016-XX ADOPTING THE 2017 SCHEDULE OF FEES

WHEREAS, the following is a summary of the types of fees included in Ordinance #2016-XX, An Ordinance Adopting the Schedule of Fees for 2017, adopted by the Big Lake City Council at their December 14, 2016 meeting, which include Building Department Fees, Licensing, and planning and zoning, and administrative fees as examples.

WHEREAS, as authorized by Minnesota Statutes, Section 412.191, subd. 4, the City Council has determined that publication of the title and summary of Ordinance No. 2016-XX will clearly inform the public of the intent and effect of the Ordinance; and

WHEREAS, a printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

NOW THEREFORE, BE IT RESOLVED that the following summary of Ordinance No. 2016-XX is approved for publication:

CITY OF BIG LAKE, MINNESOTA
ORDINANCE NO. 2016-XX

The City of Big Lake 2017 Fee Schedule was adopted by the Big Lake City Council on December 14, 2016, which includes building department fees, licensing, parking fines, planning/zoning, and administrative fees as examples. A printed copy of the Ordinance is available for inspection during regular office hours in the office of the City Clerk.

Adopted by the Big Lake City Council this 14th day of December, 2016.

_____
Mayor Raeanne Danielowski

Attest:

_____
Gina Wolbeck, City Clerk

The following Council Members voted in favor:
The following Council Members voted against or abstained: None.

Whereupon the motion was duly passed and executed.

STATE OF MINNESOTA)
)SS.
COUNTY OF SHERBURNE)

The foregoing instrument was acknowledged before me this _____ day of December 2016, by the Mayor and City Clerk of the City of Big Lake, a Minnesota municipal corporation, on behalf of the corporation.

_____
Notary Public