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Memorandum

To: Mayor Danielowski
City Council Members

From: Clay Wilfahrt, City Administrator

Date: December 14, 2016

Re: Volunteer of the Month – George Quinn

<u>Council Action Requested</u> – Present Volunteer of the Month Recognition. No other action required.

Recently, the Big Lake City Council established a "Volunteer of the Month" program. This type of program was established as a way to recognize and encourage volunteerism in our community. The amount of time and resources that our volunteers pour into the community is remarkable and has a tremendous impact on our residents and businesses. The City created this program to thank those individuals and to bring to light the vast amount of time and resources that are generally given each month to the community.

Staff sent out a media blitz asking for nominations for this recognition. Respondents overwhelmingly voted for Big Lake resident and Parks Advisory Board Member George Quinn as the recipient of our first ever "Volunteer of the Month" award. George has actively volunteered his time and energy with the Big Lake Spud Fest Organization, the Beyond the Yellow Ribbon Organization, the Big Lake Legacy Foundation, the Special Olympics Organization, various beautification projects in the City, and in many other areas that have benefitted the Big Lake Community.

George has been invited to the December 14th City Council Meeting to receive this well earned recognition.

Volunteer of the Month Nomination Form

The City of Big Lake has numerous great organizations and events that make Big Lake an enjoyable and fun place to live, and a active, supportive place to start a business. Much of the work for these organizations and events is provided through the generosity of the caring residents of Big Lake who donate their time.

The City of Big Lake is thankful for all that our community-minded volunteers do for the community. Many of our events and initiatives wouldn't succeed without their generosity. The amount of time and resources that our volunteers pour into the community is remarkable and has a tremendous impact on our residents and businesses. The City created this program to thank those individuals and to bring to light the vast amount of time and resources that are generously given each month to the community.

Who is Eligible and How do I Nominate Someone?
Anybody who volunteers their time to improve the City of Big Lake community is eligible to receive this award. When choosing the nominee, the selection will be based on the type of work they have done and the impact it has had on the community. Any individual or organization from the City of Big Lake can nominate individuals for this award.

Nominations for this award will be accepted monthly and are due by the end of each month. Awards will be made the following month on the Second Wednesday of the month at the City Council's regular meeting. Nominations submitted will be considered valid for 12 months after submission.

Nomination forms can be emailed to cwilfahrt@biglakemn.org, or submitted to:

Attn: Volunteer of the Month Nomination
City of Big Lake
160 Lake St. N
Big Lake, MN 55309

Volunteer of the Month Nomination Form

Nominee Information

Nominee First Name_____ Nominee Last Name_____

Nominee Daytime Phone Number_____

Nominee Address_____

Nominee City_____ Nominee State_____ Nominee Zip Code_____

Nominee Email Address_____

Reference Information

To verify the nomination, one reference of an individual who has worked with the nominee is required. The reference should be someone who is familiar with the nominee's volunteer service.

Reference First Name_____ Reference Last Name_____

Reference Daytime Phone Number_____

Reference Address_____

Reference City_____ Reference State_____ Reference Zip Code_____

Reference Email Address_____

Nominator Information

In case we need additional information or have any questions about the application, please provide your contact information for our records.

Nominator First Name_____ Nominator Last Name_____

Nominator Daytime Phone Number_____

Nominator Address_____

Nominator City_____ Nominator State_____ Nominator Zip Code_____

Nominator Email Address_____

CITY OF Big Lake

Volunteer Work

Please briefly describe the organization(s) for which the Nominee volunteers.

Approximately how many hours per month does the nominee volunteer?

Please give a description of the Nominee's volunteer activity and the impact it has on the community.

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