

**PARKS ADVISORY COMMITTEE  
MEETING MINUTES  
DECEMBER 9, 2013**

1. CALL TO ORDER

Chair Nau opened the meeting at 7:02 p.m. Committee Members Present: Katrine Nau, Denise McDowall Seyko, Renee Rossman, Bev Anderson, David Schreiber, and Planning Commission Liaison Scott Marotz Also Present: Public Works Director Michael Goebel and Jake Forslund with the Big Lake Snow Cruisers. Those Absent: Committee Members Eugene Earney, Janae Stern and City Council Liaison Nick Christenson.

2. APPROVAL OF MINUTES

Committee Member Rossman motioned to approve the November 4, 2013 Meeting Minutes. Seconded by Committee Member Anderson, unanimous ayes, motion carried.

3. OLD BUSINESS

3A. DISCUSS "WINTER GET OUTDOORS EVENT".

Chair Nau reviewed the activities and organizations that are confirmed for the event; snowshoeing, History Center, camp fire, Music in the Park, snow painting, snowmobiling, ice fishing, broom ball, dog sledding (new lead), Fire Department/Police Department/Sherriff, big trucks (Public Works). Committee Member Anderson made contact with an individual from the Lakes Association who will present something for the Refuge and also made contact with the ranger from Lake Maria State Park who handles the Sand Dunes, they have maps available for us. Committee Member Anderson has not heard back from anyone from the Library.

Liability insurance was discussed due to concerns from the Snow Cruisers Snowmobile Club. Public Works Director Goebel stated this is a City Event therefore we will be specially insured with an extra rider.

Discussion followed regarding signage, tents and tarps to be placed around existing shelters and heating the shelters.

Chair Nau will write a letter that will be copied on City letterhead to give to various businesses in regards to donations. It was also discussed who could make contact with the various businesses.

Advertising was discussed.

Public Works Director Goebel will inquire with the Legacy Foundation to see if they want to have a concession stand/food stand to possibly offset the cost of the band.

4. OTHER BUSINESS

Public Works Director Goebel informed the Committee that the Parks Committee received a \$750.00 donation from the Big Lake Legion. Discussion followed in regards to designating the funds towards a liner for the hockey rinks. An approximate cost for one liner is \$5,000.00.

Committee Member Earney represented the Parks Committee at the Legacy Foundation Meetings. Now that Committee Member Earney has resigned it was discussed that it would be nice to have another Committee Member attend these meetings.

5. STAFF UPDATE - None

6. NEW BUSINESS

6A. APPOINT CHAIR AND VICE CHAIR

Committee Member Rossman made a motion to appoint Katrine Nau as Chair and Janae Stern as Vice Chair. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.

7. ADJOURN

Committee Member McDowall Seyko motioned to adjourn at 7:48 p.m. Seconded by Committee Member Schreiber, unanimous ayes, motion carried.