

**PARKS ADVISORY COMMITTEE
MEETING MINUTES
SPECIAL – PUBLIC MEETING
7:00 p.m. – 8:30 p.m. – BIG LAKE CITY HALL
AUGUST 11, 2015**

1. CALL TO ORDER

Vice Chair Janae Stern opened the meeting at 7:01 p.m. Committee Members Present: Janae Stern, Denise McDowall Seyko, Renee Rossman, Paul Winters and Planning Commission Liaison Scott Marotz. Those Absent: Committee Member Katrine Nau, David Schreiber and City Council Liaison Nick Christenson. Also Present: Public Works Director Michael Goebel and Joel Odens and Josh Shields of Bolton and Menk.

2. APPROVAL OF MINUTES

Approval of the July 13, 2015 minutes will be approved at the next meeting.

3. OLD BUSINESS

3A. DISCUSS PARKS & TRAIL MASTER PLAN

Joel Odens and Josh Shields from Bolton & Menk gave a presentation to the public of the proposed scope of work for a Comprehensive Parks and Recreation Master Plan for the City of Big Lake. An on-line survey will be available for public input and an open house will be held in the near future. Discussion followed.

4. OTHER BUSINESS - none

5. STAFF UPDATE - none

6. NEW BUSINESS - none

7. ADJOURN

Committee Member Winters motioned to adjourn at 8:46 p.m. Seconded by Committee Member Rossman, unanimous ayes, motion carried.