

**PARKS ADVISORY COMMITTEE
MEETING MINUTES
AUGUST 12, 2013**

1. CALL TO ORDER

Vice Chair Stern opened the meeting at 7:01 p.m. Committee Members Present: Katrine Nau (arrived at 7:11), Janae Stern, Denise McDowall Seyko, Eugene Earney, Renee Rossman, Planning Commission Liaison Scott Marotz and City Council Liaison Nick Christenson. Also Present: Public Works Director Michael Goebel, City Engineer Brad DeWolf of Bolton & Menk, Inc., Landscape Architect Jim Harbaugh with Bolton & Menk, Inc., Jennifer Edwards from the West Sherburne Tribune and City Resident David Schreiber.

2. APPROVAL OF MINUTES

Planning Commission Liaison Marotz motioned to approve the July 8, 2013 Meeting Minutes. Seconded Committee Member Rossman, unanimous ayes, motion carried.

3. OLD BUSINESS

3A. DISCUSS PARK PLAN AND GRANT PROGRAM – BRAD DEWOLF, CITY ENGINEER

City Engineer DeWolf discussed pursuing grant opportunities for River Oaks Park. The grants are becoming extremely competitive. Bolton & Menk, Inc. proposed to develop a Conceptual Plan that can be used in the pursuit of these grants in the event that the Park Board would like to move forward. Mr. Harbaugh presented examples of what Bolton & Menk have done in other community parks. The Conceptual Plan that Bolton and Menk, Inc., would prepare would include three scopes; develop a vision, prepare a concept, and finalize the vision at an estimated cost of \$9,865.00 which covers River Oaks Park only. Mr. DeWolf stated there are no grants that are 100%; they all come with a match. Discussion followed. Mr. DeWolf estimated the cost for writing and applying for grants at \$3,000.00 to \$5,000.00. The time frame for preparing the document/plan would be approximately three to four months. Discussion followed.

Order of discussion was changed to move 4A. West Sherburne Tribune Will Take Picture of Park Board forward

4. OTHER BUSINESS

4A. WEST SHERBURNE TRIBUNE WILL TAKE PICTURE OF PARK BOARD

Jennifer Edwards from the West Sherburne Tribune took a picture of the Park Board for the West Sherburne Tribune.

3B. REVIEW PARK BOARD APPLICATIONS

City Resident David Schreiber shared with the Park Board his desire to serve on the Park Board. Mr. Schreiber would like to utilize his talents and advisement for this Committee. His qualifications include a degree in natural resource management and he also has a graduate degree in education. Mr. Schreiber has served on the Big Lake Planning Commission for eight years and is still serving on the Board. He has established a native prairie planting in the City and used to work in Hennepin Parks. Discussion followed. Planning Commission Liaison Marotz made a motion to recommend both David Schreiber and Beverly Anderson to fill the two open seats on the Park Board. Seconded by Janae Stern, unanimous ayes, motion carried.

5. STAFF UPDATE – None

6. NEW BUSINESS

Committee Member McDowall Seyko was approached by a neighbor who had a concern about the excessive use of spray painting done by races while marking the race path. Public Works Director Goebel did speak to the appropriate Committees in regards to this, he also stated that it is spray chalk but the first part of the race inadvertently used spray paint. This will be watched more closely in the future.

The Graniteman Big Lake Triathlon was a big success this year.

Vandalism was discussed. Public Works Director Goebel stated that graffiti seems to be more of a problem this year.

Committee Member Rossman inquired if a couple of flatter boulders could be strategically placed on the rocks where people like to fish along Hwy 10. Public Works Director Goebel will look into it.

Discussion of the Park Plan and Grant Program was discussed in further detail. The Board discussed implementing a trail plan with it. It was also discussed that the Park Plan could be presented at a Council Workshop. Committee Member McDowall Seyko made a recommendation to have City Engineer Bolton and Menk, Inc., create a Master Plan for River Oaks Park not to exceed \$9,865.00. Seconded by Committee Member Stern, unanimous ayes, motion carried.

Public Works Director Goebel inquired if the Committee is still interested in holding an event in the winter “Get Outdoors Day”. Discussion followed.

7. ADJOURN

Committee Member Rossman motioned to adjourn at 8:17 p.m. Seconded by Committee Member Earney, unanimous ayes, motion carried.