

**PARKS ADVISORY COMMITTEE
MEETING MINUTES
AUGUST 13, 2012**

1. CALL TO ORDER

Vice Chair Janae Stern opened the meeting at 6:01 p.m. Committee Members present: Katrine Nau (arrived at 6:10), Janae Stern, Denise McDowall Seyko, Renee Rossman, Eugene Earney, Planning Commission Liaison Scott Marotz and City Council Liaison Dick Backlund. Also Present: Public Works Director Michael Goebel.

2. APPROVAL OF MINUTES

Committee Member Earney motioned to accept the July 9, 2012 Meeting Minutes. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.

3. OLD BUSINESS

3A. DISCUSS PROJECTS

Discussion was held regarding the development schedule for Shady River Campground. The Board will put together a list of items that should be developed in the park and will also get ideas from City residents and the City Council. The Park Advisory Committee walked the property.

Park Improvement Schedule (tentative)

2012

Identify name

Take down small sheds

Mow grass

Clean up debris

Cut dead trees

Identify sewer holding tanks and septic system

Identify water system

Identify electrical system

Secure buildings

Start putting together ideas on what type of recreational facilities are desired and are priority

Prep park so residents can use in 2013, should the entrance be gated until ready?

2013

Start putting together a design and construction plan

Hire a company or individual to put together plans

Apply for grants; deadlines are in March and September

May need to hire a company or individual to write grants

Continue to maintain area so residents can use park

4. OTHER BUSINESS

Committee Member Stern inquired if the start time of the Parks Advisory Committee meetings could be changed from 6:00 p.m. to 7:00 p.m. Discussion followed. Committee Member Stern made a motion to change the meeting start time to 7:00 p.m. beginning at the September 2012 meeting. Seconded by Planning Commission Liaison Marotz, unanimous ayes, motion carried.

5. STAFF UPDATE - none

6. NEW BUSINESS

6A. DISCUSS OCTOBER 8TH MEETING – COLUMBUS DAY HOLIDAY

The October 8th, Parks Advisory Committee Meeting falls on Columbus Day which is a holiday for the City. The Board agreed to follow the by-laws and hold the meeting on Tuesday, October 9th.

6B. DISCUSS NOVEMBER 12TH MEETING – LACK OF ATTENDANCE

Committee Member Stern motioned to cancel the November 12th meeting due to lack of attendance. Seconded by Planning Commission Liaison Martoz, unanimous ayes, motion carried.

6C. NAME SHADY RIVER CAMPGROUND PARK

A motion was made by Committee Member Earney to name Shady River Campground Park, River Oaks Park due to the fact it abuts up to the existing River Oaks Park. Seconded by Committee Member Rossman, unanimous ayes, motion carried.

7. ADJOURN

Committee Member McDowall Seyko motioned to adjourn at 6:54 p.m. Seconded by Committee Member Rossman, unanimous ayes, motion carried.