

**AGENDA
BIG LAKE CITY COUNCIL
WORKSHOP**

WEDNESDAY, APRIL 8, 2020

5:00 p.m.

1) CALL TO ORDER

2) ROLL CALL

3) ADOPT PROPOSED AGENDA

4) BUSINESS

4A. Lake Mitchell Boat Landing Access Control Discussion

4B. 2020 Street and Utility Improvement Project No. ST2020-1 Bid Opening Review

4C. New Ideas Discussion

5) OTHER

6) ADJOURN

Attendance at Workshop: All attendees are expected to follow CDC recommendations ensuring social distancing of at least 6 feet away from other persons. Some members of the City Council may participate in this Workshop via telephone or other electronic means on an as needed basis.

Audience Attendance at Workshop: To join this workshop via Zoom videoconferencing, please contact City Clerk Gina Wolbeck at 763-251-2973, or by email at gwolbeck@biglakemn.org to obtain a meeting Identification and Password. **The deadline to obtain a password to join the meeting is 4:00 p.m. the day of the meeting.**

Disclaimer: This agenda has been prepared to provide information regarding an upcoming workshop of the Big Lake City Council. This document does not claim to be complete and is subject to change.



WORKSHOP ITEM

Big Lake City Council

Prepared By: Layne Otteson P.E., DPW/CE PW20-021	Meeting Date: 4/8/2020	Item No. 4A
Item Description: Lake Mitchell Boat Landing Access Control	Reviewed By: Clay Wilfahrt, City Administrator	
	Reviewed By: Deb Wegeleben, Finance Director	

COUNCIL DIRECTION REQUESTED

Council to discuss and provide general input or concurrence.

BACKGROUND/DISCUSSION

This is the 3rd year of a contract to have Internet Landing Installed Device Sensor (I-LIDS) which is a device that monitors boat launch activity, and informs boaters of the proper rules for launching a boat to avoid the spread of invasive species. It does not control access to the lake. If someone launches in violation of those rules, the video can be reviewed with law enforcement. I-LIDS devices are installed at Mitchell Boat Landing and at Lakeside Park.

Council Work Shop discussions in 2019 resulted in continuing the I-LIDS monitoring program and to have a physical lock/key for the gate added in 2020. The gate will have a chain with a padlock on it. City of Big Lake residents who desire to use the launch can come to City Hall and get a key for \$20. To make sure that there is no sharing of keys, key holders will be required to place a sticker on their boats. With the I-LID system monitoring boat entrances, any boat without a sticker will be fined for unauthorized entry. This plan (I-LIDS & Access Control) will be reviewed during the season to ensure that it is working and a policy developed moving forward.

With Council concurrence, the plan is to educate the citizens of the access rules and have controlled access operational by Memorial Weekend. Staff will purchase stickers, keys, padlocks, and a chain/cable. The City will also amend its fee schedule accordingly.

FINANCIAL IMPACT

Anticipated costs shared with Council in 2019 remain the same. There will be a small cost associated with the lock and chain. Keys and stickers will cost \$2 each.

In addition to the direct costs, staff will need to maintain the gate and lock, occasionally monitor the launch for unauthorized access. Staff will also maintain the database and update the educational material to keep it current. The total expected staff costs are estimated to be \$500.

ALTERNATIVES

N/A



WORKSHOP ITEM

Big Lake City Council

Prepared By: Layne Otteson P.E., City Engineer / Public Works Director; PW20-023	Meeting Date: 4/8/2020	Item No. 4B
Item Description: Update Council on bid results for the 2020 Street and Utility Project No. ST2020-1	Reviewed By: Clay Wilfahrt, City Administrator	
	Reviewed By: Deb Wegeleben, Finance Director	

COUNCIL DIRECTION REQUESTED

No direction requested.

BACKGROUND/DISCUSSION

Bids are scheduled to be opened Tuesday, April 7th. Anticipate awarding project at next Council meeting.

FINANCIAL IMPACT

Costs and funding to be discussed.

ALTERNATIVES

To be discussed if applicable.



WORKSHOP ITEM

Big Lake City Council

Prepared By <i>Clay Wilfahrt, City Administrator</i>	Meeting Date 4/8/2020	Item No. 4C
Item Description <i>New Ideas Discussion</i>	Reviewed By: N/A	
	Reviewed By: N/A	

COUNCIL DIRECTION REQUESTED

None

BACKGROUND/DISCUSSION

This item is dedicated for City Council Members to bring up any ideas/projects that they would like to discuss during the Workshop.

FINANCIAL IMPACT

None

ALTERNATIVES

None

ATTACHMENTS

None