

## **JOINT POWERS BOARD MEETING MINUTES**

### **CITY OF BIG LAKE AND BIG LAKE TOWNSHIP**

#### **CITY COUNCIL CHAMBERS**

**JANUARY 8, 2020**

#### **1. CALL TO ORDER**

Mayor Wallen called the meeting to order at 4:30 p.m.

#### **2. ROLL CALL**

Council Members present: Mayor Mike Wallen, Seth Hansen, Rose Johnson, Paul Knier, and Scott Zettervall.

Town Board Supervisors present: Chair Bruce Aubol, Larry Alford, Dean Brenteson, and Norm Leslie. Town Board Member Bob Hofer arrived at 4:34 p.m.

Also present: City Administrator Clay Wilfahrt, Community Development Director Hanna Klimmek, City Clerk Gina Wolbeck, and City Engineer Layne Otteson.

#### **3. ADOPT PROPOSED AGENDA**

Council Member Knier motioned to adopt the proposed Agenda as presented. Seconded by Council Member Zettervall, unanimous ayes, Agenda adopted.

#### **4. BUSINESS**

##### **4A. Big Lake Economic Development Authority Enabling Resolution Revision Discussion**

Hanna Klimmek reviewed proposed amendments to the Big Lake Economic Development Authority's (BLEDA) enabling Resolution which serves as that Board's Bylaws. Significant revisions are based on the recent changes that have been made while streamlining the sale process of the Big Lake Industrial Park East (BLIPE) Phase II property. BLIPE Phase II land was formally conveyed to the City and Township from the BLEDA via a public hearing on August 12, 2019. Klimmek noted that going forward, all BLIPE business will be conducted via special meetings with the Joint Powers Board. At this time, the need for two Township seats on the BLEDA is being questioned and eliminating all language within the

BLEDA Bylaws pertaining to representation by Township Supervisors is recommended. Klimmek reviewed that all BLEDA Meetings are open to the public and meeting packets could be sent to the Township upon request. Klimmek also offered to provide semi-annual updates to the Township if the Town Board feels it is appropriate.

Supervisor Leslie stated that his only concern was the need for continued communications from the City and that he appreciates that Klimmek is willing to provide updates to the Town Board. Klimmek discussed her planned semi-annual presentations noting that she is planning her first visit to the Town Board on February 12. Klimmek also informed the Boards that Staff has fielded questions from a couple of businesses interested in relocating to the Big Lake Industrial Park Phase II property, noting that future land sales should be less constrictive which will help with marketing efforts.

Supervisor Brenteson questioned if a lack of labor force has been a concern from businesses Klimmek has met with. Klimmek noted that most businesses nationwide have this concern, but finds a substantial benefit in the Youth Apprenticeship Program through Big Lake High School and expressed how that Program is benefitting local businesses.

Mayor Wallen discussed that the population in Big Lake continues to grow, stressing that we are a community that people are taking notice of. Wallen also stated that he likes the streamlining of land sales that Staff and BLEDA have been working towards.

Council Member Knier reviewed a discussion with a local business owner who complimented the community development team for their efforts in assisting local businesses.

No members from the Joint Powers Board expressed negative feedback on the amendments as discussed.

## **5. ADJOURN**

Supervisor Aubol motioned to adjourn at 4:40 p.m. Seconded by Supervisor Alford, unanimous ayes, motion carried.

Gina Wolbeck  
City Clerk

Approved by the Big Lake City Council on 01/22/2020  
Approved by the Big Lake Township Board on 01/22/2020