

**BIG LAKE CITY COUNCIL
REGULAR MEETING MINUTES**

APRIL 11, 2018

1. CALL TO ORDER

Mayor Raeanne Danielowski called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. ROLL CALL

Council Members present: Raeanne Danielowski, Dick Backlund, Seth Hansen, Duane Langsdorf, and Mike Wallen. Also present: City Administrator Clay Wilfahrt, Finance Director Deb Wegeleben, Community Development Director Hanna Klimmek, Public Works Director Mike Goebel, Police Captain Matthew Hayen, City Engineer Layne Otteson, City Clerk Gina Wolbeck, Liquor Store Manager Greg Zurbey, Fire Chief Ken Halverson, and Fire Captain Nick Fiester.

4. OPEN FORUM

Mayor Danielowski opened the Open Forum at 6:01 p.m. No one came forward. Mayor Danielowski closed the Open Forum at 6:02 p.m.

5. PROPOSED AGENDA

Council Member Langsdorf motioned to adopt the proposed Agenda as presented. Seconded by Council Member Hansen, unanimous ayes, agenda adopted.

6. CONSENT AGENDA

Council Member Wallen motioned to approve the Consent Agenda as presented. Seconded by Council Member Backlund, unanimous ayes, consent agenda approved. The Consent Agenda consists of: 6A) Approve Council Workshop Minutes of March 28, 2018, 6B) Approve Regular Council Meeting Minutes of March 28, 2018, 6C) Approve 2018 Big Lake Spud Fest Applications, 6D) Approve Ordinance No. 2018-03 Amending Section 335 Regulating Trash Hauler Licensing and approving Resolution No. 2018-31 authorizing summary publication, and 6E) Approve Classification Reassignment for Joe Kalla to Investigator.

7. BUSINESS

7A. Retirement Recognition – Big Lake Firefighter Shawn Redeppening

Ken Halverson recognized Shawn Redeppening on his retirement from the Fire Department after 31 years of service. Chief Halverson noted that Redeppening has served the department as Chief, Assistant Chief, Lieutenant Captain, and as a Firefighter. Council thanked Redeppening for his years of service to the department and to the City.

7B. Presentation – CentraCare Health Monticello Annual Update

Dr. John Herring, Co-Administrator of CentraCare Health-Monticello Hospital provided an annual update on the operations of the Hospital. Updates were given on safe driving initiatives, the Inpatient Geriatric Behavioral Health Care unit that opened in 2017, the opening of the Monticello Surgery Center, discussed hospital tour opportunities, reviewed construction projects recently completed in the lobby center and the gift gallery, and reviewed the partnership with St. Cloud Hospital to provide perinatology services in Monticello to support high-risk pregnancies. Herring also noted that the City Representative on the Hospital District Board will be on the November ballot. Council thanked Herring for providing the annual Hospital update, and encouraged further discussions on the Hospital increasing their services for the baby-boomer age group.

7C. Appointment of Corrie Scott to the Part-time Recreation Coordinator Position

Hanna Klimmek reviewed the job duties of the new permanent part-time Recreation Coordinator position. Twenty-one applications were received and five applicants were chosen to interview. Klimmek noted that the interview panel consisted of two Council Members (Wallen/Backlund) and four staff members. Klimmek identified that the interview panel recommended that Council approve the appointment of Corrie Scott to the Recreation Coordinator position.

Council Member Wallen motioned to approve the appointment of Corrie Scott to the Permanent, Part-time Recreation Coordinator position contingent upon completion of a satisfactory background investigation. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

7D. Monthly Department Reports

Fire Department – Nick Fiester provided statistical information on calls for service for the month of March. Fiester also reviewed the Liberty Elementary invitation for public safety entities to participate in a tribute to the MN Wild, discussed department training that was held on annual “Right to Know” and Blood-born Pathogens, noted that new recruits

successfully completed their live burn training and will be graduating from the fire academy next week, and reviewed upcoming training that will be held on pumps, first arriving truck operations, addressing, auto extrication, and team building, and noted that the National Fire Academy will be coming to the BLFD in April to conduct specialized training. Fiester informed Council that the new water tender is still under review and will be brought forth to the Fire Board at the next Fire Board Meeting. Fiester also discussed the annual Chili Feed which was the best to date and ended with the fire department donating \$1,239.95 to the food shelf. The department also thanked Lupulin Brewing for helping make the chili feed a success, and thanked the judges who participated. Fiester also thanked Firefighter Shawn Redeppening for his years of service to the department.

Police Department – Sergeant Matt Hayen updated Council on police statistics, arrests, and calls for service for the month of March. Hayen reviewed the upcoming SALT crime prevention and safety event for seniors, congratulated Joe Kalla on his promotion to Corporal, recognized that new officer Tyler Sinclair has completed his field training requirements and has been assigned to the afternoon shift, noted that the department's annual report is available from the City Website and Facebook page, thanked Liberty Elementary for inviting public safety entities to participate in a tribute to the MN Wild, and discussed the Big Lake Police Department Annual Meeting held once a year.

Engineering Department – Layne Otteson provided an engineering update on various projects underway in the City. Otteson provided an update on the 2018 Street Improvement Project informing Council that the bid opening date is set for May 1st, noted that the engineer internship has been offered to a Mankato State student and Big Lake Alumni and the offer was verbally accepted and will be brought to Council at an upcoming meeting for official appointment. Otteson reviewed the County Road 73 Trail MNDNR Grant application, discussed ongoing erosion inspections, the Annual Needs Update for the MN State Aid Office, upgrades to the T-Mobile antenna at Lakeside Park, and staff's review of the transportation chapter of the comprehensive plan update, building permit surveys, and right-of-way permits. Mayor Danielowski expressed to the public that the Engineer's Office will continue to actively communicate with affected property owners along street project areas.

Public Works Department – Mike Goebel reviewed activities in the various areas of the Public Works Department. Goebel discussed snow and ice control data collected over a three year period and reviewed the department's snow plow equipment. Mayor Danielowski thanked the public works crew for their efforts in keeping City streets cleaned this winter.

8. LIST OF CLAIMS

8A. Consider List of Claims

Council Member Hansen motioned to approve the List of Claims dated March 21, 2018 through April 4, 2018 with the removal of Check No. 76614, 76678, 76746, 76768, 76613, and 76690 for separate consideration and payroll no. 6. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

8B. Consider Auto Stop Payment

Council Member Hansen motioned to approve payment of Check No. 76562 in the amount of \$1,021.59, and Check No. 76690 in the amount of \$3,742.50 payable to Auto Stop for services rendered. Seconded by Council Member Backlund, vote passed with a vote of 3 to 0 with 2 abstention with Council Members Backlund, Danielowski, and Hansen voting aye, and Council Members Langsdorf and Wallen abstaining. Motion carried.

8C. Consider Audio Communications Payment

Council Member Hansen motioned to approve payment of Check No. 76614 in the amount of \$334.00, Check No. 76678 in the amount of \$5,355.00, and Check No. 76746 in the amount of \$2,130.25 payable to Audio Communications for services rendered, and approve payment of Check No. 76768 in the amount of \$100.00 for the return of sign escrow. Seconded by Council Member Langsdorf, vote passed with a vote of 4 to 0 with 1 abstention with Council Members Danielowski, Hansen, Langsdorf and Wallen voting aye and Council Member Backlund abstaining. Motion carried.

9. ADMINISTRATOR'S REPORT

Clay Wilfahrt discussed the launch of the new City website. Wilfahrt also discussed the new Council memo format that will be used in all future Council items. Wilfahrt also discussed the Cargill announcement of their expansion project and noted that staff has been working with Cargill representatives for over a year to help them plan for their projected wastewater needs. Mayor Danielowski thanked staff for their efforts to help Cargill bring the expansion to Big Lake.

10. MAYOR & COUNCIL REPORTS and QUESTIONS/COMMENTS

Mayor Danielowski: Provided an update on the March BLCE and BLEDA Meetings, and reviewed upcoming community events and directed interested persons to the City Website for community event information. Mayor Danielowski expressed that the City continues to look at various ways to attract new industrial businesses.

Council Member Backlund: Discussed the March Parks Advisory Board Meeting.

Council Member Hansen: Reviewed the March Planning Commission Meeting.

Council Member Langsdorf: Discussed the March BLCLA Meeting. Langsdorf noted that their annual meeting is scheduled for April 28th at 8:00 a.m. at Russell's on the Lake.

Council Member Wallen: Reviewed the March BLEDA Meeting.

11. **OTHER**

Council Member Langsdorf motioned to recess the regular meeting at 6:59 p.m. to go to Closed Session for Labor Negotiations Strategy regarding the 2019/2020 Law Enforcement Labor Services, Inc. Contract. Seconded by Council Member Wallen, unanimous ayes, motion carried.

12. **CLOSED SESSION** – Labor Negotiations Strategy (allowed per M.S. 13D.03)

Council Member Wallen motioned to open the Closed Session at 7:02 p.m. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Council Members present: Raeanne Danielowski, Dick Backlund, Seth Hansen, Duane Langsdorf, and Mike Wallen. Also present: City Administrator Clay Wilfahrt, Finance Director Deb Wegeleben, and City Clerk Gina Wolbeck.

Clay Wilfahrt reviewed the draft Collective Bargaining Agreement between the City of Big Lake and Law Enforcement Labor Services, Inc.

No action was taken by Council during closed session.

Council Member Langsdorf motioned to close the Closed Session and reconvene the regular meeting at 7:27 p.m. Seconded by Council Member Hansen, unanimous ayes, motion carried.

13. **ADJOURN**

Council Member Hansen motioned to adjourn at 7:28 p.m. Seconded by Council Member Langsdorf, unanimous ayes, motion carried.

Gina Wolbeck
Clerk

04/25/18
Date Approved By Council