



CITY OF BIG LAKE WINDOW / DOOR PERMIT APPLICATION (Residential Projects Only)

CITY OF BIG LAKE

Building Department, 160 Lake Street North, Big Lake, MN 55309

Direct: 763-251-2980 / Fax: 763-263-0133

E-Mail: BuildingPermit@Biglakemn.org

Date Received by City _____

PROPERTY ADDRESS								
PROPERTY OWNER NAME AND ADDRESS	PROPERTY OWNER PHONE NUMBER							
APPLICANT NAME	APPLICANT PHONE NUMBER							
APPLICANT ADDRESS (Street, City, Zip Code)	APPLICANT E-MAIL							
CONTRACTOR NAME	CONTRACTOR PHONE NUMBER							
CONTRACTOR ADDRESS (Street, City, Zip Code)	CONTRACTOR E-MAIL							
CONTRACTOR'S STATE LICENSE NUMBER/BOND (REQUIRED)	EXPIRATION DATE OF LICENSE/BOND							
BRIEF PROJECT DESCRIPTION	COMPLETED VALUE OF PROJECT (Include labor and materials)							
<table><tr><td>Permit Fee</td><td>100.00</td><td rowspan="3"><i>Accepted forms of payment: Cash, Check (payable to: City of Big Lake) Credit Card (Visa / MasterCard / Discover)</i></td></tr><tr><td>Surcharge</td><td>1.00</td></tr><tr><td>TOTAL</td><td>101.00</td></tr></table>		Permit Fee	100.00	<i>Accepted forms of payment: Cash, Check (payable to: City of Big Lake) Credit Card (Visa / MasterCard / Discover)</i>	Surcharge	1.00	TOTAL	101.00
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Surcharge	1.00							
TOTAL	101.00							
Signature of Applicant (Owner or Contractor) _____ Date _____								

REQUIREMENTS FOR SCHEDULING FINAL INSPECTION:

Final Inspection

- Prior to scheduling Final Inspection, CO & Smoke Alarms must be updated
- Minimum 24-hour notice is required when scheduling Final inspection
- To schedule Final inspection, call 651-322-6626